

No.
GOVERNMENT OF INDIA
CENTRAL WATER COMMISSION

APPLICATION FORM FOR FINAL PAYMENT FROM GENERAL PROVIDENT FUND - 10-A
(FOR GAZETTED/NON-GAZETTED OFFICERS)

Form of application for final Payment/transfer of Bodies Corporate/Other Governments, of balance in the Provident Fund Account.

To
The Accountant General,

(Through the Head Officer)

Sir,
I am to retire on /have retired/have proceeded on leave preparatory to retirement for months/have been discharged/dissmised/have been permanently transferred to/have resigned finally from Government service/have resigned service under Government to take up appointment with and my resignation has been accepted with effect fromforenoon/afternoon. I joined service with on forenoon/afternoon.

2. My Provident Fund Account No. is

3. I desire to receive payment through my office/through the Treasury/Sub Treasury. Particulars of my personal marks of identification, lefthand thumb, and finger impressions (in the case of illiterate subscribers) and specimen signature (in the case of illiterate subscribers) in duplicate, duly attested by a Gazetted Officer of the Government, are enclosed.

PART - I

(TO BE FILLED IN WHEN THE APPLICATION FOR FINAL PAYMENT IS SUBMITTED
UP TO ONE YEAR PRIOR TO RETIREMENT)

4. I request that the amount of Rs..... Standing to the credit in my Provident Fund Account as indicated in the Accounts Statement issued to me for the year (enclosed)/as appearing in my ledger account being maintained by you Treasury Sub-Treasury/Head of Office, may please be arranged to be paid to me as first installment of final payment.

5. The undermentioned Life Insurance Policies were being financed by me from my Provident Fund Account:

	Policy	Name of the Company	Sum assured
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

6. After payment of the first installment of my Provident Fund balance, I will apply for the payment of subsequent installments in Part II of the Form immediately on retirement.

Yours faithfully,

Signature

Station Name

Date Address

This applied only when payment is not desired through the Head of Office.

(FOR USE BY HEADS OF OFFICES)

Forwarded to the Accountant General for necessary action.

2. The Provident Fund A/C No..... of Sh./Smt./Km..... (as certified from the statement furnished to him/her from year to year) is

3. He/She is due to retire from Government service on

4. Certified that he/she had taken the following advance in respect of which installment of Rs..... are yet to be recovered and credited to the Fund Account. The details of the final withdrawals granted to him/her are also indicated below:

	Temporary advance	Final withdrawals
1.
2.
3.
4.

5. Certified that the amounts were withdrawn from his/her account to finance the Life Insurance Policy:

1.
2.
3.
4.

Signature of Head of Office

PART - II

(To be submitted by the Subscriber immediately after his retirement. This Part is also applicable in the case of subscribers who apply for final payment for the first time after the date of superannuation, discharge, resignation, etc.)

In continuation of my earlier application, dated for the final payment of Provident Fund balance. I request that the entire balance at my credit with interest due under the rules may be paid to me.

Or

I request that the entire amount at my credit with interest due under the rules may be paid to me/transferred to

Signature
Name
Address
.....

FOR USE BY THE HEAD OF OFFICES

Forwarded to the Accountant General for necessary action/in continuation of Endorsement No. dated.....

2. He/she has finally retired/will proceed on leave preparatory to retirement for months/has been discharged/dissmised/has been discharged/dissmised/has been permanently transferred to /has resigned finally from Government service/has resigned service under Government to take up appointment with and his/her resignation has been accepted with effect from forenoon/afternoon. He joined service with on Forenoon/afternoon.

3. The last fund deduction was made from his/her pay in this office Bill No. dated for Rs. (Rupees)
Cash voucher No. of Treasury, the amount of deduction being Rs. and recovery on account of refund of advance Rs.....

4. Certified that he/she was neither sanctioned my temporary advance or any final withdrawal from his/her Provident Fund Account during 12 months immediately preceding the date of his/her quitting service under Government/proceeding on leave preparatory to retirement or thereafter.

Or

Certified that the following temporary advances/final withdrawals were sanctioned to him/her and drawn from his/her Provident Fund Account during that 12 months immediately preceding the date of his/her quitting service under Government/proceeding on leave preparatory to retirement or thereafter.

	Amount of advance/withdrawal	Date	Voucher Number
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

5. Certified that no amount was withdrawn/the following amounts were withdrawn from his/her Provident Fund Account during the 12 months immediately preceding the date of his/her quitting service under Government/proceeding on leave preparatory to the purchase of a new policy.

	Amount	Date	Voucher Number
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

6. It is certified that no demands/following demands of Government are due for recover.

7. Certified that he/she has not resigned from Government service with prior permission of the Central Government to take up an appointment in another Department of the Central Government or under a State Government or under a body corporate owned or controlled by the State.

(SIGNATURE OF HEAD OF OFFICE/DEPARTMENT)

Specimen Signature of Shri

1. _____

2. _____

3. _____

Attested

Name :

Seal :

Office Address :

Designation :

Mark of identification of Shri _____

1. Height _____

2. Colour of eyes. _____

3. Prominent marks of identification. 1. _____

2. _____

Attested

Name :

Seal :

Office Address:

Designation:

