

**THROUGH CWC WEBSITE**

No.A-28022/1/2020-Estt.VII/ 81  
Government of India  
Central Water Commission

Sewa Bhawan, R.K. Puram,  
New Delhi-110066.

Dated: 18<sup>th</sup> March, 2020.

**Sub: Generation of APAR in SPARROW Portal for 2019-20 - reg.**

I am directed to refer to WPC Section's Circular No. J-110015(24)/3/ 2018-WPC dated 29.01.2020 (copy enclosed) on the above mentioned subject and to say that the requisite information in the prescribed proforma in respect of Assistant, Upper Division Clerk, Lower Division Clerk, Stenographer Grade-I Stenographer Grade-II, Junior Translator & Storekeeper of Ministerial and Non-Ministerial Cadre of Subordinate Offices of CWC has not been received.

It is, therefore, requested that the details of the incumbents of Ministerial and Non-Ministerial Cadre of Subordinate Offices of CWC posted in your Directorate/Region/Organisation whose details have not been furnished till date may kindly be furnished in enclosed proforma (Excel/Word Format) to the undersigned through E-mail at estt7@nic.in **latest by 19.03.2020(FN)**.

  
(KRISHNA TOPPO)  
Section Officer  
☎ : 29583287

To,

1. All Chief Engineers of field Offices of CWC.
2. All Superintending Engineers/Director (M&A)/Executive Engineers of field offices of CWC.

भारत सरकार  
जल शक्ति मंत्रालय  
जल संसाधन नदी विकास एवं गंगा संरक्षण  
विभाग  
केंद्रीय जल आयोग  
ई-गवर्नेंस सेल



Government of India  
Ministry of Jal Shakti  
Dept. of Water Resources, RD&GR  
Central Water Commission  
e-Governance Cell

### CIRCULAR

APAR system through <https://sparrow-cwc.eoffice.gov.in/> portal has been rolled out for all Group 'A' and Group 'B' Officers of Central Water Engineering Service (CWES) for the year 2018-2019. Now same APAR system is to be implemented for the other officers and staffs in Central Water Commission.

Hence all officers and staffs of CWC (except Group 'A' and Group "B" Officers of Central Water Engineering Service and officers/staffs of CSS, CSSS, CSCS cadre) are requested to furnish the Employee details for "e-SPARROW" System as per the proforma attached (Annexure) here with in Excel/Word Format.

The same may be sent to the following e-mail IDs by 15.02.2020.

For Estt-VII Section	: <a href="mailto:estt7@nic.in">estt7@nic.in</a>
For Estt-VIII Section	: <a href="mailto:estt8@nic.in">estt8@nic.in</a>
For Estt-IX Section	: <a href="mailto:estt9@nic.in">estt9@nic.in</a>
For Estt-X Section	: <a href="mailto:estt10@nic.in">estt10@nic.in</a>
For Estt-XI Section	: <a href="mailto:estt11@nic.in">estt11@nic.in</a>
For Estt-XIII Section	: <a href="mailto:estt13@nic.in">estt13@nic.in</a>

Further, all concerned establishment sections are requested to co-ordinate with their respective employees to obtain the information in excel/word format only.

Encl : A/a.

Signature valid

Digitally signed by K VYSAKH  
Date: 2020.01.29 18:09:47  
IST

(K. Vysakh)  
Deputy Director

All the officers and staffs of CWC except Group 'A' and Group "B" Officers of Central Water Engineering Service and officers/staffs of CSS, CSSS, CSCS cadre. - through CWC website circular portal.

Copy for kind information and necessary action to:

1. JS CWC/Dir (Adm.)/Dir (E-II)
2. All the SE(C) of CWC - with a request to circulate to the concerned officers/staffs of your organization for submission of the information to concerned Establishment.

US, E-VII/E-VIII/E-IX/E-X/E-XI/EXMI

Copy for kind information to:

1. All Chief Engineers of CWC

प्रेषक/Despatcher

अनु./Sec/निवे./D/O

के. ज. आ. नई दिल्ली/CWC, N.Delhi

अनु./Sec/निवे./D/O

डा. सं./Dy. No. ....

दिनांक/Date ....

तीसरा तल(दक्षिण), सेवा भवन  
राम कृष्ण पुरम, नई दिल्ली -110066  
दूरभाष: 011-29583246,  
ई मेल: [egovernance-cwc@gov.in](mailto:egovernance-cwc@gov.in)

• जल संरक्षण-सुरक्षित भविष्य •

3<sup>rd</sup> Floor(South), Sewa Bhawan,  
R.K. Puram, New Delhi-110066  
Tel: 011-29583246,  
E-mail: [egovernance-cwc@gov.in](mailto:egovernance-cwc@gov.in)

• Conserve Water- Save Life •

Annexure

Name		
Gender		
Father's name		
Date of Birth		
Service Joining Date		
Joining Date in current Grade		
Employee Code		
Biometric Code		
NIC email ID		
Mobile Number		
Office where posted		
Date since posted at present office		
Designation		
Reporting/Reviewing Officer Details during 2019-20		
Period : Date From : _____ Date To : _____	Reporting officer Details Name : Designation : Office :	Reviewing officer Details Name : Designation : Office :
Period : Date From : _____ Date To : _____	Reporting officer Details Name : Designation : Office :	Reviewing officer Details Name : Designation : Office :
Period : Date From : _____ Date To : _____	Reporting officer Details Name : Designation : Office :	Reviewing officer Details Name : Designation : Office :
Educational Qualification		
Date of Filling Annual Property Return		