

**Government of India  
Central Water Commission**

**4th Floor(S), Sewa Bhawan,  
R.K. Puram, New Delhi-66.**

**Dated 31.07.2020**

**Sub: Periodical Increment Certificate - regarding.**

The Periodical Increment Certificate in respect of Mrs. Priya R.P., AD-II working in Central Water Commission (HQ) for the month of Jan, 2020 is enclosed for necessary action at your end.

It is to mention that Mrs. Priya R.P. was on maternity leave from 08.09.2018 to 06.03.2019 and thereafter she took one year CCL w.e.f. 07.03.2019 to 06.03.2020. She joined back on duty on **09.03.2020(FN)**, suffixing 07.03.2020 and 08.03.2020, being closed holidays. Her increment was due on 1.1.2019 and 1.1.2020 but couldn't be granted as she was on leave.

However, she is eligible for actual payment for increment w.e.f. 09.03.2020 i.e. date of her joining. The service book in respect of Mrs. Priya R.P., AD-II for service verification and CGEGIS entry will be sent to accounts at later stage due to COVID-19 pandemic.

Encl: PIC Certificate (in duplicate).

**(Vandana Kalra)**  
**SECTION OFFICER (E-V)**  
✍️ ■◆♣️☐☐☐☐ ☎ 3327

Copy to:-

1. Section Officer, A/Cs-III Section,CWC
2. Dy. Director, SMD, CWC for uploading on CWC Website.

FORM T.R.24  
(See Rule 272)

## PERIODICAL INCREMENT CERTIFICATE

Certified that the Government servants named on the reverse have earned the prescribed periodical increments from the date cited in column 6 having been the incumbents of the posts specified for not less than .....6..... Year(s) from the date shown in column 6, after deducting periods of absence from duty not counting for increment, absence on leave without pay etc. Further certified that during the period or periods of leave taken from 8.9.18 to 6.3.2020, have been counted for increment in the case of Smt. Priya R. P., A.D. Grade II. She would have officiated in the post, if she had not proceeded on leave.

Certified that the Government servant named below has earned periodical increments from the date cited for reason stated in the forwarding letter.

1	Name of Incumbent and Designation  S/Sh./Smt.	Whether substantive or officiating	Pay Scale & Level in Pay Matrix	Present Basic pay	Date from which present pay is drawn	Date of present increment	Future Basic pay	Absence from duty not counting for increment		Leave without pay and in the case of those including the posts in the officiating capacity, all other kinds of leave during which he/they would not have continued to officiate in the posts.	
								From	To	From	To
1	2	3	4	5	6	7	8	9	10	11	12
1.	Priya R.P.	Substantive	Rs.44,900 -1,42,400 Level No. 7	46,200 (Cell No. 2)	01.01. 2018	01.01. 2019	47,600 (Cell No. 3)	--	--	--	--
		Substantive	Rs.44,900 -1,42,400 Level No. 7	47,600 (Cell No. 3)	01.01. 2019	09.03. 2020	49,000 ( Cell No. 4)	--	--	--	--

(Vandana Kalra)  
SECTION OFFICER (E-V)  
Intercom : 3327.