

No. S-21022/1/2014-EA/RSC  
Government of India  
Ministry of Water Resources, River Development &  
Ganga Rejuvenation

Room No.1, B-Wing, Shastri Bhawan,  
Dr. Rajendra Prasad Road,  
New Delhi- 110001.

Dated 24.06.2014



25/6/2014  
(RSC/HRM) CRY  
26/6  
DILEP

- 120/Dir E-1 To  
26/06/14
1. The Chairman, Central Water Commission, Sewa Bhavan, R.K. Puram, New Delhi.
  2. The Chairman,, Central Ground Water Board, New CGO Complex, Block 'C', NH-IV, Faridabad.
  3. The Director, National Institute of Hydrology Jal Vigyan Bhavan, Roorkee-247667
  4. The Director, General, National Water Development Agency, 18-20, Community Centre, Saket, New Delhi-110078.

**Sub: Proposals for visits abroad which are submitted for approval of Screening Committee of Secretaries.**

Sir,

The undersigned is directed to enclose herewith a copy of D.O letter No. 1/19/2/2014-Cab dated 12.06.2014 of Cabinet Secretary, Rastrapati Bhavan on the subject mentioned above for information and strict compliance please.

Yours faithfully,

Encl: As above

(V. K. Balyan)

Under Secretary to the Govt. of India  
Tel: 23074005

Copy along enclosures for similar action to:

All Wing Heads/Division Heads, Ministry of Water Resources, River Development & Ganga Rejuvenation

For circulation to all by E-IV  
26/6/14

Di. (Admin.)

26.6.14

S.O (EIV)

27/6/14  
Su Sark

EW  
26/6/14  
27/6/14



सत्यमेव जयते

मंत्रिमण्डल सचिवालय  
राष्ट्रपति भवन, नई दिल्ली - 110004  
CABINET SECRETARIAT  
RASHTRAPATI BHAWAN  
NEW DELHI - 110004

D.O. No.1/19/2/2014-Cab

June 12, 2014

Dear Secretary,

It has been observed that the proposals for tours abroad are not submitted for approval before the competent authority, in time. Permissions are sought to be obtained in the nick of the time as a result of which the proposals cannot be always scrutinized properly. The Prime Minister has expressed concern at this practice, and has directed that the proposals for visits abroad should reach the competent authority at least 10 days before the date of the proposed visit. The proposal should contain details of the tasks to be accomplished during that visit. On return from the visit, a post-visit report should be submitted to the authorities concerned on the immediate outcome of the visit.

2. The Prime Minister has further directed that for submitting the proposal for any subsequent visit abroad, the efforts made to realise the intended outcome of the earlier visit and the results thereof should also be mentioned.

3. You are requested to bring this to the notice of all concerned for strict compliance in all cases emanating from your Ministry/Department. In this connection, OM No.1/19/2/2014-Cab dated 11.6.2014 also refers.

4. Receipt of this communication may please be acknowledged.

With regards,

Yours sincerely,

(Ajit Seth)

Shri Alok Rawat  
Secretary,  
Ministry of Water Resources  
New Delhi

SO (EM)  
PR. circulation  
to all. cy  
18.6.14

Adm (Eco) FB  
17/6/14

EA  
DS/Adm

Secretary

2-14-6

JS (PP)

Wille  
16/6

For compliance pt.  
17-6-14

US  
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Sent to JS (PP) 20/6/14