

भारत सरकार / Government of India  
केन्द्रीय जल आयोग / Central Water Commission  
ऊपरी गंगा बेसिन संगठन / Upper Ganga Basin Organisation

दिनांक 03/08/2017

**OFFICE MEMORANDUM**

A Transfer Policy of UGBO, CWC applicable to Group 'C' & Work-charged staff of Circles under UGBO has been formulated to streamline the process of transfers of staff with a view to ensure predictability, rationality and efficiency of human resource.

The Transfer Policy has been formulated after indepth discussions with all stakeholders. The Policy was discussed and approved for adoption in the 31<sup>st</sup> Co-ordination Meeting of UGBO on 12.07.2017, wherein the representative of Work-charged Associations were also present.

Henceforth, all the transfers of Group-C Regular staff in UGBO to be done by the Office of Chief Engineer and of Work-charged staff of the respective Circle to be done by the concerned Superintending Engineers of respective Circle shall be as per the provisions of the Transfer Policy.

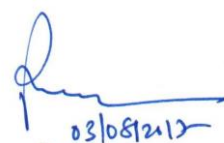
The following steps shall be followed for effective and streamlined implementation of the Transfer Policy:-

- (i) Each Year, a list of longest stayee staff/ official shall be prepared and circulated in the month of January. The list shall also be uploaded on the Notice Board/ CWC website.
- (ii) Application for the Transfer along with choice stations shall be sought from the individual staff/ official during mid January and upto February end.
- (iii) Placement Committee for the respective Circle shall be formed under the Chairmanship of concerned SEs of respective Circle to consider the transfer cases.
- (iv) Transfers orders shall be issued in the month of March/April.
- (v) The Transferred staff should be in position at new stations by 15<sup>th</sup> May i.e. before the onset of Monsoon.

The Transfer Policy shall come into effect from the date of issue of this O.M.

A copy of the approved Transfer Policy is enclosed. It has also been uploaded on UGBO, CWC web portal.

This issues with the approval of Chief Engineer, UGBO, Lucknow.



(शिव प्रकाश)

अधीक्षण अभियन्ता (समन्वय)

प्रतिलिपि संलग्नक **(Through E-mail)** के साथ:-

1. सचिव, केन्द्रीय जल आयोग, सेवा भवन, नई दिल्ली ।
2. निदेशक, नदी प्रबंधन समन्वय निदेशालय, केन्द्रीय जल आयोग, सेवा भवन, नई दिल्ली ।
3. निदेशक, प्रशासन, केन्द्रीय जल आयोग, सेवा भवन, नई दिल्ली ।
4. निदेशक, स्थापना-I, केन्द्रीय जल आयोग, सेवा भवन, नई दिल्ली ।
5. निदेशक, स्थापना-II, केन्द्रीय जल आयोग, सेवा भवन, नई दिल्ली ।
6. निदेशक, प्रबोधन एवं मूल्यांकन निदेशालय, केन्द्रीय जल आयोग, लखनऊ।
7. अधीक्षण अभियंता, जलविज्ञानीय प्रेक्षण परिमंडल, केन्द्रीय जल आयोग, वाराणसी ।
8. अधीक्षण अभियंता, जलविज्ञानीय प्रेक्षण परिमंडल, केन्द्रीय जल आयोग, देहरादून ।
9. अधिशासी अभियंता, मध्य गंगा मण्डल-I, केन्द्रीय जल आयोग, लखनऊ ।
10. अधिशासी अभियंता, मध्य गंगा मण्डल-II, केन्द्रीय जल आयोग, लखनऊ ।
11. अधिशासी अभियंता, मध्य गंगा मण्डल-III, केन्द्रीय जल आयोग, वाराणसी ।
12. अधिशासी अभियंता, हिमालय गंगा मंडल, केन्द्रीय जल आयोग, देहरादून ।
13. अवर सचिव, स्थापना-VII, VIII, IX, X, XI, XII, XIII केन्द्रीय जल आयोग, सेवा भवन, नई दिल्ली ।
14. Staff Associations: Work-charged Employees Association, CWC, 402A, B-5, Kalindi Bhawan, Institutional Area, New Delhi-110016.
15. Notice Board of Circle/ Division/Sub-Division/ Sites under UGBO for information of Staff.

प्रतिलिपि संलग्नक **(Through E-mail)** के साथ सूचनार्थ हेतु:-

1. अध्यक्ष, केन्द्रीय जल आयोग, सेवा भवन, नई दिल्ली ।
2. सदस्य, नदी प्रबन्धन, केन्द्रीय जल आयोग, सेवा भवन, नई दिल्ली ।

केन्द्रीय जल आयोग वेबपोर्टल ।

<http://www.cwc.nic.in/regionaloffices/regionaloffices.html>: Upper Ganga Basin Organization, Lucknow (View Documents)

**Note: Enclosures has been sent through E-mail and also uploaded in above portal.**