

क्र. / No. N-74074/21/2019-PCP Dte/ 172-173

दिनांक / Date : 16.05.2023

परिपत्र / Circular

विषय / Sub: केन्द्रीय जल आयोग की विभागीय कैटीन हेतु प्रबंध समिति के पुनर्गठन के लिये नामांकन बावत / Call for nominations for Reconstitution of Managing Committee of Departmental Canteen, CWC – Reg.

A canteen committee responsible for monitoring and running the operations of the canteen, deciding and implementing the canteen policy / ensuring hygiene / cleanliness of canteen, maintaining food quality, authorising major purchases, operating accounts of canteen, deciding the menu etc. is in place.

Reconstitution of the Managing Committee, Departmental Canteen, CWC is due because of the promotion and transfer of Sh. G L Bansal, Director (CWC) & Chairman, Managing Committee, Departmental Canteen, CWC and also due to transfer / resignation of some of its earlier committee members.

CWC intends for betterment of its Departmental Canteen. For this purpose nominations from the willing officers / officials who are enthusiast for maintaining / improving the condition of departmental canteen are invited under following categories :

| S. No. | Post | Level of the Eligible Officer |
|--------|--------------------|---|
| 1 | Chairman | Director and above |
| 2 | Honorary Secretary | Deputy Director or equivalent |
| 3 | Member | Deputy Director, Assistant Director / Assistant Director- II, Representative from Group 'C' & 'D' |
| 4 | Member | |
| 5 | Member | |
| 6 | Lady Member | One Lady Member |
| 7 | Member | Representative of Canteen Workers |

As per rules & regulations given under the “Administrative Instructions on Departmental Canteens in Govt Offices and Industrial Establishments” the tenure of the Managing Committee shall be normally for 03 years, unless dissolved or changed earlier by the Head of the Office / Establishment.

Willing officers / officials are requested to submit their willingness through email at pcpdte@nic.in upto 03:00 PM of 18th May, 2023 mentioning their details e.g. Name, Designation, Directorate / Section alongwith details regarding similar previous experience.

अनंत गुप्ता
(अनंत कुमार गुप्ता / Anant Kr. Gupta)
निदेशक / Director

प्रति / To

केन्द्रीय जल आयोग (मुख्यालय) में कार्यरत समस्त अधिकारी और कर्मचारियों को के.ज.आ. वैबसाइट के माध्यम से / All the Officers & Staff at CWC (HQ) through CWC Website.

प्रतिलिपि सादर सूचनार्थ / Copy for kind information to :

मुख्य अभियंता (मा.सं.प्र.), के.ज.आ. / PPS to Chief Engineer (HRM), CWC.

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