पत्रॉक 1/15/2015/ओ. एण्ड एम./ऊ.गं.बे.सं./9/676-92



दूरभाष सं. 2715832 फैक्स सं. 2719834 भारत सरकार Government of India केन्द्रीय जल आयोग Central Water Commission मुख्य अभियंता कार्यालय Office of the Chief Engineer ऊपरी गंगा बेसिन संगठन Upper Ganga Basin Organization

> 'जान्हवी सदन', 21/496, इंदिरा नगर 'Janhavi Sadan',21/496, Indira Nagar लखनऊ–226016. Lucknow-226016 दिनांक 2//05/2015

Office Order

Of late it has been noticed that a tendency has crept in amongst the officers and staff of UGBO, CWC to write letters directly to their seniors bypassing the established hierarchy. This has been viewed seriously as it distorts and gradually erodes the hierarchial system along with fostering indiscipline. Also, the officer to whom the letter has been sent cannot act upon it unless he has full information about the issue with him.

This practice should therefore be put to an end immediately and all letters should flow through the established channel of hierarchy. Any staff/officer indulging in above practice would be dealt with as per extant conduct rules.

In the case of grievances, the matter can be reported directly to Superintending Engineer (Coordination), UGBO, CWC, Lucknow for redressal of grievances who is also Grievance Officer for Upper Ganga Basin Organization in compliance of CWC OM F.No.12/2/2007-O&M/1209-1230 dated 19.11.2012.

The above instructions should be followed scrupulously.

This issues with the approval of Chief Engineer, Upper Ganga Basin Organization, CWC, Lucknow

310 Q 0 27 5 2015 अधीक्षण अभियन्ता (समन्वय)

प्रतिलिपि आवश्यक कार्यवाही हेतु:-

1. निदेशक, प्रबोधन एवं मूल्याँकन निदेशालय, केन्द्रीय जल आयोग, लखनऊ।

2. अधीक्षण अभियन्ता, जलविज्ञानीय प्रेक्षण परिमंडल, केन्द्रीय जल आयोग, वाराणसी / देहरादून।

3. अधिशासी अभियन्ता, मध्य गंगा मंडल-प्रथम/द्वितीय/तृतीय/हिमालयी गंगा मण्डल, केंद्रीय जल आयोग, लखनऊ/वाराणसी/देहरादून।

4. समस्त उपमण्डलीय अभियन्ता, ऊपरी गंगा बेसिन संगठन, केन्द्रीय जल आयोग।

प्रतिलिपि सूचनार्थः -

1. सचिव, केन्द्रीय जल आयोग, सेवा भवन, आर.के. पुरम्, नई दिल्ली ।

2. निदेशक, नदी प्रबंध समन्वय निदेशालय, केन्द्रीय जल आयोग, भवन, आर.के. पुरम्, नई दिल्ली ।