

**Government of India
Ministry of Jal Shakti
Central Water Commission
O/o THE EXECUTIVE ENGINEER**

LOWER BRAHMAPUTRA DIVISION

JAL BHAWAN, HAKIM PARA, JALPAIGURI-735101 ;email: eelbd-cwc@gov.in

JUNE
Dated: 02 May, 2023.

OFFICE MEMORANDUM

Subject:- Engagement of one Consultant on contract basis among AD(Hydromet)/EAD(Hydromet) who retired from Central Government, in the field office of Central Water Commission located in Jalpaiguri, West Bengal -reg.

The Executive Engineer, Lower Brahmaputra Division, Jalpaiguri, Central Water Commission invites applications from retired AD(Hydromet)/EAD(Hydromet) Officers well-versed with working knowledge of flood forecasting activities for engagement of one consultant on contract basis initially for a period of one year which may be extended depending on the requirement.

The eligibility criteria, terms and conditions and remuneration are available in the following link in the website of Central Water Commission :

cwc.gov.in/recruitment

	Number of Consultants to be engaged	01(one)
i.	Eligibility condition	AD(Hydromet)/EAD(Hydromet) Official retired from Central Government Department.
ii.	Scope of Work	<p>Consultant will perform the following duties and responsibilities:</p> <ol style="list-style-type: none"> i. Assisting in maintenance of 24x7 control room during monsoon period which extend from May to October every year for major river basins . ii. Formulation and dissemination of flood and level forecast to various stakeholders. iii. Preparation of various reports such as Daily Flood Reports, Special Flood Reports, Annual Appraisal Reports for the jurisdiction of LBD,CWC,Jalpaiguri. iv. Coordinating with concerned project authorities to get the hydro meteorological data for estimation of various hydrological parameters of the project. v. Updating of existing correlation curves viz gauge to gauge correlation curve.. vi. Preparation of divisional flood forecasting appraisal reports. vii. Assisting in estimation of hydro-meteorological parameters.

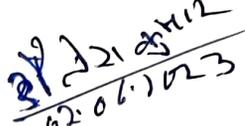
		<p>viii. Interpreting the additional meteorological inputs which are likely to be provided by the IMD such as the 3 day gridded Numerical Weather Prediction rainfall values and Doppler Weather Radar products for the jurisdiction of LBD,CWC,Jalpaiguri.</p> <p>ix. Usage of Telemetry Data in mathematical flood modeling.</p> <p>x. Liasoning with India Meteorological Department(IMD) for studying various Design Storm parameters and collection of rainfall data for those storms.</p> <p>xi. Liasoning with IMD for getting real-time meteorological inputs for using in various flood forecasting activities.</p> <p>xii. Updating of mathematical models and assisting in inundation forecast modeling.</p> <p>xiii. Calibrating the mathematical models for further tuning them for better flood forecast formulation and</p>
iii.	Period of engagement	The initial engagement as consultant shall be for a period of one year, which may be extended, based on requirement of the Office shown in point (ii) above under "Scope of work", performance and health of consultant(s) concerned.
iv.	Remuneration	<p>i. Fixed remuneration as per the directions of Ministry of Finance, DoE's O.M. No. 3-25/2020-E.III.A dated 09.12.2020 – Last pay drawn minus pension, plus Transport Allowance admissible at the time of retirement.</p> <p>ii. However, retired employees engaged as consultants may be allowed TA/DA on official tour, if any, as per their entitlement at the time of their retirement.</p> <p>iii.No Dearness Allowance is payable.</p> <p>iv.No HRA, Provident Fund, Pensions, Insurance, Gratuity, Medical Attendance Treatment, Seniority, Promotion etc. or any other benefits as available to be regular Government Servant. The amount of remuneration so fixed shall remain unchanged for the terms of contract and there will be no annual increment/percentage increase during the contract period.</p>
v.	Leave	1.5 days of paid leave for each completed month of service. 'No work no pay' will be applicable during the period of contract, if more than prescribed leave will be taken. Accumulation of leave beyond a calendar year is not allowed.
vi.	Working hours	<p>i. Working hours shall be as per Office timing where retired Govt. servant shall be engaged as consultant. No extra compensation shall be paid apart from consolidated remuneration admissible even if a person attends office beyond normal office hours.</p> <p>ii. He/she will be required to work from home in any condition of lockdown/ Govt. Instructions.</p>
vii.	Working experience	<p>i. Based on requirement of the Office shown in point (ii) above under "Scope of work" along with minimum 10 years of experience in the post of AD(Hydromet)/EAD(Hydromet).</p> <p>ii. Must have good working knowledge of computer (MS</p>

		Office/ E-Office/Internet/e-mail.) and proficiency in Bengali preferably.
viii.	General Terms & Conditions	<p>i. The engagement of the consultants shall be purely on contract basis. The engagement shall not be considered as a case of re-employment.</p> <p>ii. Consultants shall not be entitled to any kind of accommodation or allowance facility such as Transport facility, Residential accommodation, personal staff, CGHS and Medical Remuneration.</p> <p>iii. Eligible retired officers should be in good health.</p> <p>iv. The Consultant should maintain absolute confidentiality and secrecy of the information handled by him/her during the contract and even after termination of Contract, failing which the consultant will be liable for suitable action. For this, he/she is required to give a non-disclosure undertaking.</p> <p>v. The consultant shall have to perform duties/ services as assigned to him/her by the Controlling/Administrative Authority by employing necessary skills, diligence, efficiency and economy.</p> <p>vi. The consultant shall not be entitled to any TA/DA for joining the appointment.</p> <p>vii. Engagement may be terminated at any time by the competent authority without assigning any reason or notice. He/she may resign as Consultant after giving 15 days' notice in advance or consultancy fee in lieu thereof.</p> <p>viii. Consultancy will be on whole time basis and during the period of Consultancy he/she will not take up any outside assignment from any private or public organisation.</p> <p>ix. He/she will not act in any manner that will be detrimental to either the activities or reputation of the Commission or the Government of India.</p> <p>x. He/she will not reveal or share with any third party any confidential information related to the Commission/Govt that he/she happens to come by during his engagement as Consultant.</p>
ix.	Last date for receipt of application	Interested and eligible candidates may submit their application with supporting documents within stipulated days as mentioned in this advertisement i.e. Date of Publication: 06.06.2023 & Last Date of Submission of application by 5 pm :15.06.2023 as published in the local news papers at Siliguri,Kolkata and in the website of Central Water Commission : cwc.gov.in/recruitment

The persons who fulfill the eligibility criteria as mentioned above and willing to work as consultant on the terms and conditions mentioned above, must submit their application, in the prescribed format given at Annexure-I, to reach physically (mandatory requirement) within stipulated days as mentioned in this advertisement i.e. Date of Publication: 06.06.2023 & Last Date of Submission of application by 5pm:15.06.2023 as published in the local news papers at

Siliguri, Kolkata and in the website of Central Water Commission. The applications may be sent to "The Office of Executive Engineer, Lower Brahmaputra Division, Jal Bahawan, Hakimpara, CWC, Jalpaiguri, Pin-735101".

Further, for selection purpose, applications thus received will be scrutinised and the applications of the eligible candidates will be submitted to the Commission so that the same could be placed before the Committee for recommending a suitable candidate for engagement of consultant. Decision of the Committee will be final and binding on all candidates. Applications received with incomplete information or received beyond the closing date/ time will not be considered and summarily rejected without any further communication.


62.06.1023
(Shailesh Kumar)

Executive Engineer

Lower Brahmaputra Division, CWC, Jalpaiguri

ANNEXURE-I

**APPLICATION PROFORMA FOR ENGAGEMENT OF RETIRED
CENTRAL GOVERNMENT OFFICIALS AS CONSULTANT IN THE
FIELD OFFICES OF CENTRAL WATER COMMISSION**

1.	Name of the applicant			
2.	Father's Name			
3.	Date of Birth & Age			
4.	Contact details with Mobile No.			
5.	Address for communication			
6.	Date of Joining in Govt. service			
7.	Date of retirement			
8.	Designation at the time of retirement			
9.	Name of Department from which retired			
10.	Last Basic Pay drawn and the Pay Level at the time of retirement			
11.	PPO No. (with a copy)			
12.	Work Experience details (A separate sheet may be annexed)	Period		Works performed
		From	To	
13.	Additional information, if any			

Note: Age shall not be extended beyond 5 years after superannuation.

Declaration:-

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge & belief and that I will not withdraw my candidature in the event of my selection.

I understand and agree that in the event of information furnished by me being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection my candidature shall be liable to be rejected and I shall be bound by the decision of Central Water Commission.

I have read this Office Memorandum and ready to accept the general terms and conditions for engagement of Consultants.

Place:

Date:

Signature
(Full name of the application)