

I/142072/2023

**भारत सरकार/ Government of India****केंद्रीय जल आयोग/ Central Water Commission****स्थापना छः अनुभाग/ Establishment VI Section**

**Third Floor, Sewa Bhawan,
R.K. Puram, New Delhi-66****Dated, the July, 2023****MEETING NOTICE****Subject: Notice for 3rd Quarterly Review Meeting to be held on 31st July, 2023-regarding**

Please refer to the Establishment VI letters of even number dated 21-06-2023, 04-07-2023 and 14-07-2023 on the subject mentioned above and to say that the third quarterly review meeting will be held on **31 July at 02:15 PM on the third floor's conference room of the Central Water Commission, Sewa Bhawan, R.K. Puram, New Delhi-110066** to review the important issues relating to the HRM wing and the action taken on the points that emerged in the first and second QRMs. Action taken reports from some sections and directorates are still awaited; therefore, the action taken by the concerned sections and directorates under the HRM unit and PAO (pension) may be sent to this section through email by July 27, 2023.

Enclosed: A/a.**Signed by Seema Juneja
Date: 27-07-2023 13:11:12
Reason: Approved****(Seema Juneja)
Under Secretary
011-29583510****Copy with request to participate in the meeting with the updated status on the agenda points:**

- 1. The Secretary, CWC, in respect of Estt-I, Estt-II, Estt-III, Estt-IX, CM&V Section, E-Gov cell, WPC Dte. and O&M Section.**
- 2. The Director, TC, Central Water Commission, New Delhi.**
- 3. The Director, WSE, Central Water Commission, New Delhi.**
- 4. The Director, PCP, Central Water Commission, New Delhi. It is requested to arrange tea snacks for 30 people.**
- 5. The Director, SMD, Central Water Commission, New Delhi.**

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6. The Director, Training Directorate, Central Water Commission, New Delhi.
7. The Director (Admin), in respect of Estt-V, Estt-VI and Estt-X.
8. The Director (E-I), in respect of Estt-IV, Estt-XIV and RTI Section.
9. The Director (E-II), in respect of Estt-VIII, Estt-XI and Estt-XII.
10. The Director (E-III), in respect of Estt-VII, Estt-XIII and Hindi Section.
11. The Controller of Account with request to instruct PAO, CWC dealing with pension matters for attending third Quarterly Review Meeting.
12. The Senior PAO, Pension Section, Central Water Commission.
13. Concerned Under Secretaries/Section Officers under HRM wing.

Agenda Note for the Third Quarterly Review Meeting to be Held on July 31, 2023, in the Third Floor's Conference Room of the Central Water Commission at 2:15 PM

1. Follow-up of decisions of First and Second Quarterly Review Meeting
2. Pending Pension Matters (Director E-I/PAO)
3. Implementation of E-Office and E-HRMS (Secretary/SMD)
4. Digitization of APAR System (Secretary/SMD)
5. Safety and Security of Office Premises (PCP/SMD)
6. Improvement on the updating of information/messages on “Digital Signage Display” placed in CWC’s premise (WSE/SMD)
7. Improvement of Bhagirathi Magazine (WSE)
8. Status on Mission Mode Recruitment (All Establishments)
9. Status of Pending Promotion cases (All Establishments)
10. Cadre Review (All Establishments)
11. Status on amendment of Recruitment Rules (All Establishments)
12. Status of Grievances and Complaints (All Establishments)
13. Status of Court Cases (All Establishments)
14. Training-Related Matters (Training Directorate)
15. Issues related to Canteen Matters (PCP)
16. Library Matters (Training Directorate)
17. Status on Probation Clearance (All Establishments)
18. Status of Compassionate Appointment (O&M)
19. Medical Claim Settlement (Establishment XIV)
20. Need of Manpower Deployment and challenges Faced in HR Wing (Secretary)
21. Any other items with the permission of chair.