

81  
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No.A-38017/130/2012-E.IV 1946  
Government of India  
Central Water Commission

Room No.303, Sewa Bhawan,  
R.K.Puram, New Delhi-110066.

Dated 2<sup>December</sup> November, 2014.

OFFICE MEMORANDUM

**Subject: Adherence to time schedule for submission of pension cases by Departments and authorization/release of pension of Officers/ Officials of Central Water Commission who are retiring from their Service.**

Please find enclosed herewith MOWR O.M. No.WR/CA/Admn/Pension Cases/2014-15/1861-63 dated 10.10.2014 forwarded by MOWR vide letter No.F.11011/2/2014-Coord. dated 18/11/2014 and PAO,CWC vide letter No WR/PAO/CWC/PN/14-15/3854 dated 5/11/2014 on the above subject and to say that the time schedule proscribed in the CCS(Pension) Rules may be strictly adhered to by all concerned so that the Pension cases are settled in time.

End: As above.

*Rs*  
(Rajesh Sharma)  
Under Secretary

- To  
RDI Section  
Pl-issue immediately  
04/12/14  
Agreed  
11/12/14
1. PS to Chairman, CWC.
  2. PPS to Member (RM)/PPS to Member(D&R)/PPS to (WP&P),CWC.
  3. Secretary,CWC
  4. All Directors,CWC.
  - ✓ 5. Dy. Controller of Accounts,CWC, New Delhi. *pro*
  6. Pay & Accounts Officer,CWC, New Delhi.
  7. All Under Secretaries/Estt.Sections,CWC.
  8. Accounts Officer/DDO's,CWC.
  9. All Chief Engineers in CWC(HQ & Field Offices).

*Copy to - VS (Coord), MOWR*

6282

**F-11011/2/2014-Coord.**  
**Government of India**  
**Ministry of Water Resources,**  
**River Development and Ganga Rejuvenation**

Shram Shakti Bhavan,  
New Delhi, dated: /9 November, 2014

To,

1. Head of all organizations under MoWR, RD & GR.
2. All Public/Staff Grievance Officers under MoWR, RD & GR  
(As per list attached)

**Subject: Adherence to time schedule for submission of pension cases by  
Departments and authorization/release of pension – reg.**

Sir,

Please find enclosed herewith a copy of this Ministry OM No. WR/CA/Admn./Pension Cases/2014-15/1861-63 dated 10.10.2014 on the subject cited above. The issue of timely authorization and release of pensionary benefits to the Govt. servants is of utmost importance and non-adherence to time schedule results in delay in authorizing the pensionary benefits and thus leading to Public Grievances Petitions. In fact, many Pension related Public Grievances Petitions are pending with various organizations under the Ministry and Secretary (MoWR, RD & GR) has taken a serious note of situation.

2. You are, therefore, requested to kindly take all necessary action in the matter and ensure that the time schedule prescribed in CCS Pension Rules for submission of pension papers to PAOs and release of pensionary benefits are strictly adhered to by all concerned in your Organization.

**Encl. As above.**

Yours faithfully,

*Signature*  
(Khatchin Langel)

**Director (Staff/Public Grievances)**  
**Tel No. 23714734**

Copy to:

1. Controller of Accounts, Ministry of WR, RD & GR.
2. J.S. & F.A., Ministry of WR, RD & GR.
3. Under Secretary (Admn.), Ministry of WR, RD & GR.

*Dir (Admn)*

*Urgent -*

*1. discuss with pending cases*

*US(EIP)*

*24.11.14*

*discussed, pl. circulate.*

*26/11/14*

*Mr. (EIP)*

Secretary  
Dy. No. 2809  
Date 20/11/14  
C.W.C.

*Sany, c/wc 19.11*

*US(ADMN)/US(EIP) for circulation*

*pl. do the needful in order that no. of pension related grievance may reduce.*



83



Government of India  
Ministry of Water Resources RD&GR  
Office of the Joint Secretary & Financial Adviser  
Shram Shakti Bhawan, Rafi Marg  
New Delhi-110001

No.WR/CA/Admn./Pension Cases/2014-15/ 1861-63

Dated: 9/10/14  
10<sup>th</sup>

OFFICE MEMORANDUM

**Subject: Adherence to time schedule for submission of pension cases by Departments and authorization/release of pension – reg.**

Timely authorization and release of pensionary benefits to the Government servants is a fundamental requirement. Any delay in this regard is a matter of great concern. Ministry of Personnel, Public Grievances and Pension (PPG & P) has time and again issued directions for timely release of pensionary benefits to Government servants (retiring from Government Service). Rule 56 to 63 of CCS (Pension) Rules 1972 stipulate time schedule for processing the pension papers at different levels in the Departments and Pay & Accounts Offices.

It has been observed that time schedule prescribed in the Rules is not being followed by various Organizations/ departments under this Ministry. Non-adherence to time schedule leads to delay in authorizing the pensionary benefits which tantamount to a punishment for no fault of retirees.

The Secretary, MoWR, RD & GR has taken a serious note on this issue. Therefore, all Heads of the Organizations/ Departments of this Ministry are required to ensure that time schedule prescribed for submission of Pension papers to PAOs and release of pensionary benefits are strictly adhered-to by all concerned in their departments.

This has been issued under the directions of Secretary(WR).

Secy  
22/10

USA

P1. circulate

(Sunil Kohli)  
Jt. Secretary & Financial Adviser

9/10/14

Revenue for new  
22/10  
(22/10)

Am  
22/10/14

CA  
22/10

Acad  
28/10

SA  
28/10

संख्या 344  
File No. 18/11/14  
US(E.FV)  
New Delhi

8/16

Pay & Accounts Office  
Central Water Commission  
Sewa Bhawan , R.K.Puram  
New Delhi.

No WR/PAO/CWC/PN/14-15/ 3854  
5/11/14

dated

To ✓  
The Director (E-IV)  
Central Water Commission  
Sewa Bhawan , R.K.Puram,  
New Delhi.

Subject: - Adherence to time schedule for submission of pension cases by Departments and authorization/release of pension of Officers/Officials of Central Water Commission who are retiring from their service.

Kindly refer to OM No WR/CA/Admn /Pension Cases/2014-15/1861-63 dated 9-10-2014 received from Mo WR, RD & GR, Office of the Joint Secretary & Financial Adviser, Shram Shakti Bhawan, Rafi Marg, New Delhi (copy enclosed) issued to Heads of the Organizations/Departments of this Ministry to ensure the time schedule prescribed for submission of Pension papers to PAOs and release of pensionary benefits and strictly adhere to by all concerned in their departments.

Refer to our letter No. No WR/PAO/CWC/PN/14-15/2966 dated 15-09-2014 requested that the instructions may be issued to all the Executive Engineers of CWC to send the pension case of officers/officials who are going to be retired six months before the date of retirement so that process of the pension case along with all pensionary benefits may be settled well in time. Also requested to furnish the consolidated list of head quarters as well as all the staff of field offices of CWC.

But it has been seen that even now the pension cases of government servants are not being forwarded by the concerned Offices/DDOs of CWC to PAO, CWC before six months from their retirement. The pension cases are forwarded by the concerned offices at last moment and sometimes after the retirement of the government servant.

Contd..... Page-2

Received  
today  
17.11.14

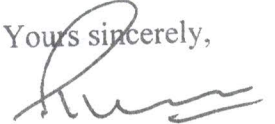
US(E IV)

17/11/14

mm (E-IV)

In this regard Heads of the Organizations/Departments of this Ministry should adhere to time schedule for submission of pension cases by Departments and authorize/release pension of Officers/Officials of Central Water Commission who are retiring from their service.

Yours sincerely,



(Shalabh Kumar)

Asst. Controller of Accounts



Copy to:-

1. The controller of account, Ministry of Water Resources, RD& WR, Shastri Bhawan,  
New Delhi.