

**Pay & Accounts Office
Central Water Commission
Sewa Bhawan, R.K. Puram
New Delhi – 110 066**

WR/PAO/CWC/Pre-check/PFMS/17-18/ 99\

25/01/2018

To,

All Executive Engineers (CDDOs),
Central Water Commission,
Ministry of Water Resources, RD & GR

Sub : Implementation of CDDO Module, EIS module & NTRP of PFMS in Ministry of Water Resources, RD & GR.

Sir,

Please refer to O/o Controller of Accounts, Ministry of Water Resources, RD & GR's Office Memorandum No. WR/CA/Pr.A/Cs/PFMS-CDDO/2016-17/1487-97 dated 11/01/2018 on the above cited subject (Copy enclosed).

All Heads of Departments (HoDs), Heads of Autonomous Bodies under Ministry of Water Resources, RD & GR are requested to ensure implementation of the CDDO Module, Employee Information System (EIS Module) and Non Tax Receipt Portal (NTRP) of PFMS by 31st March'2018 as emphasized by Secretary (Expenditure) vide DO Letter No. MF-CGA/ITD-SPC/Software Rollout/2017-18/178/2500 dated 29th December, 2017(Copy enclosed). Secretary (Expenditure) has also suggested that the release of Letter of Credit (LoC) for the last quarter of FY 2017-18 may be linked to the CDDOs coming on board PFMS.

In this connection, PAO, CWC, New Delhi vide OM No. WR/PAO/CWC/Pre-check/PFMS/17-18/ dated 07/12/2017 has already requested all CDDOs of CWC to forward the proforma for opening of e-payment account in the State Bank of India (CMPC Branch), Hyderabad after personally verifying that the CIF details of their respective Bank Accounts are **Non Personal – Government – Central**.

Arrangements for providing training to officers and staff of all CDDOs of CWC in February, 2018 are being made and the final program will soon be intimated to all concerned. In the meanwhile all CDDOs are requested to make following preparations for implementation of EIS, CDDO and NTRP Modules of PFMS at the earliest: -

1. Creation of Login ID as DDO, DDO Checker/Maker, PD under PFMS.
2. Verification/modification of the CIF of the Bank Account as per above mentioned category.
3. Forwarding of proforma for opening of e-payment account to PAO (CWC) duly stamped and signed for onward submission to SBI (CMPC Branch) Hyderabad for further necessary action.
4. Obtain at least 02 Nos. (Two) Digital Signature Certificates (Digital Keys) of Class II for making e-payment through PFMS.
5. Enter the requisite data in respect of their employees in EIS Module of PFMS.
6. Start accepting all receipts except those from employees (refund of LTC/TA Advances etc) through NTRP/ Bharat Kosh portal only.

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CDDOs will be processing all salary bills through EIS module and all other bills through CDDO module except bills in r/o Pensionary benefits and GPF withdrawal/ advances. Bills in respect of CGEIS, Long- term Advances (HBA, Comp. Adv.) will continue to be submitted to PAO through CDDO module of PFMS.

Those DDOs who have already entered the data in respect of all Regular employees posted under their payment control may start making payment of Salary through EIS from the month of January' 2018 itself. Remaining DDOs may enter the data in respect of regular employees and start making payment of Salary through EIS from the month of February' 2018. Necessary instructions regarding payment of salary to work charged employees through EIS will be issued during training. DDOs are also requested to complete above mentioned preparations and start making vendor payments and other payments through CDDO module from 1st March, 2018 onwards.

All CDDOs of CWC are, therefore, requested to ensure compliance of the above instructions of the Government of India as from 1st March'2018 onwards all payments to employees and vendors are to be made through EIS and CDDO modules of PFMS only and manual processing of bills for making payments is to be stopped from 1st March'18 onwards.

Yours faithfully,



(Upender Malhotra)
Senior Accounts Officer

Encl: As above.

Copy for information to: -

1. CE (HRM), CWC - for information and necessary action please.
2. All the Chief Engineers, CWC
3. PPS to Chairman, CWC for information please.
4. The Secretary, CWC – for information and necessary action please.
5. All the Superintendent Engineers/Directors, CWC (Field Offices)
6. The Director (SMD), CWC – for circulation and uploading on CWC website.

**GOVERNMENT OF INDIA
MINISTRY OF WATER RESOURCES, RIVER
DEVELOPMENT AND GANGA REJUVENATION
O/o THE CONTROLLER OF ACCOUNTS
ROOM NO. 241, A-WING, SHASTRI BHAWAN, NEW DELHI**

No: WR/CA/Pr.A/Cs/PFMS-CDDO/2016-17/ 1487-97

Dated: 11 Jan' 2018.

OFFICE MEMORANDUM

SUB: Implementation of CDDO Module, EIS Module & NTRP of PFMS in Ministry of Water Resources RD & GR.

Reference is invited to Secretary (Expenditure) DO letter No. MF-CGA/ITD-SPC/Software Rollout/2017-18/178/2500 dated 29th December 2017 on full roll out of Cheque Drawing DDO (CDDO module), Employee information system (EIS Module) and Non Tax receipt Portal (NTRP) of PFMS in all NCDDOs/CDDOs by 31 March 2018 (Copy enclosed).

2. Secretary (Expenditure) further emphasised that EIS and NTRP modules in Delhi based DDOs may be on boarded by 31 January 2018. For rollout of CDDO module, the release of Letter of Credit (LOC) for the last quarter of FY 2017-18 may be linked to the CDDO coming on board PFMS.

3. All the Bureau Heads are, therefore, requested to direct the concerned Heads of Department (HoDs), Heads of autonomous bodies etc. under their administrative control to ensure the implementation of EIS, CDDO and NTRP Modules by 31/03/2018. Necessary training and hand holding requirements, wherever required, may be provided to NCDDOs/CDDOs by respective PAOs and O/o Controller of Accounts.

Encl: As above

*PAO (A)
Pl circulate*

10/1/18

sd -
(R.D.Chouhan)

Controller of Accounts

To:

1. JS (Admn & GW), Room No. 430, Shram Shakti Bhawan, New Delhi.
2. JS (PP), Room No. 404, Shram Shakti Bhawan, New Delhi.

Copy for information to:-

1. PPS to Secretary, M/o Water Resources, RD & GR, Shram Shakti Bhawan, New Delhi.
- ✓ 2. PS to JS & FA, M/o Water Resources, RD & GR, Shram Shakti Bhawan, New Delhi.
3. PS TO CA, M/o Water Resources, RD & GR, New Delhi.
- ✓ 4. All PAOs in M/o Water Resources, RD & GR, New Delhi.

PAO (CWC), R.K. Purohit

R.D.
(R.D.Chouhan)

Controller of Accounts

अजय नारायण झा
सचिव (व्यय)
AJAY NARAYAN JHA
Secretary (Expenditure)



भारत सरकार
वित्त मंत्रालय
व्यय विभाग

GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE

D.O.No.MF-CGA/ITD-SPC/SoftwareRollout/2017-18/178/2459 - 29th December, 2017

Dear Secretary,

In pursuance of this Ministry's OM No. 49(7)/PF-1/2014 dated 02nd December 2014 regarding Digitization in Government payment and accounting, the office of Controller General of Accounts has successfully completed the development, testing and pilot implementation of the following applications on PFMS:

- Employees Information System (EIS), an online package for salary payments which has far been implemented in 1395 out of the total 11793 DDOs (Annexure).
- CDDO module for electronic payments by CDDOs. Currently only 361 CDDOs out of the total 1908 CDDOs are on board.
- Non Tax Receipts Portal (NTRP) to facilitate online collection of Non-Tax receipts of Ministries/Departments. At present 153 PAOs out of the total 550 Civil PAOs are on board. Besides, a focused user awareness drive needs to be initiated to channelize all such receipts through NTRP.

2. All the above modules of PFMS are required to be fully rolled out by 31st March 2018. For the EIS and NTRP modules, priority may be given to Delhi Based DDOs who should be on boarded by 31st January 2018. For the roll out of the CDDO module, I suggest that the release of Letter of Credit (Loc) for the last quarter of FY 2017-18 may be linked to the CDDO coming on board PFMS.

3. The implementation of these modules would enhance digitization of receipts and payments and will benefit government employees and citizens. You would appreciate that the achieving of the above target will be possible with a pro-actively designed and closely monitored action plan. The field Pr. CCAs/CCAs/CAs (IC) would be available for any training/hand-holding support. You may also engage your Financial Adviser (FA) to pursue the on-boarding of the CDDOs and NCDDOs to these modules of PFMS and FA may keep me updated on the progress in this regard through the Monthly D.O.

With warm regards,

Yours sincerely,

79/6
(A.N. Jha)

Secretaries to all Ministries/Departments

Shri Upendra Prasad Singh
Secretary
Ministry of Water Resources, River Development and Ganga
Rejuvenation
Shram Shakti Bhawan, Rafi Marg,
New Delhi - 110001