

No. 3/1/2016-O&M/ 515-28
Government of India
Central Water Commission

Room No. 326(S), Sewa Bhawan,
R.K.Puram, New Delhi-110066,
Dated 13/04/2016

OFFICE MEMORANDUM

Subject: Verification of qualifying service after 18 years of service and 5 years before retirement. -reg.

A copy of Department of Pension and Pensioners Welfare O.M No.1/19/2013-P&PW (E) dated 16.09.2015 is circulated herewith for necessary compliance. This matter was also discussed in the Sub Committee meeting of the 32nd Office Council of CWC, held on 23.02.2016.

S.K. Nanda
(S.K. Nanda)

Under Secretary (O&M)
Tel. No. 26105803

Copy to :-

All Field Chief Engineers, CWC

1. Chief Engineer, Upper Ganga Basin, Lucknow.
2. Chief Engineer, Lower Ganga Basin, Patna.
3. Chief Engineer, Namada Basin, Bhopal.
4. Chief Engineer, Narmada & Tapi Basin, Gandhinagar.
5. Chief Engineer, Indus Basin, Chandigarh.
6. Chief Engineer, Mahanadi & Eastern Rivers, Bhubaneswar.
7. Chief Engineer, Brahmaputra & Barak Basin, Shillong
8. Chief Engineer, Cauvery & Southern Rivers, Coimbatore.
9. Chief Engineer, Teesta Basin, Siliguri.
10. Chief Engineer, Monitoring (S), Bangalore.
11. Chief Engineer, Monitoring (C), Nagpur.
12. Chief Engineer, KGB, Hyderabad.
13. Chief Engineer, Yamuna Basin, New Delhi.
14. Chief Engineer, National Water Academy, Pune

Copy to Guard File (O&M) Section, CWC

202304/2015 DIS (4)
(2)

No.1/19/2013-P&PW(E)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Pension and Pensioners Welfare

Lok Nayak Bhavan, Khan Market,
New Delhi-110003.
Dated the 16.9.2015

OFFICE MEMORANDUM

Sub : Verification of qualifying service after 18 years service and 5 years before retirement.

It has been observed by this Department that processing of pension cases of the employees retiring from the government service quite often get delayed on account of the issues relating to verification of service from time to time by the concerned authorities during the service of the concerned employee. Although detailed instructions regarding verification of service have been issued by Department of Personnel & Training and by this Department, these instructions are not meticulously adhered to resulting in delay in sanctioning of retirement benefit of the employees.

2. Rule 32 of the CCS (Pension) rules, which existed prior to December, 2012 provided for issuing of a certificate in Form 24 by the Head of Office in consultation with by the Account Officer regarding completion of qualifying service of 25 years. These rules have been amended subsequently and as per the existing provisions, a certificate regarding qualifying service is required to be issued by the HOO after completion of 18 years of service and again 5 years before the date of retirement of an employee. Rule further provide that verification done under that rule shall be treated as final and shall not be reopened except when necessitated by a subsequent change in the rules and orders governing the conditions under which the service qualifies for pension.

3. It has been noticed that the certificates regarding qualifying service are not invariably issued to the government servant as required under the rules. All Ministries/ Departments etc. are therefore requested to bring these provisions to the notice of Heads of Offices and PAOs for strict compliance. Non-compliance of this statutory requirements may be viewed seriously.

4. In order to review status regarding compliance of these rules, all Ministries/ Departments are requested that the information may be collected from all establishments /office under them and the same may be compiled and sent to this Department by 15th October, 2015 in the enclosed proforma.

27. Deputy Secretary (Admin)
Department of Revenue
Ministry of Finance
North Block
New Delhi.

Sujasha Choudhury
(Sujasha Choudhury)
Deputy Secretary to the Government of India
Tel:24635979

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Copy to:

29-09-2015

1. All Ministries/ Departments of the Government of India.
2. President's Secretariat/ Vice President's Secretariat/ Prime Minister's Office/ Supreme Court/ Lok Sabha Secretariat/ Rajya Sabha Secretariat/ Cabinet Secretariat/ UPSC/CVC/C&AG/ Central Administrative Tribunal (Principal Bench), New Delhi.
3. Estt. Section of DOP&PW-100, NIC, DOP&PW, 3rd Floor, Khan Market, New Delhi for placing this OM on the Website.
3. Hindi Section for Hindi Version.

Copy to - DOPT for similar action in respect of All India Services Officers.

20/9/15
23/9/15

22/9/15

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27/9/15

28/9/15

29/9/15

STATEMENT INDICATING

TITLE OF ISSUE OF SERVICE VERIFICATION CERTIFICATE UNDER

Name of the office Under the Minister / Department	Total No. of Employees	No. of employees having service less than 25 years (under rules existing before December, 1960)	No. of employees having service between 25 years and 30 years (under rules existing before December, 1960)	No. of employees having service more than 30 years (under rules existing before December, 1960)	No. of employees in respect of whom certificate is issued after 18 months from date of retirement	No. of employees in respect of whom certificate is issued after 1 year from date of retirement
1.						
2.						
3.						
4.						
TOTAL						

4