

I/153372/2023

A-52011/115/2023-ESTT-IX
Government of India
Central Water Commission
Estt-IX Section

3rd Floor, Sewa Bhawan,
R.K.Puram, New Delhi - 110066.

Dated : 16-11-2023.

A session on **“Forms of Communication in the Central Government”** will be taken by the undersigned from **11 a.m. to 1 p.m on 21st November, 2023 in the Training Hall, CWC Library Building, R.K.Puram, New Delhi.** All the newly recruited officers and officials involved in drafting of communication in CWC (HQ) are requested to attend the same. Additionally, officials of CWC posted outside of Delhi may also attend the said workshop through online link which will be provided separately by the Training Directorate, CWC.

(Amit Srivastava)
Under Secretary,
Establishment-3, 9 and CM&V

To

1. All Under Secretaries/Ads, CWC (HQ).
2. All Sections of CWC (HQ).

Copy to :

1. Chief Engineer (HRM), CWC, New Delhi.
2. Secretary, CWC, New Delhi.
3. Directorate (Training)/Vigilance Officer, CWC with a request to kindly provide required support for the session.
4. Copy for uploading on CWC website.

Signed by Amit Srivastava
Date: 16-11-2023 16:42:00
Reason: Approved