

**Government of India
Ministry of Jal Shakti
Department of Water Resources, RD and GR
Central Water Commission
APAR-II Section**

2nd Floor (S), Sewa Bhawan,
R. K. Puram, New Delhi-66.
Dated: 19th March, 2024.

OFFICE MEMORANDUM

Subject: Safekeeping of APAR Dossiers- reg.

During a recently held DPC Chaired by CE(HRM), it was observed that APARs for several periods were missing from the Dossier in respect of an officer.

2. In the light of above incident, it is requested that APAR Dossiers forwarded to the respective establishments/Sections may be kept safely and may be returned to APAR II Section in the same condition as it was forwarded and received with original documents.

Signed by Ananda Chandra
Mallick

Date: 19-03-2024 15:35:26

Reason: Approved
(A.C. Mallick)

Director (E-III)

Tel:29583459/acmallick@nic.in

To

1. All Under Secretaries/Section Officers of concerned Establishments/Sections of Central Water Commission.

Copy for information to:-

1. Office of Chairman, Central Water Commission, Sewa Bhawan, New Delhi-110066.
2. Chief Engineer (HRM), Central Water Commission, Sewa Bhawan, New Delhi-110066.
3. Secretary, Central Water Commission, Sewa Bhawan, New Delhi-110066.
4. Director, E-I,E-II,and Admin., Central Water Commission, Sewa Bhawan, New Delhi-110066.