File No.T-74074/38/2021-SM Dte

भारत सरकार जल शक्ति मंत्रालय जल संसाधन नदी विकास एवं गंगा संरक्षण विभाग केंद्रीय जल आयोग सॉफ्टवेयर प्रबंधन निदेशालय



Government of India Ministry of Jal Shakti Dept. of Water Resources, RD&GR Central Water Commission Software Management Directorate

Circular

With respect to the ongoing implementation of e-HRMS 2.0 in the Central Water Commission, all employees are required to complete updating their profiles and submit to nodal officer in respective establishment /offices for verification by 15-April 2024.

All concerned officials of CWC are requested to ensure the completion of their profile updates in accordance with the guidelines provided in Annexure-I. For any queries or assistance regarding the profile update process, please contact the support team at 01129583528/8888

This issue with the approval of competent authority.

Signed by Awdhesh Kumar

Date: 26-03-2024 15:10:29

Reason: Approved

(Awdhesh Kumar) Deputy Director

Attachment – as above

Copy to: -

All Employees (Through CWC Website)



♦जल संरक्षण-स्रक्षित भविष्य∑

6th Floor(South), Sewa Bhawan,

R.K. Puram, New Delhi-110066

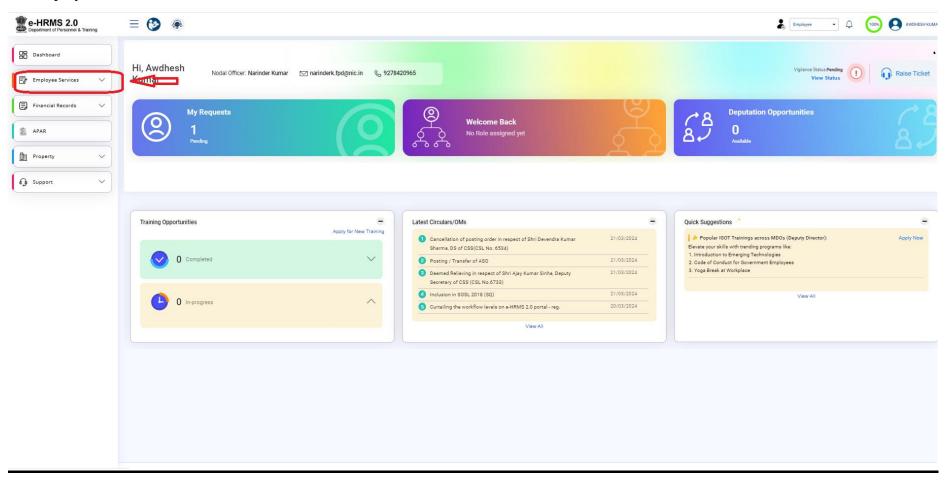
♦Conserve Water- Save Life **♦**

Annexure-I

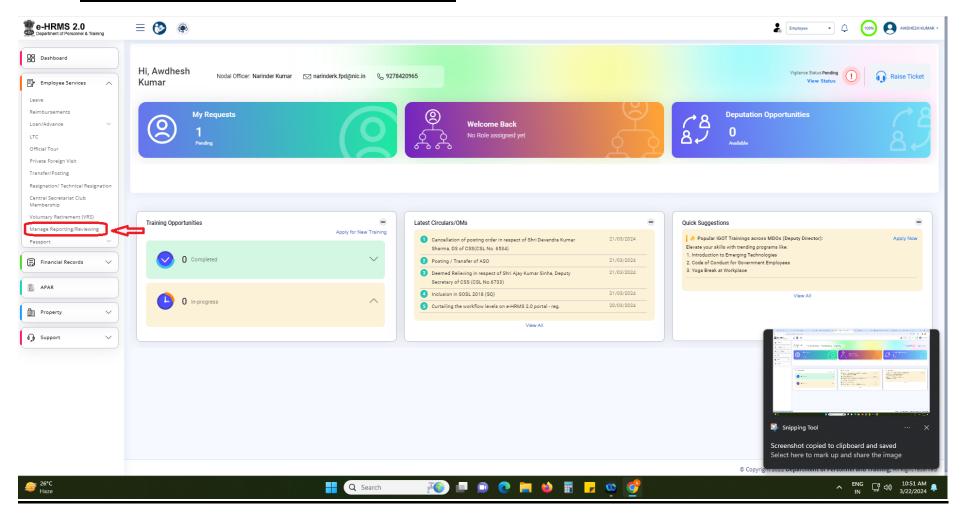
Part-1

Updating Reporting and Reviewing officers

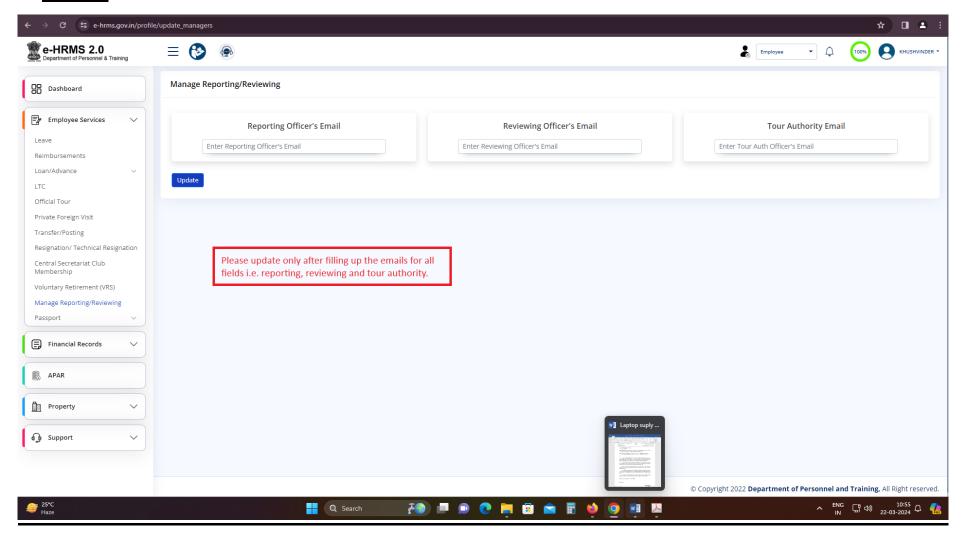
1- Employee service



2- Manage Reporting and Reviewing officer



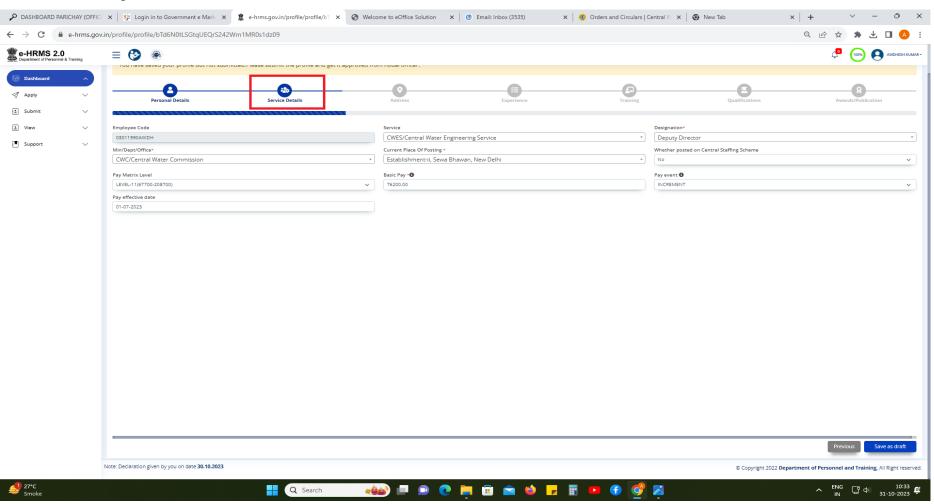
3- Update



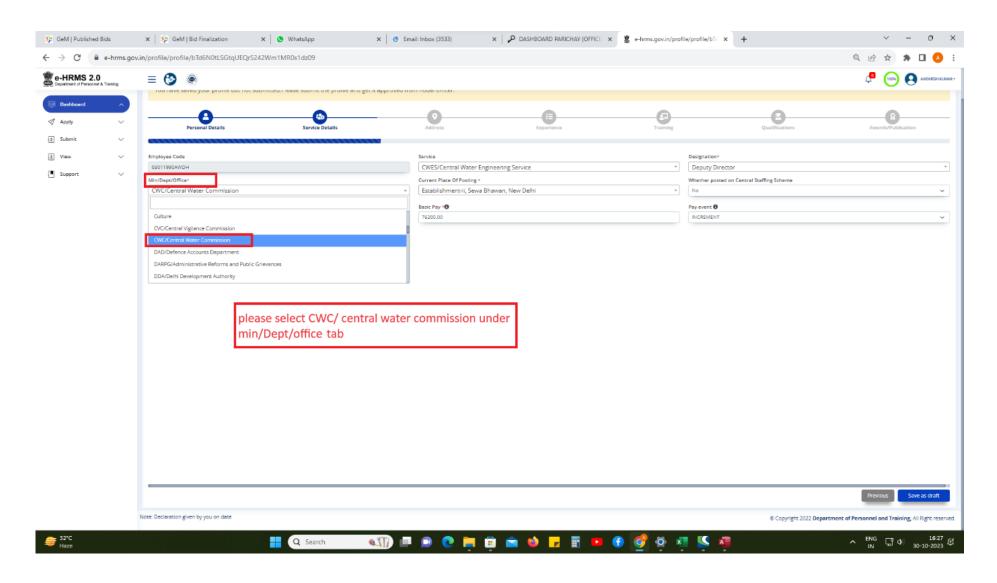
<u>Part -2</u>

Service profile updation (Basic Details)

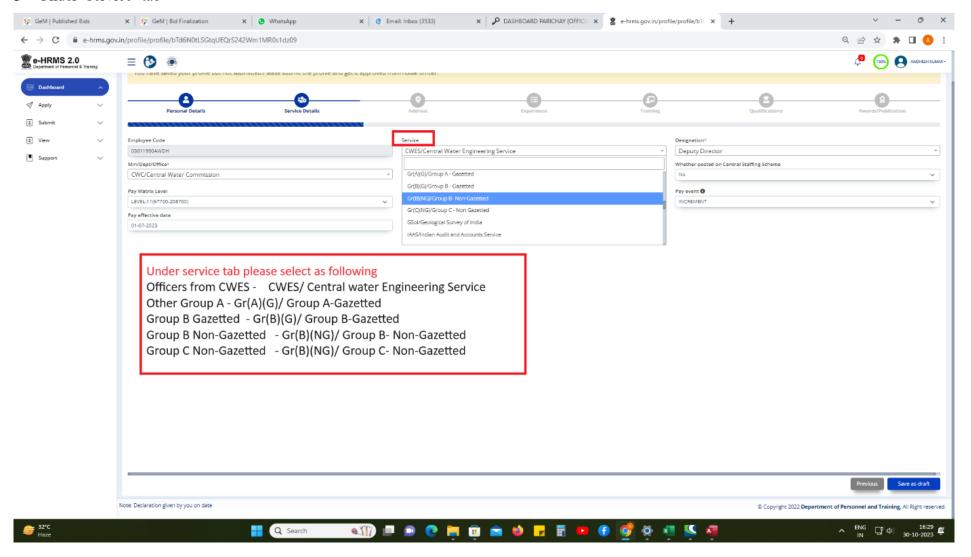
1- Select 'service profile'



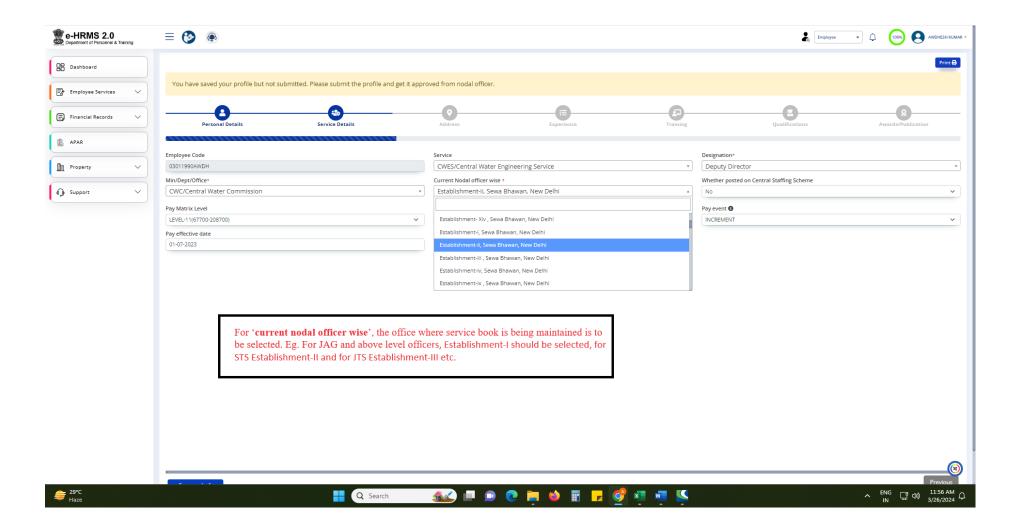
2- Under 'Min/dept/org' tab select CWC/Central Water Commission



3- Under 'service' tab



4- For 'current nodal officer wise'



5- Other fields should be entered as per details available in-service book.