PROFORMA FOR WORK FLOW GENERATION
(For Communication Cadre)

Sl. No.	Official Name	Date of Birth	NIC Email ID	Mobile No.

Place of Posting	Date since posted in present office	Designation/Grade	Date since posted in current grade	Date of posted to present grade

Period of absence from duty (on training/leave)	Education Qualification	Date of filing Annual Property Return

Reporting Officer				Reviewing Officer			
Name	Designation	Period		Name	Designation	Period	