



G-28042/2/2020-S M Dte/ 180

**कोटेशन आमंत्रण सूचना (Notice Inviting Quotation)**

उप निदेशक, सॉफ्टवेयर प्रबंधन निदेशालय, केन्द्रीय जल आयोग, नई दिल्ली द्वारा भारत के राष्ट्रपति की ओर से “Renewal of subscription of Video Conferencing and online meeting software with 1000 active users with 1-year subscription at CWC HQ, Sewa Bhawan, R.K. Puram, New Delhi” के लिए कोटेशन आमंत्रित की जाती है। कोटेशन उप निदेशक सॉफ्टवेयर प्रबंधन निदेशालय, केन्द्रीय जल आयोग, नई दिल्ली के कार्यालय में दिनांक 14.11.2024 को अपरान्ह 16:00 बजे तक ही जमा की जायेगी तथा इसी कार्यालय में दिनांक 21.11.2024 अपरान्ह 16:30 बजे खोली जायेगी। कार्य अनुरुचि व निविदा इत्यादि प्रपत्र केन्द्रीय जल आयोग की वेबसाइट [www.cwc.gov.in](http://www.cwc.gov.in) एवम भारत सरकार के केंद्रीय सार्वजनिक खरीद पोर्टल (CPP Portal) <http://eprocure.gov.in/epublish> पर उपलब्ध है।

Sl. No.	Particulars	Qty.	Rates (inclusive of all taxes)
1.	Video Conferencing and online meeting software with 1000 active users with 1year Subscription Salient Features: AGILE USER (for Individual user & Small business), Recording, Editing, and Playback of Meetings, One-Click Meeting Access, 24*7 Supports, cloud storage space, Dial-in bridge (Connecting through mobile connection) facility included and Audio conference	01	


**नियम एवम शर्तें (Terms & Conditions) :**

1. The bidders shall submit the quotation in sealed cover having technical and financial bid in separate sealed covers as prescribed below addressed to ‘Deputy Director, S.M. Directorate, Central Water Commission, 6th Floor, Sewa Bhawan (S), R.K.Puram, New Delhi- 110066’ latest by 1600 hrs. on 21.11.2024.
2. The Sealed quotation cover should be super scribed with the words “CISCO- Webex (Video Conferencing and online meeting software) with 1-year Subscription.”
3. The bidders shall submit the signed and scanned copies of technical documents i.e. copy of supply orders, PAN, GST, etc latest by 1600 Hrs on 21.11.2024.
4. Rates shall be quoted as per BOQ-PS mentioned in Annexure-I & inclusive of GST.
5. Quoted rates should have validity period of at least 30 (thirty) days from the date of opening of quotation.





6. Supply of the material shall be completed within 5 days from the date of issue of supply order with the satisfaction of competent authority.
7. The period of subscription will be 1 year which may be extended further on mutual agreement of bidder and buyer.
8. Bidder, who fails to provide services as per specifications / terms and conditions after quoting rates, is likely to be recommended for black listing.
9. The firm should have a valid PAN/GST number. The relevant numbers should be quoted/mentioned in the bid.
10. The rates should be mentioned both in figures and words. In case of difference in words and figures, rates mentioned in words will prevail. All corrections and overwriting should be attested.
11. No advance payment will be made. Payment will generally be made through a/c payee cheque on submission of the bill in triplicate after satisfactory completion of work. The payment will be released after deduction of TDS, if applicable etc.
12. The late bids i.e. the bids received after the specified date and time for receipt of bids shall not be considered.
13. The last date of submission of bids is 21.11.2024 by 1600 Hrs. The bids would be opened on the same day at 1630 Hrs in the room of undersigned.
14. The undersigned reserves the right to reject any or all quotation without assigning any reason.

  
उपनिदेशक  
(Deputy Director)

भारत राष्ट्रपति की ओर से (For and on behalf of President of India)

Copy for information to:

1. CWC Web Site.
2. CPP Website ( <https://eprocure.gov.in/epublish/app.>)



**Annexure-I**

**Bill of Quantity cum Price Schedule (BoQ-PS)**

(On the letter head of the bidder submitting the bid document)

This BOQ-PS template must not be modified, replaced by the bidder, else the bid of prospective bidder is liable to be rejected for this tender.

Sr.	Item description	Qty.	UoM	Unit Rate	Rate of GST in %	Amount of GST	Total Unit rate with GST	Total Price of item with GST
A	B	C	D	E	F	G	H (=E+G)	I (=H x C)
1	Video Conferencing and online meeting software with 1000 active users with 1 year Subscription Salient Features:	01	Nos. user licence					
Total Price with GST								
Note: Central Water Commission has right to increase or decrease, in quantity from the above BoQ.								

Note:

1. All prices should be in Indian Rupees (INR) only.
2. All the prices should be quoted in the format as above provided by Central Water Commission failing which the bid may be rejected. Also any conditional Price Bid may be rejected.