

भारत सरकार  
Government of India  
केन्द्रीय जल आयोग  
Central Water Commission  
तकनीकी समन्वय निदेशालय  
Technical Coordination Directorate  
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**परिपत्र**

Kind attention is invited to OM No. H-11011/2/2024-Parl. dated 7th November 2024 (*copy enclosed*) received from DoWR, RD & GR, Ministry of Jal Shakti, New Delhi intimating that the Third Session of Eighteenth Lok Sabha and Two Hundred & Sixty sixth Session of Rajya Sabha will commence on 25th November 2024.

In this regard, the following directives are issued for strict adherence and compliance during the Parliament session:

1. All Parliament Questions will be circulated by the Technical Coordination Dte. to the concerned Wings/ Organisations of CWC.
2. All Organizations/Directorates must ensure that responses to Parliament Questions are submitted promptly to the relevant Subject Matter Divisions (SMDs) of the Ministry.
3. Input/ Reply of the UNSTARRED Parliament Questions during the session are to be sent directly (with a copy to TC Dte.) to the concerned SMD of the Ministry with the approval of the respective Chief Engineers.
4. Approval for the Input/ Reply to the STARRED Parliament Questions must be obtained from the Chairman, CWC. The respective Organisation Head to obtain the approval of the Chairman directly through respective Wing Head.
5. Prior to the briefing meeting on STARRED Parliament Questions in Ministry, the concerned Organization/ Directorates must provide a folder to the Chairman, CWC, containing the approved reply of CWC along with supplementary notes. Additionally, the draft/ final response prepared by the Ministry should also be obtained from the concerned SMD of Ministry and presented to the Chairman, CWC in a folder before the briefing meeting.
6. Organisation Head while sanctioning Leaves to ensure that the alternate arrangement is in place to avoid any disruption in session work.

These issues with the approval of the Chairman, CWC.

27 जंम 20/11/2024  
(S. K. Gangwar)  
Director

## प्रति

Director (WP&P/ RM/ D&R), CWC, New Delhi with a request to circulate the circular among the respective officers in their wing.

## प्रतिलिप सूचनार्थ

1. PPS to Chairman, CWC, New Delhi
2. PPS to AS, DoWR, RD & GR, Ministry of Jal Shakti, New Delhi
3. PPS to Member (WP&P/ RM/ D&R), CWC, New Delhi
4. PPS to Chief Engineer, HRM, CWC, New Delhi
5. All Chief Engineers of Field Units with a request to circulate the circular among their respective officers.
6. Director, SMD, CWC, New Delhi with a request for uploading the circular on CWC website.