



भारत सरकार
केंद्रीय जल आयोग
प्रबोधन एवं मूल्यांकन निदेशालय

दूरभाष: 0562-2527196

फैक्स : 0562-2527196

पत्रांक – 5/5/2018/M&A-Dte./Agra/327-3/

केंद्रालय

केंद्रीय सरकार कार्यालय परिसर
बी – विंग, 63/4, संजय प्लेस, आगरा

दिनांक – 07.05.2019

कोटेशन आमंत्रण सूचना(NOTICE INVITING QUOTATIONS)

For and on behalf of the President of India, sealed quotations are invited for “**Hiring of Services of Semi-Skilled labour**” at Monitoring and Appraisal Directorate, CWC, Agra by the undersigned from the authorized/ reputed firms/agencies as per the as per details given below and as per the following terms and conditions: -

Sl.No.	Description of work	Quantity	Rate (in Rs.)	Amount (in Rs.)
1.	Providing Services of Semi-Skilled Labour to assist in day to day office activities for the period of 12 months from 01.06.2019 to 31.05.2020	1		
2.	Duty normal hours	10 hrs per day (22 days)		
3.	Duty beyond normal hours	Per hour		
4.	Duty outside Headquarter and night halt charge	Per night		


Terms & Conditions:

1. The quotation duly signed should reach O/o Director, Monitoring and Appraisal Directorate, CWC, Sanjay Place, Agra on or before 13:00 hrs 14.05.2019 and will be opened on the same day at 15:00 hrs.
2. The sealed Quotation cover should be superscripted with the words “**Hiring of Services of Semi-Skilled labour**”.
3. The firm should have registration for EPF, ESI and have registration with labour commissioner.
4. On behalf of the President of India, undersigned reserved the right to reject any or all the quotation and to alter the quantity without assigning any reason thereof.
5. Amount should be indicated in both words and figure.
6. Rates should be inclusive all taxes unless otherwise mentioned in the quotation separately.
7. The payment is to be made according to minimum wages rates prevailing in Central Government in accordance with labour Law.
8. The Payment will be made through PFMS after successful completion of works & delivery.
9. All the corrections and overwriting should be duly attested.

10. The firm should provide personnel on the duty who are healthy and having minimum education qualification of 10th pass and whose minimum age should not be less than 18 years.
11. The firm should have 3 years of experience in the business of providing such services in any Central Govt./ State Govt.

Other Terms & Conditions :

1. The department will be not responsible for any injury/death sustained to agency worker during the performance of their duties and also for any damages or compensation due to any disputes between the agency and worker. Any expenditure incurred by the department to face such situation arising out of act of his worker will be made by the agency. If any incident/accident occurred during the duty period, the department will not be held responsible for the same. It is the responsibility of the firm/agency to provide sufficient insurance coverage/compensation as per latest rule in force.
2. This is a purely a temporary arrangement, which can be terminated at any time without assigning any reason by serving one-month notice in advance.
3. During the period of contract, the quantity of work can be increased or decreased by serving a notice one week in advance.
4. The contract can be further extended on monthly basis upto 3 months, if required on same terms and conditions.
5. The successful bidder should submit Bio-data along with a photograph, valid ID proof (viz election ID card, PAN card, Aadhar card, Driving license etc) of the person containing name, father's name, age, temporary and permanent address before start of work.
6. Making payments like wages, ESI, EPF etc to the personnel deployed on the duty shall be the sole responsibility of the firm and they will only be liable for punitive action in case of any default of the matter.


 (मयंक सुहद)
 उप निदेशक

प्रतिलिपि सूचनार्थ -

1. मुख्य अभियंता, ऊपरी गंगा बेसिन संगठन, केन्द्रीय जल आयोग, लखनऊ
2. अधिशासी अभियंता, निचली यमुना मंडल, के.ज.आ, आगरा।
3. सहायक लेखा अधिकारी, निचली यमुना मंडल, के.ज.आ, आगरा।
4. उपनिदेशक, सॉफ्टवेयर प्रबंधन निदेशालय, केन्द्रीय जल आयोग, नई दिल्ली, कोटेशन दस्तावेज़ को केन्द्रीय जल आयोग के वेबसाइट पे अपलोड करने के अनुरोध के साथ।
5. नोटिस बोर्ड, निचली यमुना मंडल, के.ज.आ, आगरा/ प्र. एवं मू. निदेशालय, के.ज.आ., सी. जी.ओ कॉम्प्लेक्स संजय प्लेस, आगरा।

अतिरिक्त
 4/6/19
 सं. नि. 0-11
 अमुराज

