



Government of India  
Central Water Commission  
Lower Yamuna Division  
Agra

**E-Tender for Construction of boundary wall around the gauge site & wireless station at Kaimaha, Distt. Mahoba (U.P.) of Ken Sub Division, Banda under Lower Yamuna Division, Agra.**

Estimated Cost	–	Rs. 14,16,830.00
Earnest Money	–	Rs. 28,337.00
Cost of Tender	–	Rs. 500.00
Date of Opening	–	08.01.2018(15:00hrs)

**December-2017**

Executive Engineer  
Lower Yamuna Division  
Central Water Commission  
Agra – 282 007

**Certified that this tender document contains 1 to 31 pages.**

**Sd/-  
Executive Engineer  
LYD, CWC, Agra**

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Sd/-  
Executive Engineer  
Lower Yamuna Division  
Agra

## ई-निविदा आमंत्रण सूचना

NIT No.: 20/LYD/AGRA/2017-18

भारत के राष्ट्रपति की ओर से अधिशासी अभियन्ता, निचली यमुना मंडल, केंद्रीय जल आयोग, क्वाटर सं0 404-409, सेक्टर-12 सी, आवास विकास कालोनी, आगरा-282007, भारत में अधीकृत/पंजीकृत सेवा प्रदाता यमुना मंडल, आगरा कार्य के वास्ते दिनांक 08.01.2017 को 12:00 बजे तक मद दर ई-निविदा आमंत्रित करते हैं जिसे उसी दिन 15:00 बजे खोला जायेगा।

कार्य का नाम	अनुमानित लागत (रु0)	अर्नेस्ट मनी डिपोजिटेड (रु0)	निविदा की कीमत (रु0)	कार्य समाप्ति की अवधि
निचली यमुना मण्डल, आगरा के अधीन केन उपमण्डल के अन्तर्गत गेज स्थल एवं बेतार स्टेशन— कैमाहा, जनपद महोबा (उ0प्र0) में चारदीवारी का निर्माण कार्य।	Rs.14,16,830/-	Rs. 28,337/-	500/-	30 दिन

निविदा प्रपत्र तथा अन्य विवरण TCIL वेब साइट URL <https://www.tcil-india-electronic-tender.com> & <http://www.cwc.nic.in> & <http://eprocure.gov.in> वेब साइट पर दिनांक 27/12/2017 15:00 बजे से दिनांक 08/01/2018 11:00 बजे तक उपलब्ध है।

ह0/—  
अधिशासी अभियंता

## NOTICE INVITING E-TENDER

No- 20/LYD/AGRA/2017-18

The Executive Engineer, Lower Yamuna Division, Central Water Commission, 404-409, Sector 12C, Avas Vikas Colony, Sikandra, Agra -282007 Phone (O) 0562-2604424 on behalf of the President of India invites bid by e- tendering from specialized firms, reputed agencies or registered contractors of C.P.W.D, P&T, MES and State PWD, Irrigation Department having sufficient past experience for such type of work as per enclosed eligibility criteria under this Division on 08.01.2018 up to 12:00 and would be opened on the same day at 15:00 hrs.

S.No.	Name of work	Estimated cost (Rs.)	Earnest Money Deposit (EMD) (Rs.)	Cost of Tender Form (Rs.)	Period of Contract
1	<b>Construction of boundary wall around the gauge site &amp; wireless station at Kaimaha (U.P.) of Ken Sub Division, Banda under Lower Yamuna Division, Agra.</b>	Rs.14,16,830/-	Rs.28,337/-	500/-	30 DAYS

E-tender will be available on TCIL web site URL <https://www.tcil-india-electronictender.com>, [www.eprocure.gov.in](http://www.eprocure.gov.in) & [www.cwc.nic.in](http://www.cwc.nic.in) from 27.12.2017 (15:00 hrs) to 08.01.2018 up to 11:00hrs.

S d / -

Executive Engineer  
LYD, Agra

Copy for Information:

1. Superintending Engineer, HOC, Vaishali
2. AEE (HQ), LYD, Agra
3. Account Branch, LYD, Agra

## GENERAL INSTRUCTION TO BIDDERS

1.0 Bids shall be submitted online only at TCIL website URL <https://www.tcil-india-electronictender.com>. Tenderer/Contractor are advised to follow the instructions provided in the „Instructions to the Contractors/Tenderer for the e-submission of the bids online through TCIL portal. The tender notice is also available at [www.eprocure.gov.in](http://www.eprocure.gov.in) and [www.cwc.gov.in](http://www.cwc.gov.in)

2.0 Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection

3.0 Tenderer who has downloaded the tender from the TCIL website URL <https://www.tcil-india-electronictender.com>, Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in> and [www.cwc.gov.in](http://www.cwc.gov.in) shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited.

4.0 Intending tenderers are advised to visit again TCIL website URL <https://www.tcil-india-electronictender.com> and [www.cwc.gov.in](http://www.cwc.gov.in) and CPPP website <https://eprocure.gov.in/eprocure/app> at least 3 days prior to closing date of submission of tender for any corrigendum / amendment

5.0 Applicant contractor must provide demand draft for Rs 500/- (Rupees Five hundred only ) in favour of Executive Engineer, Lower Yamuna Division, Agra obtained from any Nationalized/ scheduled Bank with their application/downloaded tenders as the cost of tender forms/ documents. All applicable bank charges shall be borne by the applicant and he shall not have any claim what so ever on this account on department. In case of re-tendering, the firms which have submitted the DD in earlier calls will require to submit DD along with their tender/application in subsequent calls also. Tender not accompanied with the cost of tender documents is liable to be rejected.

6.0 Bids will be opened as per date/time as mentioned in the Tender Key Event Sheet.

## 7.0 SUBMISSION OF DOCUMENTS

i) Signed and scanned copy of appropriate value of valid registration certificate, experience certificates of similar works executed as per the tender notice, PAN No and Tender Acceptance Letter

ii) Signed and Scanned copy of previous three years Income-tax / latest VAT Clearance Certificate, TIN No, Certificate / Affidavit of partnership firm/ Pvt. Ltd. Or public Ltd. Company registered certificate

iii) Signed and scanned copy of audited Balance sheet of last three years.

iv) Signed and scanned true copy of Partnership deed as per the tender document.

v) Signed and scanned true copy of undertaking of not being blacklisted by any government department.

7.1 The following documents are to be furnished online in the financial bid part by the Contractor along with bid as per the tender document:

i) Signed and scanned price schedule as per tender document.

7.2 The financial bid will be opened only for those bidders who qualify the eligibility criteria as per the tender document as a part of technical bid.

**7.3 The bidder has to submit following documents in hard copy in a sealed envelope before last date and time of submission of online bid otherwise the bid will not be considered for opening**

i) Earnest Money Deposit in original.

ii) Demand Draft towards tender document cost in original.

iii) Pass Phrase for Technical & Financial bid in separate sealed envelopes

The bidder should not submit any other document as listed above

### Eligibility Criteria

SN	Criteria/Condition
1.	<b>Registration:</b> Valid registration
2.	<b>Turnover Details:</b> Average annual financial turnover during last three years should be more than Rs. 15.00 Lakh.
3.	<b>Similar works* successfully completed during last seven years:</b> <ul style="list-style-type: none"><li>i) Three similar works of Rs. 5.67 Lakh each or</li><li>ii) Two similar works of Rs. 8.50 Lakh each or</li><li>iii) One similar work of Rs. 11.34 Lakh each.</li></ul>
4.	<b>Performance Report:</b> A performance report from the Government Department/ Public undertaking duly signed by the competent authority, of having successfully completed similar work mentioned at S.No. 3 above and/or satisfactory performances in works being handled.
5.	<b>PAN/GSTIN:</b> The attested copy of PAN/GSTIN shall be submitted with application.

\* Similar works means experience in surveying and civil works etc.

Sd/-  
Executive Engineer  
Lower Yamuna Division  
Agra

## NOTICE INVITING E- TENDER

Item rate / percentage rate tenders are invited on behalf of the President of India from approved and eligible contractors of C.P.W.D (and those of appropriate list of MES, BSNL, Railways and U.P. State P.W.D. (B&R) or State Government Departments etc., Dealing with building and roads, if there is no state PWD (B& R) or specialized firms, reputed agencies for the work of **“Construction of boundary wall around the gauge site & wireless station at Kaimaha, Distt. Mahoba (U.P.) of Ken Sub Division, Banda under Lower Yamuna Division, Agra”**.

- 1.1 The work is estimated to cost **Rs. 14,16,830/- (Rupees Fourteen Lakh Sixteen Thousand Eight Hundred Thirty Only)**. This estimate, however, is given merely as a rough guide.

- 1.1.1 The authority competent to approve NIT for the combined cost and belonging to the major discipline will consolidate NITs for calling the tenders. He will also nominate Division which will deal with all matters relating to the invitation of tenders.

For composite tender, besides indicating the combined estimated cost put to tender, should clearly indicate the estimated cost of each component separately. The eligibility of tenderer will correspond to the combined estimated cost of different components put to tender.

- 1.2 Tenders will be issued to eligible contractors provided they produce definite proof from the appropriate authority, which shall be to the satisfaction of competent authority, of having satisfactorily completed similar works of magnitude specified above.

2. Agreement shall be drawn with the successful tenderer on prescribed Form **No.CPWD-7/8**, which is available as a Govt. of India Publication. Tenderer shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.

3. The time allowed for carrying out the work will be one month from the date of start as defined in schedule “F” or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the tender documents.

4. The work place where construction work is to be provided will be the site at Lower Yamuna Division, CWC, Agra.  
Tender documents consisting of plans, specifications, the schedule of quantities of the various classes of work to be done and the set of terms & conditions of contract to be complied with by the contractor whose tender may be accepted and other necessary documents can be seen in the office of the **Executive Engineer, Lower Yamuna Division, C.W.C., Agra** between hours of **11:00 A.M. to 04:00 P.M.** from 28.12.2017 to 08.01.2018 every day except on Sundays and Public Holidays.

5. (i) Tender shall be accompanied with Earnest Money of Rs. 28,337/- (**Five Twenty Eight Thousand Three Hundred Thirty Seven Only**) in Receipt, Treasury Challan/Deposit at Call receipt of a scheduled bank/fixed deposit receipt of a scheduled bank/Demand Draft of a scheduled bank issued in favor of **Executive Engineer, Lower Yamuna Division, C.W.C., Agra**. 50% of earnest money or Rs. 20 lakh, whichever is less, will have to be deposited in the shape prescribed above and balance amount of earnest money can be accepted in the form of Bank Guarantee issued by a scheduled bank having validity for 6 months or more from the last date of receipt of tenders.

- 5 (ii) The tender and the earnest money shall be placed in separate sealed envelopes, each marked “Tender” and “Earnest Money” respectively. In cases where earnest money in cash is acceptable the same shall be deposited with the Cashier of the Division and the receipt placed in the envelope meant for earnest money. Both the envelopes shall be submitted

with the name of work and due date of opening written on envelope, which will be received by the **Executive Engineer, Lower Yamuna Division, C.W.C., Agra** up to **12:00 A.M. on 08.01.2018** and will be opened as per date/time as mentioned in the Tender Key Event Sheet, interested bidder or their representative not more than 1 or 2 per bidder may be present in 404-409, Sector 12C, AvasVikas Colony, Sikandra, Agra-282007.

The envelope marked "Tender" of only those tenderers shall be opened, whose earnest money, placed in the other envelope, is found to be in order.

6. The contractor, whose tender is accepted, will be required to furnish performance guarantee of **5%** (Five Percent) of the tendered amount within the period specified in Schedule F. This guarantee shall be in the form of cash (in case guarantee amount is less than Rs. 10,000/-) or deposit at call receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank / Pay order of any scheduled bank (in case guarantee amount is less than Rs. 1,00,000/- ) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in schedule "F" including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor.

7. The description of the work is as follows:

**Construction of boundary wall around the gauge site & wireless station at Kaimaha, Distt. Mahoba (U.P.) of Ken Sub Division, Banda under Lower Yamuna Division, Agra".**

Copies of other drawings and documents pertaining to the works will be open for inspection by the tenderers at the office of the above mentioned officer.

Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

8. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.
9. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
10. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
11. The contractor shall not be permitted to tender for works in the CWC circle (responsible for award and execution of contracts ) in which his near relative is posted as Divisional Accountant or



as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the Central Water Commission or in the Ministry of Water Resources, Govt. of India. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.

12. No Engineer of gazetted rank or other Gazetted officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.
13. The tender for the works shall remain open for acceptance for a period of Forty Five (45) days from the date of opening of the tenders. If any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the tenderer shall not be allowed to participate in the re-tendering process of the work.
14. This Notice Inviting Tender shall form a part of the contract document. The successful tenderer/contractor, on acceptance of his tender by the Accepting Authority, shall, within **15 days** from the stipulated date of start of the work, sign the contract consisting of:-
  - (a) The notice inviting tender, all the documents including additional conditions, specifications and drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.
  - (b) Standard C.P.W.D. Form – 7/8.
15. For Composite Tenders :
  - 16.1.1.1 The Executive Engineer in charge of major component will call tenders for the composite work. The cost of tender documents and Earnest Money will be fixed with respect to the combined estimated cost put to tender for the composite tender.
  - 16.1.1.2 The tender document will include following three components:

- Part A : - CPWD- 6 , CPWD- 7/8 including schedule A to F for major component of the work, Standard General Conditions of Contract for CPWD 2010 or latest edition as applicable with all amendments/ modifications.
- Part B: - General/specific conditions, specifications and schedule of quantities applicable to major component of the work .
- Part C : - Schedule A to F for minor component of the work, (SE/EE in charge of major component shall also be competent authority under clause 2 and clause 5 as mentioned in schedule A to F for major components). General/Specific conditions, specifications and schedule of quantities applicable to minor component(s) of the work.
- 16.1.3 The tenderer must associate with himself, agencies of the appropriate class eligible to tender for each of the minor component individually.
- 16.1.4 The eligible tenderers shall quote rates for all items of major component as well as for all items of minor components of work. It will be obligatory on the part of the tenderer to sign the tender document for all the components (The schedule of quantities, conditions and special conditions etc.)
- 16.1.5 After acceptance of the tender by competent authority, the Executive Engineer In charge of the major component of the work shall issue letter of award on behalf of the President of India. After the work is awarded, the main contractor will have to enter into one agreement with EE in charge of major component and has also to sign two or more copies of agreement depending upon number of EE's/DDH in charge of minor components. One such signed set of agreement shall be handed over to EE/DDH in charge of minor component. EE of major component will operate part A and part B of the agreement . EE/DDH in charge of minor component(s) shall operate Part C along with Part A of the agreement.
- 16.1.6 Entire work under the scope of composite tender including major and all minor components shall be executed under one agreement. .
- 16.1.7 Security deposit will be worked out separately for each component corresponding to the estimated cost of the respective component of works. The Earnest Money will become part of the security deposit of the major component of work.
- 16.1.8 The main contractor has to associate agency(s) for minor component(s) conforming to eligibility criteria as defined in the tender document and has to submit detail of such agency(s) to Engineer-in-charge of minor component(s) within prescribed time. Name of the agency(s) to be associated shall be approved by Engineer-in-charge of minor component(s).
- 16.1.9 In case the main contractor intends to change any of the above agency/agencies during the operation of the contract, he shall obtain prior approval of Engineer-in-charge of minor component. The new agency/ agencies shall also have to satisfy the laid down eligibility criteria. In case Engineer- in – Charge is not satisfied with the performance of any agency, he can direct the contractor to change the agency executing such items of work and this shall be binding on the contractor.
- 16.1.10 The main contractor has to enter into agreement with the contractor(s) associated by him for execution of minor component(s) . Copy of each agreement shall be submitted to EE/DDH in charge of each minor component as well as to EE in charge of major component. In case of change of associate contractor, the main contractor has to enter into agreement with the new contractor associated by him.
- 16.1.11 Running payment for the major component shall be made by EE of major discipline to the main contractor. Running payment for minor components shall be made by the Engineer-in-Charge of the discipline of minor component directly to the main contractor.
- 16.1.12 Final bill of whole work shall be finalized and paid by the EE of major component. Engineer(s) in charge of minor component(s) will prepare and pass the final bill for their component of work and pass on the same to the EE of major component for including in the final bill for composite contract.

**CPWD-7/8**

**GOVERNMENT OF INDIA  
CENTRAL WATER COMMISSION**

STATE : CENTRAL  
BRANCH : YAMUNA BASIN ORGANIZATION, NEW DELHI  
CIRCLE : HYDROLOGICAL OBSERVATION CIRCLE, VAISHALI  
DIVISION : LOWER YAMUNA DIVISION, AGRA

**PERCENTAGE RATE TENDER/ITEM RATE TENDER & CONTRACT FOR WORKS**

**(A) TENDER FOR THE WORK OF: Construction of boundary wall around the gauge site & wireless station at Kaimaha, Distt. Mahoba (U.P.) of Ken Sub Division, Banda under Lower Yamuna Division, Agra".**

- (i) To be submitted by **12:00** hours on **08.01.2018** online only at TCIL website
- (ii) Bids will be opened as per date/time as mentioned in the Tender Key Event Sheet.

Issued to: \_\_\_\_\_  
(CONTRACTOR)

Signature of officer issuing the documents \_\_\_\_\_

Designation: Executive Engineer, Lower Yamuna Division, Central Water Commission, Agra

Date of Issue: \_\_\_\_\_

## **TENDER**

I/We have read and examined the Notice Inviting Tender, schedule 'A', 'B', 'C', 'D', 'E' & 'F', Specifications Applicable, Drawings and Designs, General Rules and Directions, Conditions of Contract, Clauses of Contract, Special conditions, Schedule of Rate and other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in schedule 'F', viz., Schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in Rule – 1 of General Rules and Directions and in clause 11 of the conditions of contract and with such materials as are provided for, by, and in respects in accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for 30 days from the due date of submission thereof and not to make the modifications in its rates, terms and conditions etc.

A sum of **Rs 28,337/-** is hereby forwarded in cash/receipt treasury challan/challan/ deposit at call receipt of a scheduled bank/fixed deposit receipt of scheduled bank/demand draft of a scheduled bank/bank guarantee issued by a scheduled bank as earnest money. If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said President of India or his successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/We agree that President of India or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein and to carry out such deviations as may be ordered, upto maximum of the percentage mentioned in the schedule 'F' and those in excess of that limit at the rates to be determined in accordance with the provision contained in clause 12.2 and 12.3 of the tender form. Further, I/We agree that in case of forfeiture of earnest money or both Earnest Money & Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We hereby declare that I/We shall treat the tender documents, drawings and other records connected with the work as secret/confidential documents and shall not communicate information/ derived therefrom to any person other than a person to whom I/we am/are authorised to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated .....

Signatures of Contractor  
Postal Address

Witness :  
Address :  
Occupation :

## ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs. \_\_\_\_\_(Rupees\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ )

The letters referred to below shall form part of this contract Agreement:-

- i)
- ii)
- iii)
- iv)

For & on behalf of President of India

Signatures:-

Dated : \_\_\_\_\_

Designation :-

## SCHEDULES

**SCHEDULE ‘A’** : Schedule of quantities (Enclosed):- As enclosed in tender document

**SCHEDULE ‘B’** : Schedule of materials to be issued to the contractor

Sl.No.	Description of item	Quantity	Rates in figures & words at which the material will be charged to the contractor	Place of issue
1	2	3	4	5
N. A.				

**SCHEDULE ‘C’** : Tools and Plants to be hired to the contractor

Sl.No.	Description	Hire charges per day	Place of issue
1	2	3	4
N. A.			

**SCHEDULE ‘D’** : N. A.

Extra schedule for specific requirements/documents for the work, if any:

**SCHEDULE ‘E’** : Reference to General Conditions of Contract

NAME OF WORK: **Construction of boundary wall around the gauge site & wireless station at Kaimaha, Distt. Mahoba (U.P.) of Ken Sub Division, Banda under Lower Yamuna Division, Agra”.**

- |       |                        |   |                          |
|-------|------------------------|---|--------------------------|
| {i}   | Estimated cost of work | : | Rs. 14,16,830/-          |
| (ii)  | Earnest Money          | : | Rs 28,337/-              |
| (iii) | Performance Guarantee  | : | 5% of the tendered value |
| (iv)  | Security Deposit       | : | 5% of the tendered value |

## **SCHEDULE 'F' :**

### **General Rules & Directions:**

Officer Inviting Tender: : Executive Engineer, Lower Yamuna  
Division, Central Water Commission, Agra

Maximum percentage for quantity of items of work to be : N.A.  
executed beyond which rates are to be determined in  
accordance with Clauses 12.2 & 12.3

### **Definitions :**

2 (v)	Engineer-in-Charge	: Executive Engineer, Lower Yamuna Division, Central Water Commission, Agra
2 (viii)	Accepting Authority	: Executive Engineer, Lower Yamuna Division, Central Water Commission, Agra
2 (x)	Percentage on cost of materials and labour to cover all overheads and profits.	: As per DSR 2016
2 (xi)	Standard Schedule of Rates	: As per Delhi Schedule of Rates "2016
2 (xii)	Department	: Central Water Commission
9(ii)	Standard CPWD Contract Form	: CPWD form 7/8 as modified and corrected upto July, 2016

### **Clause 1**

- |      |  |           |
|------|--|-----------|
| (i)  | Time allowed for submission of Performance<br>Gaurantee from the date of issue of letter of<br>acceptance. | : 15 days |
| (ii) | Maximum allowable extension beyond the<br>period ( provided in i) above                                    | : 15 days |

### **Clause 2**

Authority for fixing compensation under Clause 2. : Superintending Engineer, Hydrological  
Observation Circle, CWC, Vaishali

### **Clause 2 A**

Whether clause 2A shall applicable : No

### **Clause 5**

Number of days from the date of issue of letter of : 30 days  
acceptance for reckoning date of start

-

Mile stone(s) as per table given below :

**Table of Mile Stone(s)**

Sl. No.	Description of Milestone (Physical)	Time Allowed in days ( from date of start)	Amount to be withheld in case of non achievement of milestone
1.	The contractor has to submit the work plan before start of work. Which will be serve as milestone.		

**Time allowed for execution of work** : 30 Days

**Authority to decide :**

- ( i) Extention of time : Executive Engineer, Lower Yamuna Division, Central Water Commission, Agra
- (ii) Rescheduling of mile Stones : Executive Engineer, Lower Yamuna Division, Central Water Commission, Agra

**Clause 6, 6A**

Clause applicable –(6 or 6A) : N. A.

**Clause 7**

Gross work to be done together with net payment / adjustment : N. A.  
of advances for material collected, if any since the last such  
payment for being eligible to interim paymnet

**Clause 10 A**

List of testing equipment to be provided by the contractor at site lab

- |         |         |
|---------|---------|
| 1. .... | 2. .... |
| 3. .... | 4. .... |
| 5. .... | 6. .... |

**Clause 10B (ii)**

Whether clauses 10B(ii) shall be applicable : Yes/No

**Clause 10 C**

Component of labour expressed as percent of value of work :

**Clause 10CA : N. A.**

Materials covered under this clause	Nearest Material ( other than cement, reinforcement bars and structural steel) for which All India Wholesale Price index is to be followed	Base price of all the Materials covered under clause 10CA
1. ....	.....	.....
2. ....	.....	.....
3. ....	.....	.....

**Clause 10CC**

Clause 10CC to be applicable in contracts with stipulated period : N. A. ... months  
of completion exceeding the period shown in next column



N.A.

Schedule of component of other materials, labour, POL etc. for price escalation.

Component of civil (except materials covered under clause 10CA) / Electrical construction Materials-expressed as percent of total value of work.

Xm .....%

Component of Labour- expressed as per cent of total value of work.

y.....%

Component P.O.L. – expressed as percent of total value of work.

Z .....%

#### Clause 11

Specifications to be followed for execution of work

: As per Engineer-in-charge

#### Clause 12

12.2 & 12.3 Deviation limit beyond which clauses 12.2 & 12.3 shall apply for building work

: N. A.

12.5 Deviation limit beyond which clauses 12.2 & 12.3 shall apply for foundation work.

: N. A.

#### Clause 16

Competent Authority for deciding reduced rates.

: Superintending Engineer,  
Hydrological Observation  
Circle, CWC, Noida

#### Clause 18

List of mandatory machinery, tools & plants to be deployed by the contractor at site. .

1. .... N.A. ....

2. ....N.A. ....

3. ....

4. ....

5. ....

6. ....

#### Clause 36(i)

Sl. No	Minimum Qualification of Technical Representative	Discipline	Designation (Principal Technical/Technical representative )		at	Rate at which recovery shall be made from the contractor in the event Of not fulfilling provision of clause 36(i)	
						Figures	Words
1.	Graduate Engineer/	Civil	Principal Technical representative	5 yrs	1	4000	Four Thousand only

Assistant Engineers retired from Government services that are holding Diploma will be treated at par with Graduate Engineers.

#### Clause 42

(i)(a) Schedule/statement for determining theoretical quantity of cement & bitumen on the basis of Delhi Schedule of Rates-2016,

(ii) Variations permissible on theoretical quantities - N. A.

- (a) Cement for works with estimated cost put to tender not more than Rs. 5 lakhs : 3% plus / minus
- for works with estimated cost put to tender more than 5 lakhs : 2% plus / minus
- (b) Bitumen for all works : 2.5% plus only & nil on minus side
- (c) Steel reinforcement and structural steel sections for each diameter, section and category : 2% plus / minus
- (d) All other materials : Nil

**RECOVERY RATES FOR QUANTITIES BEYOND PERMISSIBLE VARIATION: N.A**

Sl. No.	Description of item	Rates in figures and words at which recovery shall be made from the Contractor.	
		Excess beyond permissible variation	Less use beyond the permissible variation
1.	Cement		
2.	Steel reinforcement		
3.	Structural Sections		
4.	Bitumen issued free		
5.	Bitument issued at stipulated fixed price		

## KEY EVENTS AND DATES

1	Tender inviting authority Designation / Address	Executive Engineer Lower Yamuna Division, Agra 404-409, Sector 12C, Avas Vikas Colony, Sikandra, Agra-282007
2	Mode of submission of tender	Electronic Tenders are to be submitted on TCIL's e-Tendering portal which can be accessed using URL <a href="https://www.tcil-india-electronictender.com">https://www.tcil-india-electronictender.com</a> .
3	Addressee and address at which documents are to be submitted in hard copy	Executive Engineer , Lower Yamuna Division, Agra 404-409, Sector 12C, Avas Vikas Colony, Sikandra, Agra-282007
4	Job requirement	<b>“Construction of boundary wall around the gauge site &amp; wireless station at Kaimaha, Distt. Mahoba (U.P.) of Ken Sub Division, Banda under Lower Yamuna Division, Agra”.</b>
5	Language(s) in which items to be printed	English
6	Validity of the Tender	30 Days
7	Issuance of the tender	Tender can be downloaded from 27.12.2017 15:00 hrs to 08.01.2018 upto 11:00 hrs from TCIL's e-Tendering portal with URL <a href="https://www.tcil-india-electronictender.com">https://www.tcil-india-electronictender.com</a> , and <a href="https://cwc.gov.in.com">https://cwc.gov.in.com</a> <a href="http://www.eprocure.gov.in">www.eprocure.gov.in</a> . <b>However, in order to be able to participate in the tender it is mandatory to download official copy of tenders from <a href="https://www.tcil-india-electronictender.com">https://www.tcil-india-electronictender.com</a></b>
8	Cost of tender	Cost of the tender i.e. Rs. 500.00 is to be submitted in a sealed envelope before last date and time of submission of online bid. The cost of tender can be submitted by means of Demand Draft / Banker's Cheque drawn on any Nationalized Bank / Scheduled Bank payable to the Executive Engineer, payable at Agra
9	Last date & Time for submission of Bids online	08.01.2018 (12:00hrs)
10.	Earnest Money Deposit amount payable	Rs.28,337/-
11.	Date, time and place of Public Online tender Opening Event	Online Public Opening of Bid shall commence at 15.00 hours on 03.01.2018, Interested bidder or their representative not more than 1 or 2 per bidder may be present in 404-409, Sector 12C, Avas Vikas Colony, Sikandra, Agra-282007

	Performance guarantee	<p>The successful bidders will have to deposit an amount equal to 5% of the tendered and accepted value of the work (without limit) as a performance guarantee within 7 days from the date of receipt of the acceptance letter .</p> <p>In case the contractor fails to deposit the said performance guarantee within the period, including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor.</p>
--	-----------------------	--

## **SPECIAL CONDITIONS OF CONTRACT**

### **1. SCOPE OF WORK**

- 1.1.** The work done under this Contract shall conform to the standards mentioned in the Technical Specifications, as per Annexure.
- 1.2.** The Department or its representative shall have the right to inspect and/or to test the work done to confirm their conformity to the Contract specifications at no extra cost to the Department.
- 1.3.** Should any inspected or tested work fail to conform to the specifications, the Department shall reject the work and the contractor shall either redo the rejected work or make all alterations necessary to meet specification requirements free of cost to the Department.
- 1.4.** The contractor shall provide an experienced foreman/ supervisor and technicians to perform the work covered herein. The department has the right to remove any personnel from the work, who in its opinion are not qualified, unwilling or are unable to perform the work and responsibilities assigned to them by the contractor.

### **2. Terms of payment:**

- 2.1** Any taxes and / or other Government levies as applicable or becoming later due to or under any law shall be deducted from the bill.
- 2.2** The payment shall be made by account payee cheque / demand draft on monthly basis as per actual measurement of works and the final payment of work shall be made after completion of complete work up to the full satisfaction of Engineer-in-Charge.
- 2.3** The contractor shall provide a Bank / Performance Guarantee in the prescribed Form of 5% of the tendered amount. The Bank / Performance Guarantee submitted by the contractor shall be valid for 90 days. In addition to this security deposit of 5% of tendered amount shall be deducted from the bills at the time of making the payments. The security deposit shall be released after completion of six months maintenance period.

### **3. Jurisdiction:**

All disputes or differences between the parties to this agreement, meaning or effect of this agreement, of the respective rights and liabilities of the parties here to or their enforcement there under, shall be referred as per the provision of the Indian Arbitration Act and only the courts in Agra and Allahabad shall have jurisdiction in all matter arising out of or connected with the agreement.

**4. Assignment:**

The contractor shall not assign, in whole or any part, its obligations to perform under this contract to other contractor without prior written permission of the department.

**5. Contractor's Obligations:**

The contractor is responsible for managing the activities of its personnel or subcontracted personnel and will hold itself responsible for any misdemeanors.

6. The contractor is advised to visit the site before quoting the rates in his own interest.
7. The rates should be quoted in figures as well as in words.
8. The rates shall be valid minimum period of 90 days from the date of opening of the tender.
9. Arrangement of water and electricity shall be arranged by the contractor at his own cost.
10. The conditional tenders are liable to be rejected immediately at the time of opening of tenders.
11. The undersigned is reserve the right to accept or reject any or all the tenders without assigning any reason thereof.
12. In addition to the special condition of Terms and Conditions as laid down in contract shall be governed by the General Conditions of Contract (CPWD).
13. The contractor should clearly indicate whether the rates quoted are inclusive/exclusive of service tax.

Executive Engineer  
Lower Yamuna Division  
Central Water Commission  
AGRA

Signature of Contractor  
Seal  
Address

## Schedule of Quantity

**Name of Work : Construction of boundary wall around the wireless station at Gauges Site Kaimaha Distt. Mahoba (U.P.) under Ken Sub Division Banda, Lower Yamuna Division Agra.**

S. No	Item of work	Unit	Qty.	Rate (Rs)	Amount (Rs)
1	Dismantling and stacking with in 50 m lead. Fencing posts or struts including all earth and dismantling of concrete etc in base of angle of angle iron – 15.34.1	No	65		
2	Earth work in excavation in foundation, trenches or drains not exceeding 1.50 m width or 10 sqm on plan including dressing of sides and ramming of bottom lift upto 1.50m including getting out the excavated soil and disposal of surplus excavated soil or directed with a lead of 50 m in all kind of soil as per D.S.R-. 2016 Item No. 2.8.1	Cum	25.92		
3	Providing and laying in position cement concrete of 1:4:8 (1 cement 4 sand 8 graded stone aggregate) 40 mm nominal size excluding the cost of centering and shuttering All work upto plinth level as per DSR-2016 Item no. 4.1.8	Cum	3.46		
4	Centring and shuttering work including strutting, propping etc. and removal of form for :-				
	I Foundations, footing, bases of columns etc. for mass concrete DSR-2016 No. 4.3.1.	Sqm	49.54		
	II Lintels, beams, plinth beams, girders, bressumers and cantilevers DSR-2016 No. 4.3.2.	Sqm	132.94		
	III Columns, pillars, piers, abutments, posts and struts DSR2016 No. 4.3.3.	Sqm	132.48		
5	RCC cement concrete work in beam, pillars, etc excluding the cost of centering and shuttering finishing and reinforcement with 1:1.5:3 graded stone aggregate 20 mm nominal size as per DSR 2016 item no, 5.3	Cum	32.31		
6	Brick work with common burnt clay FPS (non modular) bricks of class designation in 7.5 in super structure above plinth level up to floor V level in all shapes and sizes in cement mortar 1:4 ) (1 cement :4 course sand ) DSR2016 No. 6.4.1.	Cum	91.05		
7	Reinforcement for RCC work including straightening, cutting, bending including placing in position and binding all complete upto plinth level DSR 2016 item No.5.22.6	Cum	2550		
8	Providing and laying cement concrete in retaining walls, return walls, walls (any				

	thickness) including attached plasters columns, piers, abutments, pillars , posts, struts, buttresses, string or lacing courses, parapets , coping, bed blocks, anchor blocks, plain window sills, fillets, sunken floor, etc up bed blocks, anchor blocks, plain window sills, fillets, sunken floor etc, upto floor five level, excluding the cost of centring ,shuttering and finishing:1:2:4 (1cement : 2 coarse sand :4 graded stone aggregate 20mm nominal size) DSR-2016 Item No-4.2.3	Cum	6		
9	20 mm thick cement plaster in fine sand of mix 1:4 (1 cement 4 fine sand) DSR 2016 item 13.3.1	Sqm	1104.35		
10	Whiting washing with lime to give an even shade new works (3 or more coats DSR 2016 item no 13.37	Sqm	1104.35		
11	Structural steel work in single section, fixed with or without connecting plate including cutting hoisting ,fixing in position and applying a priming coat of approved steel primer all complete	Kg	244.80		
12	Fencing with angle iron at required distance embedded in cement concrete block every 15 <sup>th</sup> post shall be strutted on both sides and end post on one side only and provided with horizontal lines and two diagonals inter woven with horizontal wire weighing 9.38 kg per 100 m (minimum between the two posts filled and fixed with GI stapler turn buckles etc. complete cost of post struts, earth work and concrete work to be paid for separately, payment to be make per meter cost of total length of barbed wire used DSR 2016 item no 16.18	Metre	1445		
13	Painting with synthetic enamel paint of approved brand and manufacture to sign an even shade DSR 2014 item no. 13.61.1	Sqm	10.37		
				Total(Rs)	
				Say (Rs)	

-sd-

Executive Engineer  
Lower Yamuna Division  
Central Water Commission  
Agra

Signature of Contractor

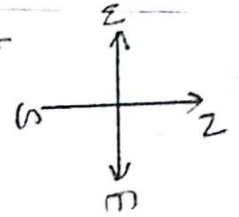
Seal  
Address



Hand-made sketch of Boundary wall at site for

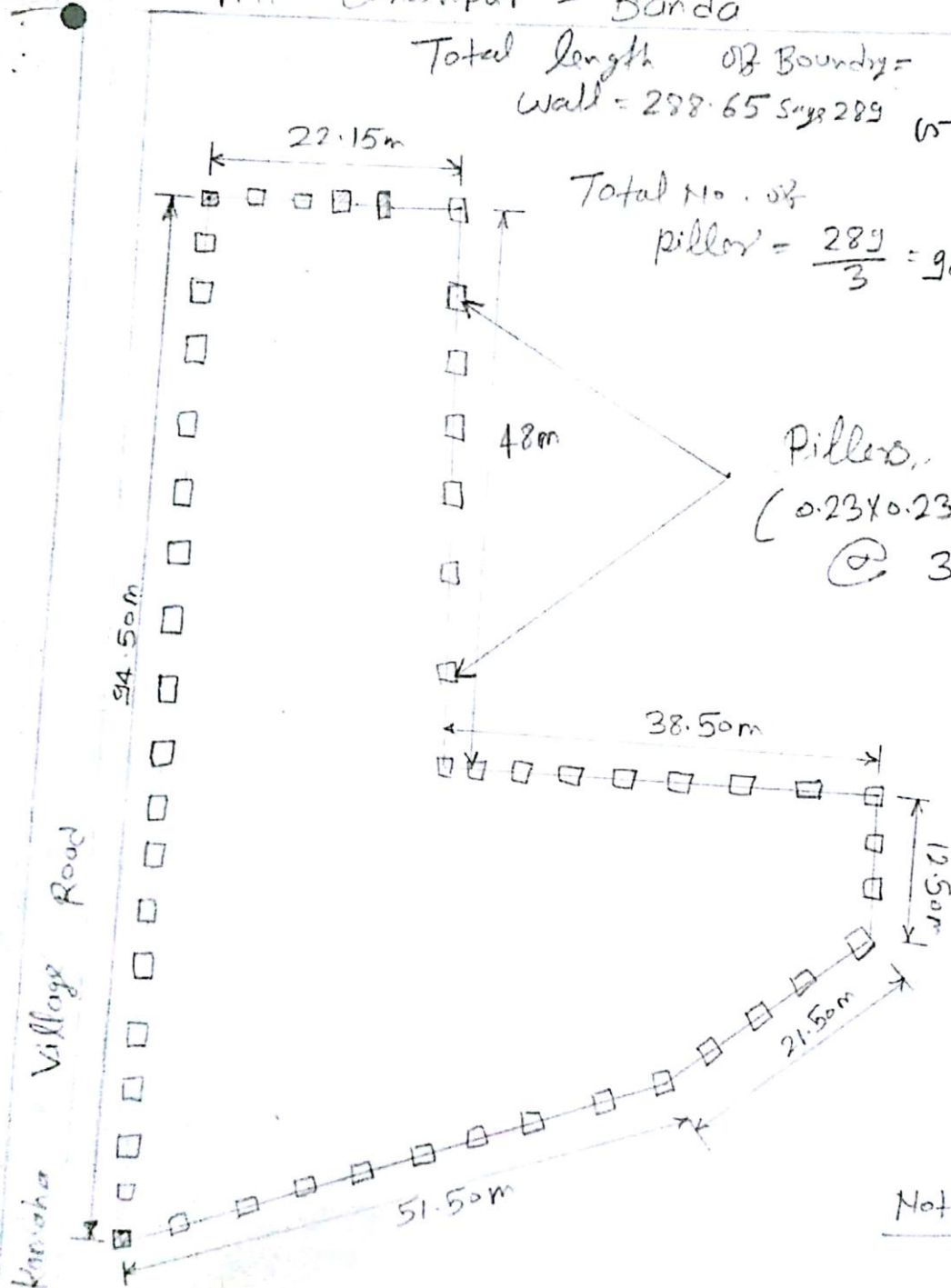
NH Chhatrapur - Banda

Total length of Boundary =  
Wall = 288.65 say 289



Total No. of  
pillars =  $\frac{289}{3} = 96.33$  say  
96 Nos.

Pillars,  
(0.23x0.23x1.5m) at  
@ 3m C/C)

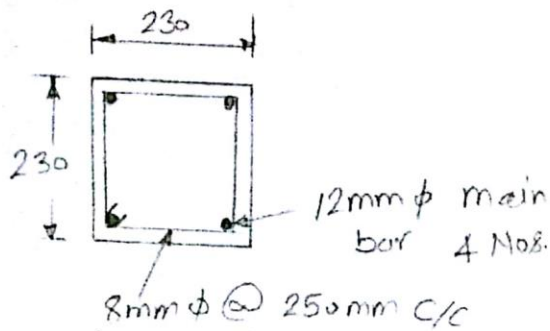


Not on Scale

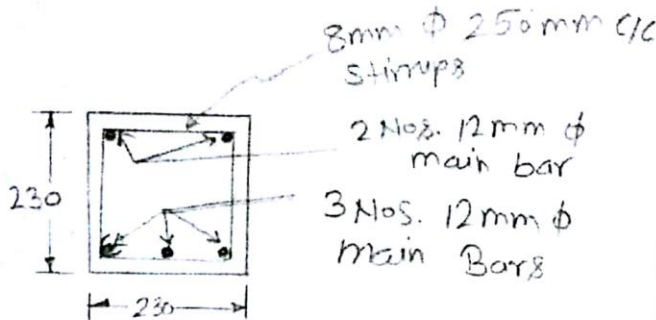
Checked by  
Ramesh Kumar  
Sub Divisional Engineer  
Central Water Commission  
Kanpur Division, Banda (U.P.)

Prepared  
Rohit  
(R.K. Yadav)  
अवर अभियन्ता

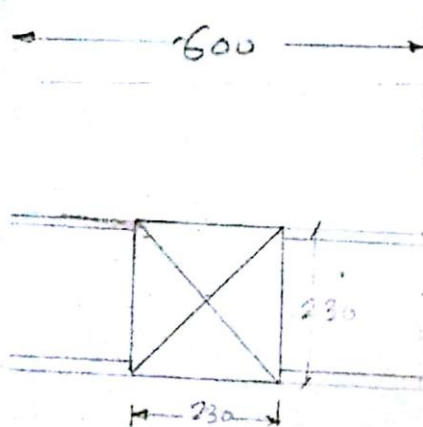
Cross-Section of column and plinth beam for  
construction of beam slary. well at Kaimah  
 Site under  
 KSD Banda.



SECTION AT B-B



SECTION AT C-C



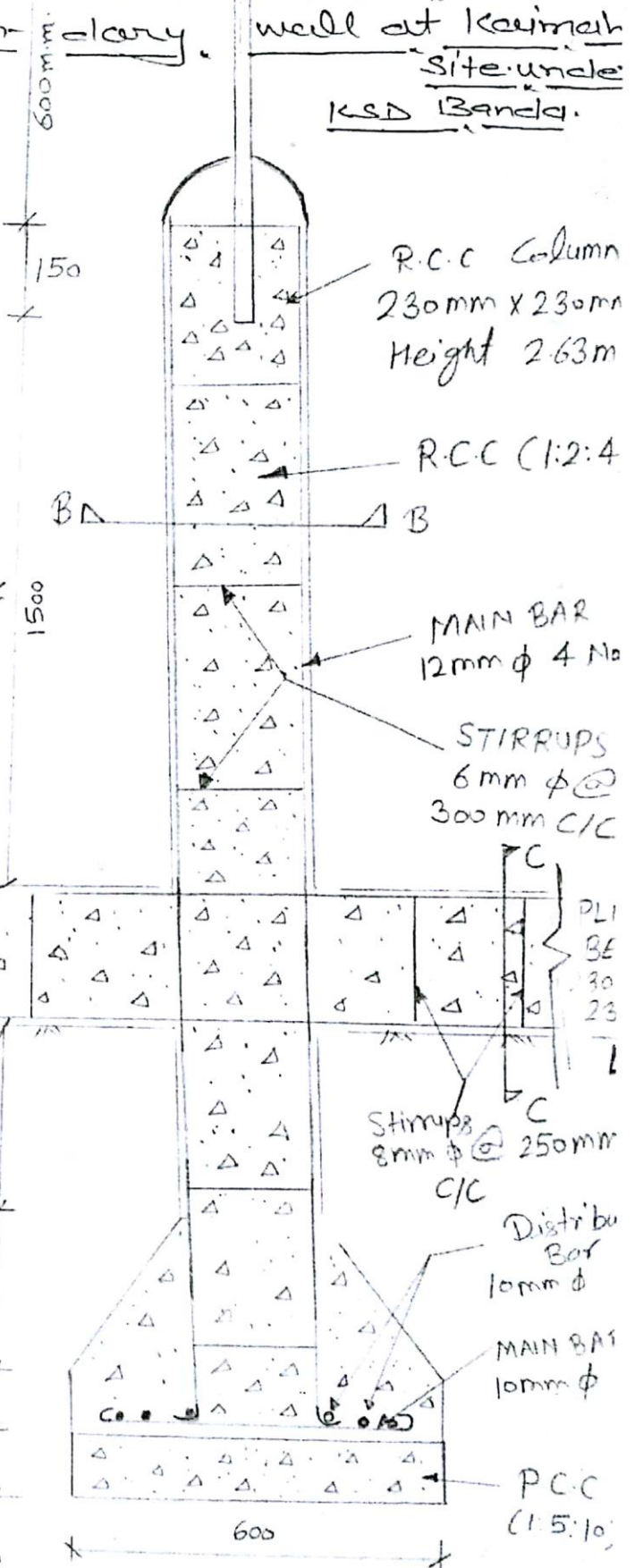
PLAN

checked by:

Amrit Khandelwal  
 Sub Divisional Engineer  
 Central Water Commission  
 Kanpur Sub Division, Banda (U.P.)

Prepared by:

Polij  
 (R.K. Yadav)



## **Special instructions to Bidders by TCIL for e-Tendering**

The Special Instructions (for e-Tendering) supplement „Instruction to Bidders“, as given in these Tender Documents. Submission of Online Bids is mandatory for this Tender.

E-Tendering is a new methodology for conducting Public Procurement in a transparent and secured manner. Now, the Government of India has made e-tendering mandatory. Suppliers/ Vendors will be the biggest beneficiaries of this new system of procurement. For conducting electronic tendering, **Central Water Commission** has decided to use the portal <https://www.tcil-india-electronictender.com> through TCIL, a Government of India Undertaking. This portal is based on the world's most „secure“ and „user friendly“ software from Electronic Tender®. A portal built using Electronic Tender's Software is also referred to as Electronic Tender System® (ETS).

Benefits to tenderers are outlined on the Home-page of the portal

## **Instructions**

### **Tender Bidding Methodology:**

Single Stage Envelope

### **Broad Outline of Activities from Bidder's Perspective:**

Procure a Digital Signing Certificate (DSC)

Register on Electronic Tendering System® (ETS)

Create Marketing Authorities (MAs), Users and assign roles on ETS

View Notice Inviting Tender (NIT) on ETS

For this tender -- Assign Tender Search Code (TSC) to a MA

Download Official Copy of Tender Documents from ETS

Clarification to Tender Documents on ETS

Query to Central Water Commission (Optional)

View response to queries posted by Central Water Commission

Bid-Submission on ETS

Attend Public Online Tender Opening Event (TOE) on ETS

– Opening of relevant Bid-Part

Post-TOE Clarification on ETS (Optional)

– Respond to Central Water Commission Post-TOE queries

Attend Public Online Tender Opening Event (TOE) on ETS

Opening of relevant part (i.e. Financial-Part)

(Only for Technical Responsive Bidders)

Participate in e-Reverse Auction on ETS

For participating in this tender online, the following instructions are to be read carefully.

These instructions are supplemented with more detailed guidelines on the relevant screens of the ETS.

## **Digital Certificates**

For integrity of data and authenticity/non-repudiation of electronic records, and to be compliant with IT Act 2000, it is necessary for each user to have a Digital Certificate (DC). Also referred to as Digital Signature Certificate (DSC), of Class 2 or above, issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA) [refer <http://www.cca.gov.in>].

## Registration

To use the Electronic Tender® portal <https://www.tcil-india-electronictender.com>, vendors need to register on the portal. Registration of each organization is to be done by one of its senior persons who will be the main person coordinating for the e-tendering activities. In ETS terminology, this person will be referred to as the Super User (SU) of that organization. For further details, please visit the website/portal, and click on the „Supplier Organization“ link under „Registration“ (on the Home Page), and follow further instructions as given on the site. Pay Annual Registration Fee as applicable. After successful submission of Registration details and Annual Registration Fee, please contact TCIL/ETS Helpdesk (as given below), to get your registration accepted/activated.

**Important Note:** To minimize teething problems during the use of ETS (including the Registration process), it is recommended that the user should peruse the instructions given under „ETS User-Guidance Center“ located on ETS Home Page, including instructions for timely registration on ETS. The instructions relating to „Essential Computer Security Settings for Use of ETS“ and „Important Functionality Checks“ should be especially taken into cognizance.

Please note that even after acceptance of your registration by the Service Provider, to respond to a tender you will also require time to complete activities related to your organization, such as creation of users, assigning roles to them, etc.

TCIL/ ETS Helpdesk	
Telephone/Mobile	Customer Support (0930 hrs to 1800 hrs, Monday to Friday except on gazetted holidays): +91-11-26202699 (Multiple lines)  Emergency Support Mobile Numbers: +91-9868393775, 9868393717, 9868393792
E-mail ID	<a href="mailto:ets_support@tcil-india.com">ets_support@tcil-india.com</a>

Buyer Organization Name Contact	
Central Water Commission Contact Person	Lower Yamuna division, Central Water Commission, Executive Engineer
Telephone/Mobile	Telephone/Mobile : 0562-2604424, [between 10:00 hrs to 17:00 hrs on working days]
E-mail Id	E-mail Id : <a href="mailto:lyd_agra@rediffmail.com">lyd_agra@rediffmail.com</a> & <a href="mailto:eelyd-cwc@nic.in">eelyd-cwc@nic.in</a>

## Some Bidding related Information for this Tender (Sealed Bid)

The entire bid-submission would be online on ETS (unless specified for Offline Submissions). Broad outline of submissions are as follows:

Submission of Bid-Parts/ Envelopes

Single-Part

Submission of information pertaining Bid Security/ Earnest Money Deposit (EMD)

Submission of digitally signed copy of Tender Documents/ Addendum Submission of General Terms and Conditions (with/ without deviations) Submission of Special Terms and Conditions (with/ without deviations)

## Special Note on Security and Transparency of Bids

Security related functionality has been rigorously implemented in ETS in a multidimensional manner. Starting with 'Acceptance of Registration by the Service Provider', provision for security has been made at various stages in Electronic Tender's software. Specifically for Bid Submission, some security related aspects are outlined below:

As part of the Electronic Encrypter™ functionality, the contents of both the „Electronic Forms“ and the „Main-Bid“ are securely encrypted using a Pass-Phrase created by the Bidder himself. Unlike a „password“, a Pass-Phrase can be a multi-word sentence with spaces between words (e.g. I love this World). A Pass-Phrase is easier to remember, and more difficult to break. It is recommended that a separate Pass-Phrase be created for each Bid-Part. This method of bid-encryption does not have the security and data-integrity related vulnerabilities which are inherent in e-tendering systems which use Public-Key of the specified officer of a Buyer organization for bid-encryption. Bid-encryption in ETS is such that the Bids cannot be decrypted before the Public Online Tender Opening Event (TOE), even if there is connivance between the concerned tender-opening officers of the Buyer organization and the personnel of e-tendering service provider

**CAUTION:** All bidders must fill Electronic Forms™ for each bid-part sincerely and carefully, and avoid any discrepancy between information given in the Electronic Forms™ and the corresponding Main-Bid. For transparency, the information submitted by a bidder in the Electronic Forms™ is made available to other bidders during the Online Public TOE. If it is found during the Online Public TOE that a bidder has not filled in the complete information in the Electronic Forms™, the TOE officer may make available for downloading the corresponding Main-Bid of that bidder at the risk of the bidder. If variation is noted between the information contained in the Electronic Forms™ and the „Main-Bid“, the contents of the Electronic Forms™ shall prevail. Alternatively, the Buyer organization reserves the right to consider the higher of the two pieces of information (e.g. the higher price) for the purpose of short-listing, and the lower of the two pieces of information (e.g. the lower price) for the purpose of payment in case that bidder is an awardee in that tender

Typically, „Pass-Phrase“ of the Bid-Part to be opened during a particular Public Online Tender Opening Event (TOE) is furnished online by each bidder during the TOE itself, when demanded by the concerned Tender Opening Officer.

(Optional Text in EBI, depending upon the decision of the Buyer organization):

Additionally, the bidder shall make sure that the Pass-Phrase to decrypt the relevant Bid-Part is submitted to Buyer Organization Name in a sealed envelope before the start date and time of the Tender Opening Event (TOE).

Additionally, the bidder shall make sure that the Pass-Phrase to decrypt the relevant Bid-Part is submitted into the „Time Locked Electronic Key Box (EKB)“ after the corresponding deadline of Bid Submission, and before the commencement of the Online TOE. The process of submission of this Pass-Phrase in the „Time Locked Electronic Key Box“ is done in a secure manner by first encrypting this Pass-Phrase with the designated keys provided by the Buyer organization.

There is an additional protection with SSL Encryption during transit from the client-end computer of a Supplier organization to the e-tendering server/ portal. Public Online Tender Opening Event (TOE)

ETS offers a unique facility for „Public Online Tender Opening Event (TOE)“. Tender Opening Officers, as well as, authorized representatives of bidders can simultaneously attend the Public Online Tender Opening Event (TOE) from the comfort of their offices. Alternatively, one/ two duly authorized representative(s) of bidders (i.e. Supplier organization) are requested to carry a Laptop with Wireless Internet Connectivity, if they wish to come to Buyer Organization Name office for the Public Online TOE

Every legal requirement for a transparent and secure „Public Online Tender Opening Event (TOE)“, including digital counter-signing of each opened bid by the authorized TOE Event

(TOE)“, including digital counter-signing of each opened bid by the authorized TOE officer(s) in the simultaneous online presence of the participating bidders“ representatives, has been implemented on ETS

As soon as a Bid is decrypted with the corresponding „Pass-Phrase“ as submitted online by the bidder himself (during the TOE itself), salient points of the Bids (as identified by the Buyer organization) are



simultaneously made available for downloading by all participating bidders. The tedium of taking notes during a manual „Tender Opening Event“ is therefore replaced with this superior and convenient form of „Public Online Tender Opening Event (TOE)“.

ETS has a unique facility of „Online Comparison Chart“ which is dynamically updated as each online bid is opened. The format of the chart is based on inputs provided by the Buyer for each Bid-Part of a tender. The information in the Comparison Chart is based on the data submitted by the Bidders. A detailed Technical and/ or Financial Comparison Chart enhances Transparency. Detailed instructions are given on relevant screens.

ETS has a unique facility of a detailed report titled „Minutes of Online Tender Opening Event (TOE)“ covering all important activities of „Online Tender Opening Event (TOE)“. This is available to all participating bidders for „Viewing/ Downloading“.

There are many more facilities and features on ETS. For a particular tender, the screens viewed by a Supplier will depend upon the options selected by the concerned Buyer.

## **Other Instructions**

For further instructions, the vendor should visit the home-page of the portal <https://www.tcilindia-electronictender.com>, and go to the User-Guidance Center

The help information provided through „ETS User-Guidance Center“ is available in three categories – Users intending to Register / First-Time Users, Logged-in users of Buyer organizations, and Logged-in users of Supplier organizations. Various links (including links for User Manuals) are provided under each of the three categories.

**Important Note :** It is strongly recommended that all authorized users of Supplier organizations should thoroughly peruse the information provided under the relevant links, and take appropriate action. This will prevent hiccups, and minimize teething problems during the use of ETS.

## **SIX CRITICAL DO’S AND DON’TS FOR BIDDERS**

Specifically for Supplier organizations, the following 'SIX KEY INSTRUCTIONS for BIDDERS' must be assiduously adhered to:

1. Obtain individual Digital Signing Certificate (DSC or DC) well in advance of your first tender submission deadline on ETS
2. Register your organization on ETS well in advance of the important deadlines for your first tender on ETS viz „Date and Time of Closure of Procurement of Tender Documents“ and „Last Date and Time of Receipt of Bids“. Please note that even after acceptance of your registration by the Service Provider, to respond to a tender you will also require time to complete activities related to your organization, such as creation of users, assigning roles to them, etc.
3. Get your organization's concerned executives trained on ETS well in advance of your first tender submission deadline on ETS
4. Submit your bids well in advance of tender submission deadline on ETS (There could be last minute problems due to internet timeout, breakdown, et al)
5. It is the responsibility of each bidder to remember and securely store the Pass Phrase for each Bid-Part submitted by that bidder. In the event of a bidder forgetting the Pass Phrase before the expiry of deadline for Bid-Submission, facility is provided to the bidder to „Annul Previous Submission“ from the Bid-Submission Overview page and start afresh with new Pass-Phrase(s)

6. ETS will make your bid available for opening during the Online Public Tender Opening Event

(TOE) „ONLY IF“ your „Status pertaining Overall Bid-Submission“ is „Complete“. For your record, you can generate and save a copy of „Final Submission Receipt“. This receipt can be generated from 'Bid-Submission Overview Page' only if the „Status pertaining overall Bid-Submission“ is „Complete“.

**NOTE :**

While the first three instructions mentioned above are especially relevant to first-time users of ETS, the fourth, fifth and sixth instructions are relevant at all times.

**Minimum Requirements at Bidder's End**

Computer System with good configuration (Min PIV, 1 GB RAM, Windows XP with Service Pack 3)

Broadband connectivity

Microsoft Internet Explorer 6.0 or above

Digital Certificate(s)