



भारतसरकार
Government of India
केन्द्रीयजलआयोग
Central Water Commission
सॉफ्टवेयरप्रबंधननिदेशालय
Software Management Directorate

F.No.4/4/laptop/2016-SMD/ 1216

Dated: 4.9.2017

To,

The Directors / Superintending Engineers of CWC (As per annexure-I)

Sub: Procurement of Laptop Computers for CWC Officers- reg.

Sir,

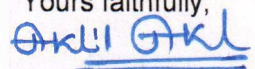
It is to inform that the proposal of CWC for the procurement of 23 numbers of Laptops for CWC officers (as per annexure-I) at HQ, New Delhi and field organizations has been approved by the MOWR, RD & GR vide sanction No.L-13013/1/2017-PP-667 dated 29.3.2017 and subsequent re-validation vide sanction No.L-13013/1/2017-PP-1175 dated 13.7.2017 in accordance with the Ministry of Finance OM F. No. 8(25)/2012-E.II (A) dated 19.9.2014 amended vide OM F. No 8(64)/2016-E.II (A) dated 27.9.2016. Accordingly, the procurement process has been completed through GeM portal and supplies of 23 laptop computers have been received in this office.

In this regard, it is requested to kindly receive the respective laptop computers (as per the annexure-I) either personally or through their authorized representatives from Software Management Directorate, CWC, New Delhi as soon as possible. Receipt proforma is enclosed for the ready reference.

It is also to intimate that those officers (at the rank of Director/SE and above) who have not been given laptops till date are kindly requested to send their respective requisitions along with due functional justification for the discharge of official work. As per OM of MoWR, RD & GR the laptops are to be issued based on functional requirements for discharging the official duties.

Encl: (i) List of 23 officers

(ii) Receipt Proforma

Yours faithfully,

4.9.2017
(Akhil Akhouri)
Deputy Director

NEW REQUISITIONS RECEIVED FROM OFFICERS FOR ISSUE OF LAPTOPS

Sl.No.	Name (Shri)	Designation	Office
1	Sushil Kumar	Director	NWA, CWC, Pune
2	D.S. Chaskar	Director	NWA, CWC, Pune
3	Sharad Chandra	Director	CE Dte., CWC, New Delhi
4	N. Mukherjee	Director	PA (S) Dte., CWC, New Delhi
5	Rajiv Kumar	Director	EM Dte., CWC, New Delhi
6	Sunil Kumar-I	Director	NWA, CWC, Pune
7	Asit Chaturvedi	Superintending Engineer	HOC, CWC, Guwahati
8	Puneet Kumar Mittal	Director	M&A Dte., CWC, Jaipur
9	Pradeep Kumar	Director	NWA, CWC, Pune
10	Pradeep Kumar Thakur	Superintending Engineer	YBO, CWC, New Delhi
11	P.Devender Rao	Director	Emb (NW&S), Dte., CWC, New Delhi
12	Sidhartha Mitra	Director	NWA, CWC, Pune
13	Shashi Rakesh	Director	Mon (W) Dte., CWC, New Delhi
14	Khushagra Sharma	Superintending Engineer	NTBO, CWC, Gandhi Nagar
15	Smrth Lal Meena	Director	Mon Dte., CWC, Agra
16	Piyush Ranjan	Director	PA (N) Dte., CWC, New Delhi
17	Sureshwar Singh Bonal	Director	CMC Dte., CWC, New Delhi
18	Amit Kumar Jha	Superintending Engineer	HOC, CWC, Maithon
19	V.Mohan Murali	Superintending Engineer	C&SRC, CWC, Bengaluru
20	Ravi Ranjan	Director	NT (PH) Dte., CWC, New Delhi
21	Dr. Saleem Ahmad	Director	FM-II Dte., CWC, New Delhi
22	Arjun Singh	Director	CA-HWF Dte., CWC, New Delhi
23	Girish Kumar	Director	HCD (N&W) Dte., CWC, New Delhi

CENTRAL WATER COMMISSION
SOFTWARE MANAGEMENT DIRECTORATE
6TH FLOOR (SOUTH), SEWA BHAWAN

Name of Dte/Section: CWC

Received the following articles from Software Management Directorate, CWC, for official use:

Sl.No.	Particulars	Qty.	Serial No.	Remarks
1.	HP Computer Note book (Laptop) Configuration : Intel core i-7, Operating System : Windows-10 Professional, Model : HP 348G4	1 No.	5CG7322	New
2.	Quick Heal Antivirus EPS (valid for 3 years)	1 No.	Key:	

Please enclose authorization letter, if not being collected personally.

Date:

Signature

Name:

Designation:

Seal: