

No.1/14/2008-E.III/102
Government of India
Ministry of Water Resources, RD&GR
Central Water Commission

R.No 306(s), Sewa Bhawn,
R.K.Puram, New Delhi-110066
Dated the 7,February 2018

To

The Executive Engineer,
Cauvery Division
Central Water Commission,
HMT Post, Bangalore-560013

Subject :- Ten days Earned Leave encashment of LTC (Home Town) for the block Year 2016-2017 (extended period) in respect of Shri D.R.Havenur, AEE , Cauvery Division, Banhalore. admissibility – regarding.

Sir,

I am to refer to your letter No.CD/Adm -I/PF -1(9)/301 dated 3-2-2018 on the subject cited above and to say that Shri D.R.Havanur , AEE, is eligible for availing Home Town LTC for the block year 2016-2017 (The Extended Period up to 31.12.18) to Visit Home Town Ranibenndr, Dist. Dharwad (Karnatka)

It is requested that after passing the LTC bill, the following details be furnished to the Commission for making necessary entries in the Service Book :-

- 1 Block year of LTC claimed.
- 2 Total amount of bill passed.
- 3 Members of the family for whom LTC is claimed.
- 4 Bill number & date.
- 5 Place of visit.
- 6 Date of commencement of journey.

Yours faithfully,

(P.A.LATHIKA)
SECTIONOFFICER