

**GOVERNMENT OF INDIA
CENTRAL WATER COMMISSION
RDC-1 DIRECTORATE**

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2nd Floor, Wing-4, West Block-1
R. K. Puram, New Delhi-110605

Letter No3/8/2016 -RDD/162-87

Dated: 12-3-18

Notice Inviting Quotation

The sealed Quotations are invited for and on behalf of the President of India by Deputy Director, RDC-1, CWC for comprehensive Maintenance contract of Fax machines for the period of April 2018 to March 2019 as detailed below. The quotations should reach in this office not later than 23.03.2018 at 15:00 hrs. and will be opened on the same day at 15.30 hrs.

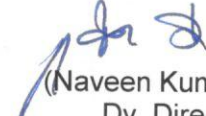
Sl. No.	Make / Model of Fax machine	Quantity	Unit	Rate per Machine (In Rs.)	Amount (In Rs.)
1.	Fax Machine(Model-BROTHER FAX-2820, 2840&7340,HP 128N,HP office jet 4500 & SAMSUNG SF-651P, 1. Brother Fax 2820 2. Brother Fax 2840 3. Brother Fax 7340 4. HP128N 5. HP office jet 4500 6. Samsung SF-651P	8 3 1 1 1 1	Nos.		
	Total	15			
	GST				
	TOTAL				

The Terms & Conditions:-

1. The quoted rates shall be valid for a period of 45 days and shall remain fixed for the contract period.
2. There should be no overwriting or cutting, if any the same should be attested by the signatory.
3. The rate should be quoted in Rs. per machine in the above format on the latter head of the company only.
4. The quoted rates shall include the consumable (Cartridge/Toner), routine servicing, replacement of parts as per machine manuals, minor repairs etc.
5. Interested bidders may inspect the machines at the locations in the working days before quoting the rates.
6. The contract shall be for the period one year from the date of issue award letter.
7. The bidder should have valid 'TIN' No. & "PAN/GIR" No/GST.
8. Tax deduction at source or any other Govt. levy shall be recoverable from the bill.

9. The payment of bill shall be made through cheque drawn on SBI, R.K.Puram, New Delhi or e- payment on quarterly basis. No payment shall be made towards transportation (if any) of machines/ spares.
10. Taxes or any other levy should be mentioned extra.
11. The contractor shall be responsible for the care of Fax machines.
12. A penalty of Rs.50/- per day per machine will be deducted from the bill if the fault is not rectified within two days (excluding holidays).
13. Undersigned reserves the right to accept or reject any or all the quotations.
14. The quantity shown may be increased or decreased at the time of award of contract.
15. The detailed terms & conditions may be collected from the undersigned. The detailed terms & conditions shall be part of the contract agreement.
16. The successful bidder will have to deposit a **performance security deposit amounting to 10% of the contract value in the form of FDR/TD/NSC** made in the name of the firm but hypothecated to the **Dy. Director, River Data Directorate, Central Water Commission, New Delhi** covering the period of contract.

Yours faithfully

 12/3/18
(Naveen Kumar)
Dy. Director

Copy to:-

1. Notice Board, RDC-1 Dte, CWC, R.K.Puram, New Delhi.
2. M/s Mark Sales & Services, 1046A, Gali No.10, 1st floor, Main Road, Govindpuri, Kalkaji, New Delhi – 110019.
3. M/s Insat Equipment India Pvt. Ltd., 42, 1st floor, Shahpurm New Delhi – 110049.
4. M/s Office Solution, 806, Asok Bhawan, 8th floor, 93, Nehru place, New Delhi - 110019.
5. M/s. Krishna Computer, WZ-89, Mohan Nagar, Pankha Road, New Delhi-49.
6. M/S S.S.Enterprises, C-3, 445-446, NagliViharExtn., Baprola, Gali No7, Near RD Public School , NagliDairy, New Delhi