

Minutes of Pre-Bid Meeting dated 31.01.2018

Work Description : e-Tender for Hiring of Support Services for Hydrological Observations in the rivers of India” under UGBO, CWC, Lucknow

A common Pre-Bid meeting for above tenders on “**Hiring of Support Services for Hydrological Observations in the rivers of India” under UGBO, CWC, Lucknow** was held on 31.01.2018 under Chairmanship of Superintending Engineer, H.O.Circle,CWC, Varanasi and Co-Chairman as Superintending Engineer, H.O.Circle, CWC, Dehradun.

Joint Secretary & Financial Advisor, Ministry of Water Resources, River Development & Ganga Rejuvenation, Chief Engineer, Upper Ganga Basin Organization, CWC, Lucknow and Superintending Engineer (C), UGBO, CWC, Lucknow attended the meeting as special invitee.

At the onset of the meeting, the Chairman of the Committee welcomed special invitees, CWC officers and representatives from the prospective bidders/firms. A presentation on the work expected in the tender was given by Executive Engineer, MGD-II, CWC, Lucknow.

The queries/clarifications submitted by the firms were discussed in detail in the meeting. The decisions of the committee & special invitees with respect to the queries are as follows:

| Sl. No. | Reference | Query | Clarification |
|---------|---|--|---|
| 1 | Annexure-I, Chapter-4 | The time mentioned in the tender under the above head, it is not feasible as time mentioned is starting from 8 AM till 6 PM. The total time is more than 8 hrs per day which is against the labour law/ norms. Please clarify. | It is clarified that three times reading in non monsoon has to be taken at 8:00 hrs, 13:00 hrs and 18:00 hrs, which are intermittent during the day. The Annexure-I in this regard is for indicative purpose only |
| 2 | Chapter-4, of NIT 07/01/HGD/2017-18/3531 dated 26.12.2017 | In the same annexure there are 19 nos. of manpower which will be provided by CWC. Please specify the SOW for them and how will they be deployed? | The para “ Note: <i>The persons should be deployed as per norms specified in Annexure-I, reducing the 19 Nos. of manpower that will be provided by other department</i> ” stands deleted. |
| 3 | Annexure-I, Chapter-4 | The MP deployment chart | The Annexure-I is for |

| | | | |
|---|---|--|--|
| | | shown in the tender is not feasible as it is more over a work contract rather than a manpower contract. The proposal is for the work contract and the manpower can vary as per the requirement for the particular sites. The annexure should be only for reference purpose but should not mandatory in our contract/ tender. | indicative purpose only; this is being a service tender. |
| 4 | Financial bid | The financial bid should be in two parts. One for the seasonal/ monsoon (extended) and another for rest of the year. The respective bills can be submitted accordingly. | The financial bid format would be modified in the above Tenders to include separate rates for monsoon and non monsoon season, the format of which is enclosed as Annexure-A. |
| 5 | Special condition of contract Point no.-9 | Under the above head as per point- 9 the costing would be separate and will not be considered in the proposal. Allowances + taxes would be extra as applicable. | The Clause 27 (9) of Chapter : 3 (condition of contract) i.e.” <i>As per requirement.....</i> ” stands deleted. |
| 6 | Clause 27, Special Condition of Contract, point no. 9 | It is mentioned in the clause that daily allowances equivalent to Skilled work Assistant of CWC shall be paid to the personnel who will be moved to other sites/ offices/ places for any specific work. Please specify the rates. | Kindly refer clarification at Sl. No. 5 above. |
| 2 | Chapter 4. Schedule of requirements | It is mentioned in details of work that Gauge is to be done daily 3 times in non-monsoon but it is only mentioned that it is to be done hourly in monsoon. Kindly let us know how many times per day the same is required to be done in monsoon. | The gauge reading in non monsoon would be three times at 8:00 hrs, 13:00 hrs and 18:00 hrs, while during monsoon it would be 24 times i.e. on hourly basis. |

| | | | |
|--|--|---|---|
| 7 | | Kindly provide route maps or the start point and end point of all the 41 rivers wherein the hydrological observation is to be done. | The corrigendum will be issued by the respective Divisions indicating the location (latitude & longitude) of the sites. |
| 4 | Clause 13. Bid data Sheet point F, Variation in quantity of sites | We understand that the percentage of quantity of sites may increase or decrease by 10% and therefore we assume that the payment shall be made on pro-rata basis accordingly. Kindly confirm if our assumption is right. | The support service at the respective site has to be started as and when the site is made available by the Engineer-in-charge. The availability of the sites may be in phases and the firm may be asked to start support services accordingly. The payment would be made on pro-rata basis on the services utilised by the department. However, the total no. of sites as specified in the tender may increase or decrease by 10% |
| 8 | Clause 4. Qualification documents to be submitted. Point no. 3 | Please note we have undertaken many Hydrography assignments in the past wherein we have provided personnel and equipment for undertaking survey work. Please confirm if execution of survey projects on turnkey basis will qualify as SIMILAR WORK. | Yes |
| 9 | Chapter 5. Technical and Financial Bids, S. no. 4 and 7 | Please confirm if local labour contractors, holding labour licenses, can be used for supply of labour. | As per tender document eligibility criteria |
| 10 | Chapter 3. Conditions of contract, clause 31. Terms of payment | Please note the payments to the labours are to be made on weekly basis. Please confirm weekly payment will be released to meet this requirement. | As per tender document clause 31(a) |
| General clarifications in meeting | | | |
| 11 | Clause 31(c); Terms of Payment of Chapter: 3 Condition of Contract | | <i>“The Payment shall be made.....”</i> stands deleted. |

| | | | |
|----|--|--|---|
| 12 | Clause 31(e); Terms of Payment of Chapter: 3 Condition of Contract | | <i>“The manpower required to.....”</i> stands deleted. |
|----|--|--|---|

Based on the discussions the following points were clarified by Joint Secretary & Financial Adviser, MoWR, RD&GR:

1. The scope of work in present tender is exclusively for providing support services for hydrological observation and not for outsourcing/ hiring of manpower. In this regard, all the clauses in the tender document may be interpreted accordingly.
2. The Earnest Money Deposit (EMD) shall be modified on the basis of proportionate estimated cost for 1 Year (Monsoon-5 months and Non-Monsoon-7 months) of service.
3. Performance Guarantee (PG) shall be modified on the basis of proportionate tendered value of successful tenderer for 1 Year (Monsoon-5 months and Non-Monsoon-7 months) of service. However, the period of Contract would remain same as specified in the tender document.
4. The Date of opening of Bids may be extended from 16.02.2018 to 23.02.2018 by all the Divisions.

The meeting ended with a vote of thanks by Chairman of the Committee.

FINANCIAL BID (Modified)

**Name of Work: Hiring of support services for Hydrological Observations
on various Rivers**

Name of Division:MGD-1/MGD-2/MGD-3/HGD

(To be furnished online only. Offline bids are not acceptable under this contract)

Price schedule for New Sites:**Table-1a**

| S. No. | Type of site | Monthly Amount in Monsoon Season(1 st June to 31 st October) (in Rs) | Monthly Amount in Non-Monsoon Season (1 st November to 31 st May) (in Rs) |
|-----------|--------------|---|--|
| (i) | (ii) | (iii) | (iv) |
| 1. | G | | |
| 2. | GD/GDQ | | |
| 3. | GDS/GDSQ | | |
| Sub Total | | | |

Table-1b

| Sl.No. | Season | No. of Months | Amount (Sub Total in Table 1a* No. of Months) |
|-----------|-------------|---------------|---|
| 1. | Non Monsoon | 15 | |
| 2. | Monsoon | 10 | |
| | Total | 25 | |
| GST | | | |
| Total (X) | | | |

Price schedule for upgraded sites

Table- 2

| S. No. | Type of site | Monthly Amount |
|---------------------|--------------|----------------|
| (i) | (ii) | (iii) |
| 1 | GD/GDQ | |
| 2 | GDS/GDSQ | |
| Sub Total | | |
| Total for 25 months | | |
| GST | | |
| Total(Y) | | |

Total Bid Price

Table-3

| Sl.No. | Total | Amount |
|------------------|---------------------------|--------|
| 1 | Total (X) from Table- 1b | |
| 2 | Total (Y) from Table -2 | |
| 3 | Grand Total (X+ Y) | |
| In Words: | | |

Details of work

- G: Gauge – daily 3 times at 08:00 hrs, 13:00hrs, 18:00hrs in non-monsoon and hourly in monsoon. Other works, if any.
- GD, GDQ: Gauge – daily 3 times at 08:00hrs, 13:00hrs, 18:00hrs in non-monsoon and hourly in monsoon. Discharge – once daily at 08:00hrs. Other works, if any.
- GDS, GDSQ: Gauge – daily 3 times at 08:00hrs, 13:00hrs, 18:00hrs in non-monsoon and hourly in monsoon. Discharge – once daily at 08:00hrs Silt – once in a day. Other works, if any

Signature of Contractor

Dated:

Place: