



भारत सरकार / Government of India
केन्द्रीय जल आयोग / Central Water Commission

ऊपरी ब्रह्मपुत्र मण्डल, डिब्रूगढ़ / Upper Brahmaputra Division, Dibrugarh



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पत्रांक: 05/18/Stationary/2015-UBD/ 3133-38

जीबन फूकन नगर / Jibon Phukan Nagar,
पोस्ट आफिस-सी.आर.बिल्डिंग/ P.O: C.R.Building,
डिब्रूगढ़ / Dibrugarh – 786003, असम/Assam.

दिनांक: 07-11-2016

NOTICE INVITING QUOTATION/ निविदा आमंत्रण सूचना

Executive Engineer, UBD, CWC, Dibrugarh invites sealed quotations on behalf of the President of India from reputed firms/authorized dealers towards supply of Stationary items as details below, so as to reach this office on or before **15.11.2016 at 15:00 hrs.** The quotations will be opened on the same day at **15:30 hrs.** in the presence of quotationers or their authorized representatives, who may wish to be present.

Sl.No.	Description	Specification	Quantity(approx.)
1.	Xerox Paper(75 GSM)	A4 Size	20 Rim
2.	Xerox Paper(75 GSM)	Legal Size	15 Rim
3.	Hp 678 cartridge	Black	4 Nos.
4.	Hp 678 Cartridge	Colour	2 Nos.
5.	Hp 680 cartridge	Black	2 Nos.
6.	Rulled Paper(Best Quality)	FC Size	6 Rim
7.	Plain Paper(Best Quality)	FC Size	4 Rim
8.	LED Bulb	8(Eight) watt	30 Nos.
9.	Nylon Rope	0.75 inch diameter	4 Bundles

Terms & Conditions: -

1. Quotation conforming to specifications duly signed should reach this office on or before **15-11-2016** and will be opened on the same day at **15:30** hours in presence of supplier or their authorized representatives.
2. Rates are to be quoted **F.O.R Upper Brahmaputra Division, Central Water Commission, Dibrugarh inclusive of packing, forwarding, freight, insurance if any.**
3. Sealed quotation cover should be super scribed with the words **“Quotation for Supply of Stationary items”.**
4. The quantity will be increased / decreased at the time of supply order for which the agency should bind to supply material.
5. Rates shall be valid for 90 (Ninety) days from the date of opening of the quotation.
6. Materials should be supplied within **30 (Thirty) days** from the date of supply order.
7. Materials should be as per standard quality free from defect. If it is found not suitable the same shall be asked for replacement at the cost and risk of supplier.
8. Rates should be mentioned both in word and figures.
9. Any other rules of CPWD codes and its amendment as applicable will be binding on the successful bidder.
10. All the corrections and over writings should be duly attested.
11. Taxes as applicable will be deducted from the bill at the time of payment.
12. Rates quoted should include all the taxes and surcharges. No other claim will be entertained in this regard.
13. Canvassing whether directly or indirectly is strictly prohibited.
14. Payment will be made on production of bill in duplicate by crossed cheque /A/C Payee/e-payment through S.B.I. Dibrugarh Branch, Dibrugarh after satisfactory completion of work/supply of materials.
15. Undersigned reserves the right to reject any or all the quotations and to alter the quantity without assigning any reason thereof.
16. If quotations could not be opened on scheduled date due to unavoidable circumstances, the same will be opened on next working day.

अ. चक्रवर्ती
07/11/16
अधिशायी अभियन्ता

भारत के राष्ट्रपति की ओर से (For and on behalf of President of India)

P.T.O.

प्रतिलिपि सूचनार्थ हेतु:-

1. अधीक्षण अभियन्ता, जल विज्ञानीय प्रेक्षण परिमंडल, केन्द्रीय जल आयोग, गुवाहाटी- 781014 ।
2. उपमण्डलीय अभियन्ता, ऊपरी ब्रह्मपुत्र मंडल, केन्द्रीय जल आयोग, डिब्रूगढ
3. उपमण्डलीय अभियन्ता, ऊपरी ब्रह्मपुत्र उपमंडल -I&II, केन्द्रीय जल आयोग, डिब्रूगढ-786003 & जोरहाट-785001, असम
4. उपमण्डलीय अभियन्ता, धनसीरी कोपली उपमंडल, केन्द्रीय जल आयोग, नोगाव ।
5. उपमण्डलीय अभियन्ता, सुबन्सीरी उपमंडल, केन्द्रीय जल आयोग, नहरलगन (अरुणाचल प्रदेश) ।
6. लेखा शाखा, ऊपरी ब्रह्मपुत्र मंडल, केन्द्रीय जल आयोग, डिब्रूगढ