



भारत सरकार
Government of India
जल संसाधन, नदी विकास और गंगा संरक्षण मंत्रालय
Ministry of Water Resources, River
Development and Ganga Rejuvenation
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केंद्रीय जल आयोग
Central Water Commission
मुख्य अभियंता कार्यालय
Office of the Chief Engineer
प्रबोधन (दक्षिण) संगठन
Monitoring (South) Organisation
जलसौधा, जलाहल्ली
Jalasoudha, Jalahalli
Bangalore 560013 / बंगलुरु 560013

No.31/2/2017/CE(M-S)/ 1170-71

Dt. 06 /12/ 2017

भावदर आमंत्रण सूचना

NOTICE INVITING QUOTATION

On behalf of the President of India, sealed quotations are invited by the undersigned for “Annual Maintenance Contract (AMC) of Canon Model IR Adv Color 3320 MFP with Fax” from the authorized firms/agencies of Canon as per the terms and conditions mentioned as under on or before 1500 hours of **13/12/2017**. The quotations will be opened on the same day at 1530 hours, in the presence of authorized representative of the agency/firm, if any.

Terms and Conditions:


1. The sealed envelope containing the quotation should be superscribed as “Annual Maintenance Contract (AMC) of Canon Model IR Adv Color 3320 MFP with Fax” and addressed to the Superintending Engineer(C), Monitoring-South, CWC, Bengaluru-560 013.
2. The quotation should reach this office latest by 1500 hrs on 13/12/2017. The same will be opened by Superintending Engineer (C) and his representatives on the **same date at 1530 hrs**. Unsealed and Unsigned quotations will be summarily rejected.
3. Quotation should be dropped in the Quotation box kept outside the chamber of Junior Engineer (HQ), 1st floor, Monitoring South Organization, Jalasoudha, Jalahalli Post, Bengaluru-560013. The bidder or their authorized representative (not more than one) may witness the quotation opening, at the time of opening the quotation.
4. The rates should include comprehensive AMC including consumables like cartridges, toner, drum unit, laser unit and fixing unit. This office shall bear

- only cost of paper and power consumption.
5. The quoted rates should be inclusive of GST and all other applicable taxes.
 6. The rate should be indicated in both figures and words. Corrections, if any in the quotation shall be made by initialing, dating and re-writing. No overwriting is allowed.
 7. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 8. Each Bidder shall submit only one quotation.
 9. **Documents ensuring proper business relationship of the bidder with OEM of Machine i.e. Canon Pvt. Ltd should be furnished along with the quotation.**
 10. Quotation shall remain valid for a period of not less than 60 days after the last date specified for submission.
 11. In case the firm fails to provide satisfactory service during any part of the contract period, this office reserves the right to terminate the contract without any compensation.
 12. **The contract shall be effective from the date of issue of the work order as token of acceptance by both the parties and AMC will be in force for one year from that date.**
 13. **The payment will be made on Quarterly basis on submission of pre-receipted bills in triplicate through e-payment on SBI, Cauvery Bhawan, Bengaluru. No advance payment will be made in any case.**
 14. Bidders should quote per page cost, which is inclusive of **comprehensive AMC including consumables like cartridges, toner, drum unit, laser unit and fixing unit along with GST and all other applicable taxes.**
 15. **Calculation of lowest bid shall be made as follows:**

S. No	Type	Count of Pages	Rate per page in Rs. (inclusive of GST)	Sub Total in Rs.
1	Black – A3 Size	900		
2	Black- A4 Size	35000		
3	Color A3 Size	300		
4	Color A4 Size	12000		
5	Grand Total			

16. The purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed; and conform to the terms and conditions and specifications.
17. The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered lowest evaluated price.
18. The undersigned prior to the expiration of the quotation validity period will notify the bidder whose quotation is accepted regarding the award of work order. The terms of NIQ shall be incorporated in the work order.
- 19. Contract may be extended for 2 more years on satisfactory performance of the agency/firm.**
20. Notwithstanding the above, the purchaser reserves the right to accept or reject any or all quotations and cancel the bidding process at any time prior to the award of the contract without assigning any reasons thereof.
21. In case of any dispute, final authority shall be Chief Engineer, Monitoring (South), CWC, Bangalore-13.

This issues with approval of Superintending Engineer (C), MSO,CWC.


(जी श्रीनिवासुलु)

सहायक निदेशक (समन्वय)
प्रबोधन-दक्षिण, बेंगलूरु।

प्रतिलिपि:- सूचनार्थ / For information please

1. The EE, Cauvery Division, CWC, Bangalore.
2. The Notice Board, Mon(S), CWC, Bangalore.