

Government of India  
Central Water Commission  
Establishment V Section

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4<sup>th</sup> Floor(S), Sewa Bhawan,  
R. K. Puram, New Delhi-66.

Dated 05.01.2024.

**VACANCY CIRCULAR 01/2024**

**Sub.: Filling up the post of Assistant Director Grade-II/Sub Divisional Engineer of Central Water Commission by Deputation (including short-term contract) basis.**

It is proposed to fill up 33 (Thirty three) posts of Assistant Director Grade-II/Sub Divisional Engineer of Central Water Commission, General Central Service Group 'B' Gazetted, Non-Ministerial in the Offices of Central Water Commission located in different parts of India in Pay level - 7, (Rs. 44900-142400) on deputation (including short-term contract) basis.

2. **Eligibility** : Officers of the Central Government or State Government or Union territory or public sector undertaking or statutory or autonomous organization or recognized university or recognized institute :

- a. (i) holding analogous post on regular basis in the parent cadre or department; or  
(ii) with five years service in the grade rendered after appointment thereto on regular basis in posts in level-6 (Rs. 35400-112400) in the pay matrix or equivalent in the parent cadre or department; **and**
- b. Possessing the following educational qualification and experience –
  - i. Bachelor Degree in Civil Engineering or Mechanical Engineering from a recognized University or institute and
  - ii. Two years experience in work relating to Civil Engineering or Mechanical Engineering.

**Note 1.** : The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation (including short-term contract). Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

**Note 2.** : The period of deputation (including short – term contract) including the period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.

**Note 3.** : The maximum age limit for appointment by deputation (including short-term contract) shall not exceed fifty six years as on the last date of receipt of application.

3. Other terms/conditions for appointment on deputation as stipulated in Orders/Rules issued by the Govt. of India from time to time will also be applicable.

4. It is requested that application in duplicate in the enclosed prescribed Proforma along with :

- i) Copies of ACRs/APARs for the last five years upto 2021-2022 duly attested by the Controlling Authority;
- ii) Vigilance Clearance Certificate;
- iii) Certificate of Major/Minor penalty if any imposed during last 10 years; and
- iv) Integrity Certificate ;

In respect of the interested and eligible officers, who can be spared immediately in the event of their selection, may be sent to **Under Secretary, Establishment-V Section, Central Water Commission, 4<sup>th</sup> Floor, Sewa Bhawan, R.K. Puram, New Delhi-110066** so as to reach within 45 days from the date of publication of this Circular in the Employment News.

5. Applications received after the prescribed time limit or otherwise found incomplete shall not be entertained.

Encl.: Proforma



( R. Mahalakshmi )

Under Secretary

Ph. No. 011-29583327

011-2958 3356

Copy to :-

1. All Ministries/Departments of Government of India/ All Chief Engineers, Central Water Commission, Field Offices/All Sections/Dtes./Units of CWC (Through CWC Website)
2. Under Secretary, R&I Section, CWC with request to forward the Application for deputation to US (Estt.-V), as and when received.
3. Under Secretary (Estt.-I), Ministry of Jal Shakti, Department of Water Resources, RD & GR. It is requested that this Vacancy Circular may also be uploaded on the Website of the Ministry.
4. The Director, SMD, CWC for uploading the same in CWC Website.
5. The Under Secretary (Admin), DoPT, North Block, New Delhi. It is requested that this Vacancy Circular may also be uploaded on the Website of the DoPT

## PROFORMA

(Please fill the proforma in Block Letters)

**APPLICATION FOR THE POST OF ASSISTANT DIRECTOR GRADE-II/SUB DIVISIONAL ENGINEER  
ON DEPUTATION (INCLUDING SHORT-TERM CONTRACT) BASIS**

## BIO-DATA

1.	Name		Passport Size Photo
2.	Complete Address with e-mail and Mobile No.		
3.	Date of Birth		
4.	Office Address		
5.	Whether the Office is Central Government or State Government or Union territory or public sector undertaking or statutory or autonomous organization or recognized university or recognized Institute ?		
6.	Whether holding analogous post on regular basis in the parent cadre or department		
7.	Whether with five years service in the grade rendered after appointment thereto on regular basis in the posts in level-6 (Rs.35400-112400) in the pay matrix or equivalent in the parent cadre or department ?		
8.	Educational Qualification		
	(i) Whether possessing Bachelor Degree in Civil Engineering or Mechanical Engineering from a recognized University or Institute ?		
	(ii) Whether possessing two years experience in work relating to Civil Engineering or Mechanical Engineering?		

I have carefully gone through the Vacancy Circular 01/2024 dated 05.01.2024 of Central Water Commission and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

( Signature of Candidate )

Date :

Place :

**PART – II**

**(TO BE FILLED BY LENDING AUTHORITY)**

It is Certified that :-

1. the particulars given by Shri/Kumar/Smt. \_\_\_\_\_  
\_\_\_\_\_ Designation \_\_\_\_\_ Part-I are correct.
2. No Vigilance/Disciplinary case is either pending or contemplated against him/her.
3. In case of selection he/she will be relieved of his/her duties immediately to take up his/her new assignment in Central Water Commission.
4. Copy of his/her ACRs/APARs for the last five years upto 2021-2022 duly attested by the Controlling Authority; No Penalty Statement Certificate and Integrity Certificate are enclosed.

Signature  
(Name of the Authority)

Designation : \_\_\_\_\_

Department/Ministry \_\_\_\_\_

Official Seal \_\_\_\_\_

Telephone No. \_\_\_\_\_