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9.6.20

No.1/33/2018-E.III/293.  
Government of India  
Ministry of Jal Shakti Water  
Resources, RD&GR  
Central Water Commission

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3<sup>rd</sup> floor, Sewa Bhawn,  
R.K.Puram, New Delhi-66  
Dated 9<sup>th</sup>, June 2020

To

The Assistant Director II  
Yamuna Basin Organisation  
Central Water Commission  
Outub Institutional Area- New Delhi

Subject LTC (All India) for the Year 2018-19 (With grace period) in respect of  
Shri.Anil Kumar Verma, AD, Yamuna Basin Organisation -New Delhi -  
admissibility regarding.

Sir,

I am to refer to your letter NO 1/PF-41/2016 CE (YB)/602 dated 13.3.2020 on  
the subject cited above and to say that Shri Anil Kumar Verma, AD, Yamuna Basin  
Organisation CWC, New Delhi, only his son is eligible for availing (All India) LTC block  
year 2018-19 for Visit home town to Pune & back.

It is requested that after passing the LTC bill, the following details be furnished to  
the Commission for making necessary entries in the Service Book :-

- 4 Block year of LTC claimed.
- 5 Total amount of bill passed.
- 6 Members of the family for whom LTC is claimed.
- 4 Bill number & date.
- 5 Place of visit.
- 6 Date of commencement of journey.

Yours faithfully,

(SEEMA JUNEJA)  
SECTION OFFICER