**CIRCULAR**

With reference to Circular No. File No.J-11015(24)/3/2018-WPC dated 29/01/2020 (enclosed), it is to inform that the consolidated data in this regard is yet to be received in this office from any Establishment section.

All Under Secretaries of concerned establishment sections are once again requested to co-ordinate with their respective employees to obtain the information as per the proforma attached (Annexure) here with in Excel/Word Format, and send the same to this office by 16/03/2020.

Encl : A/a.

Signature valid

Digitally signed by K VYSAKH  
Date: 2020.03.04 17:55:42  
IST

(K. Vysakh)  
Deputy Director

All the officers and staffs of CWC except Group 'A' and Group "B" Officers of Central Water Engineering Service and officers/staffs of CSS, CSSS, CSCS cadre. - through CWC website circular portal.

Copy for kind information and necessary action to:

1. JS CWC/Dir (Adm.)/Dir (E-II)
2. All the SE(C) of CWC - *with a request to circulate to the concerned officers/staffs of your organization for submission of the information to concerned Establishment.*
3. US, E-VII/E-VIII/E-IX/E-X/E-XI/E-XIII

Copy for kind information to:

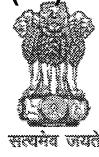
1. All Chief Engineers of CWC



**Annexure**

Name		
Gender		
Father's name		
Date of Birth		
Service Joining Date		
Joining Date in current Grade		
Employee Code		
Biometric Code		
NIC email ID		
Mobile Number		
Office where posted		
Date since posted at present office		
Designation		
Reporting/Reviewing Officer Details during 2019-20		
Period : Date From : _____ Date To : _____	Reporting officer Details Name : Designation : Office :	Reviewing officer Details Name : Designation : Office :
Period : Date From : _____ Date To : _____	Reporting officer Details Name : Designation : Office :	Reviewing officer Details Name : Designation : Office :
Period : Date From : _____ Date To : _____	Reporting officer Details Name : Designation : Office :	Reviewing officer Details Name : Designation : Office :
Educational Qualification		
Date of Filing Annual Property Return		

भारत सरकार  
जल शक्ति मंत्रालय  
जल संसाधन नदी विकास एवं गंगा संरक्षण  
विभाग  
केंद्रीय जल आयोग  
ई-गवर्नेंस सेल



Government of India  
Ministry of Jal Shakti  
Dept. of Water Resources, RD&GR  
Central Water Commission  
e-Governance Cell

### **CIRCULAR**

APAR system through <https://sparrow-cwc.eoffice.gov.in/> portal has been rolled out for all Group 'A' and Group 'B' Officers of Central Water Engineering Service (CWES) for the year 2018-2019. Now same APAR system is to be implemented for the other officers and staffs in Central Water Commission.

Hence all officers and staffs of CWC (except Group 'A' and Group "B" Officers of Central Water Engineering Service and officers/staffs of CSS, CSSS, CSCS cadre) are requested to furnish the Employee details for "e-SPARROW" System as per the proforma attached (Annexure) here with in Excel/Word Format.

The same may be sent to the following e-mail IDs by 15.02.2020.

For Estt-VII Section	:	<a href="mailto:estt7@nic.in">estt7@nic.in</a>
For Estt-VIII Section	:	<a href="mailto:estt8@nic.in">estt8@nic.in</a>
For Estt-IX Section	:	<a href="mailto:estt9@nic.in">estt9@nic.in</a>
For Estt-X Section	:	<a href="mailto:estt10@nic.in">estt10@nic.in</a>
For Estt-XI Section	:	<a href="mailto:estt11@nic.in">estt11@nic.in</a>
For Estt-XIII Section	:	<a href="mailto:estt13@nic.in">estt13@nic.in</a>

Further, all concerned establishment sections are requested to co-ordinate with their respective employees to obtain the information in excel/word format only.

Encl : A/a.

Signature valid

Digitally signed by K VYSAKH  
Date: 2020.02.09 18:09:47  
IST

(K. Vysakh)  
Deputy Director

All the officers and staffs of CWC except Group 'A' and Group "B" Officers of Central Water Engineering Service and officers/staffs of CSS, CSSS, CSCS cadre. - through CWC website circular portal.

*Copy for kind information and necessary action to:*

1. JS CWC/Dir (Adm.)/Dir (E-II)
2. All the SE(C) of CWC - *with a request to circulate to the concerned officers/staffs of your organization for submission of the information to concerned Establishment.*
3. US, E-VII/E-VIII/E-IX/E-X/E-XI/E-III

*Copy for kind information to:*

1. All Chief Engineers of CWC



**Annexure**

Name		
Gender		
Father's name		
Date of Birth		
Service Joining Date		
Joining Date in current Grade		
Employee Code		
Biometric Code		
NIC email ID		
Mobile Number		
Office where posted		
Date since posted at present office		
Designation		
Reporting/Reviewing Officer Details during 2019-20		
Period : Date From : _____ Date To : _____	Reporting officer Details Name : Designation : Office :	Reviewing officer Details Name : Designation : Office :
Period : Date From : _____ Date To : _____	Reporting officer Details Name : Designation : Office :	Reviewing officer Details Name : Designation : Office :
Period : Date From : _____ Date To : _____	Reporting officer Details Name : Designation : Office :	Reviewing officer Details Name : Designation : Office :
Educational Qualification		
Date of Filing Annual Property Return		