F.No.: 37/01/2019-E.V /95-96 **GOVERNMENT OF INDIA**

CENTRAL WATER COMMISSION

3rd Floor, Sewa Bhavan, R K Puram, New Delhi-110066. Dated the 17 Jan., 2020

OFFICE MEMORANDUM

Implementation of SPARROW for 2019-2020 w.r.t. Assistant Directors Gr. II/SDE of CWC Sub: retiring w.e.f.31.01.2020-regd.

The undersigned is directed to state that information is sought from below mentioned officials (retiring w.e.f. 31.01.2020) in the prescribed format (as enclosed):

S. No.	Retiring Officials w.e.f. 31.01.2020	Place of Posting
1	Durgendra Singh	WP&P Wing, CWC HQ
2	S. Banerjee	LGBO Patna
3	Vinod Kumar Sharma	WP&P Wing, CWC HQ
4	CK Prasad	HRM Wing CWC HQ
5	Sadanand Joshi	YBO New Delhi

- The information is required for generation of APAR IDs for the year 2019-2020 in online 2. portal 'SPARROW'.
- Thus, it is requested to forward the information to Estt. V section via e-mail (Estt5@nic.in) positively by 21.01.2020.

Encl: As above

(RATNAKAR YADAV)

UNDER SECRETARY (E.V)

Tel. No. 011-29583304

Fax no. 011-29583327

To:

- DD, SMD, for uploading in CWC website.
- All concerned officers as above.

Date of Filling Annual Property Return
Educational Qualification
Period of absence from duty (on training/ leave)
Designation
Date since posted at present office
Office where posted
Mobile Number
NIC email ID
Biometric
Employee Code
Joining Date in current Grade
Service Joining Date
Date of Birth
Father's name
Name (Shri/Smt)
Employee Details
SPARROW FORMAT

		FIGURE	Period	
		10		
	(Shri/Smt) r	Name		
	ז	Designation	Reporting of	
	Code	Name Designatio Employee Biometric Name	Reporting officer Details	
	Code	Biometric	ls	
	Code (Shri/Smt) n			
		Designatio	Reviewing o	
	Code	Designatio Employee Biometric	Reviewing officer Details	
	Code	Biometric	S	