

No. 1/1/2012/DDO-1
Central Water Commission
Accounts-III Section

Room No. 705 (S), Sewa Bhawan,
R.K.Puram, New Delhi – 110066.

Dated : 6-1-2012

CIRCULAR

As part of up-gradation of salary software package from existing Dbase software to CompDDO (developed by NIC), the following input data pertaining to all employees of CWC are required in respective Accounts sections as per the proforma given below on individual basis:

Employee Code	Employee Name	Designation	Bank Name	Savings Bank Account Number	IFSC Code**	MICR Code*
(Signature of the applicant)						

All the employees/officers are required to submit the above details in their respective accounts section at the earliest. Employees having savings bank account other than SBI, R.K.Puram, New Delhi may also furnish their details.


(Virender Pal)
DDO-1, CWC

* Magnetic Ink Character Recognition (Meaning of MICR code)
Digits of MICR Codes contains 9 digits,

**IFSC Code : Indian Financial System Code contains 11 characters.

Enclose the cancelled photocopy of one cheque leaf