

No. 6/39/Gen/2012-RMCD/ 1526-1603  
Government of India  
Central Water Commission  
River Management Coordination Directorate

209 (South), Sewa Bhavan,  
R.K.Puram, New Delhi-110606

Dated, the 1/ April 2012

**CIRCULAR**

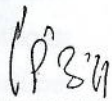
The 12<sup>th</sup> Plan period has started and annual plan budget for the year 2012-13 for the Ministry of Water Resources has been increased manifold in comparison to the year 2011-12. It will require concerted efforts at all levels to utilize the funds during the current financial year by taking proactive action(s) by the field Chief Engineers as well as the officers at CWC, Headquarters.

Pending formal approval of various plan schemes by the competent authority it is, therefore, desirable that an annual action plan for FY: 2012-13 may be prepared by each field office/units in the regional offices and the concerned Directors at headquarters to meet the targets and necessary procurement orders are placed for high value equipment well in time. However, it has been found that many officers who are delegated financial powers under CPWD Works Manual are not following standard office procedures while exercising the financial powers. One of the pre-requisite before placing any work order for procurement or civil works under any plan scheme is the "Technical Sanction". The powers of technical sanction have been fully delegated to the field officers in Central Water Commission. It has been found that the detailed estimates based upon the layout plan, technical specification/ drawings and measurable quantity of each item are not being prepared by them on the approved unit rates of the various equipments before placing the orders to the firms. This creates a situation where lowest bidder is awarded the work without comparing its quoted rates with approved unit rates. As such, it violates the basic requirement of "Work Manual" where the rates quoted by even the lowest bidder should not be accepted unless the rates quoted by him are reasonable, workable and within (  $\pm$  ) 10% of the approved unit rates.

To overcome the above difficulty, it has been decided to adopt a 'Schedule of Rates' by Central Water Commission particularly, for those items which are not covered in the CPWD Schedule of Rates. The SoR-2012 of Central Water Commission has, therefore, been approved/published in the Commission which may be obtained from Superintending Engineer, Planning Circle, CWC, Faridabad.

All the field officers of Central Water Commission and the officers in the headquarter who are entrusted with implementation of plan schemes of Central Water Commission including hydrological observations, data collection and compilation, etc. are advised to immediately prepare the detailed 'Works Estimates' based upon CWC SoR-2012 and get it technically sanctioned by the Competent Authority before any expenditure is incurred under the plan schemes during the year 2012-13.

This issues with the approval of Member (RM), CWC, New Delhi.

  
11.4.2012  
(D. P. Mathuria)  
Director (RMCD)

Copy to:

1. All field Chief Engineers of CWC
2. All SEs/Directors of the Regional offices of CWC
3. CE (P&D) / CE (FM) / CE (DSO), CWC
4. Director (PCP) / Director (RDC) / Director (SMD) / Director (RSD), Accounts Officer, CWC
5. Secretary, CWC

Copy also forwarded for kind information to:

1. PPS to Chairman, CWC
2. PPS to Member (RM / WP&P / D&R), CWC
3. Advisor (ISO), CWC