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dhhz t y vk lx @Central Water Commission
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fnukd% 02/01/2018

fo"k % Minutes of the 33rd Co-ordination Meeting of UGBO dated: 12.12.2017.

The 33rd Co-ordination Meeting of UGBO, CWC was held under the Chairmanship of Shri Bhopal Singh, Chief Engineer, UGBO, CWC, Lucknow on 12.12.2017 in the Conference Room of UGBO, CWC, "Janhavi Sadan", Lucknow to discuss the issues concerning UGBO, CWC, Lucknow. A copy of the Minutes of Meeting is enclosed for information and further necessary action.

This issues with the approval of Chief Engineer, UGBO, CWC, Lucknow.

संलग्नक—यथोक्त (Through E-mail)



(शिव प्रकाश)

अधीक्षण अभियंता (समन्वय)

प्रतिलिपि संलग्नक (Through E-mail)के साथ%

1. सदस्य, नदी प्रबन्धन, केन्द्रीय जल आयोग, नई दिल्ली
2. सचिव, केन्द्रीय जल आयोग,सेवा भवन, रामकृष्णपुरम-1, नई दिल्ली
3. निदेशक, बाढ पूर्वानुमान एवं प्रबंधन निदेशालय, केन्द्रीय जल आयोग,सेवा भवन, नई दिल्ली
4. निदेशक, नदी प्रबंधन समन्वय निदेशालय, केन्द्रीय जल आयोग,सेवा भवन, नई दिल्ली
5. निदेशक, नदी आंकडे निदेशालय-1, केन्द्रीय जल आयोग, वेस्ट ब्लॉक-1, नई दिल्ली
6. निदेशक, नदी आंकडे निदेशालय-2, केन्द्रीय जल आयोग, वेस्ट ब्लॉक-1, नई दिल्ली
7. अधीक्षण अभियंता, जलविज्ञानीय प्रेक्षण परिमंडल, केन्द्रीय जल आयोग, वाराणसी
8. अधीक्षण अभियंता, जलविज्ञानीय प्रेक्षण परिमंडल, केन्द्रीय जल आयोग, देहरादून
9. अधिशासी अभियंता] मध्य गंगा मण्डल-I, केन्द्रीय जल आयोग, लखनऊ
10. अधिशासी अभियंता] मध्य गंगा मण्डल-II, केन्द्रीय जल आयोग, लखनऊ
11. अधिशासी अभियंता] मध्य गंगा मण्डल-III, केन्द्रीय जल आयोग, वाराणसी
12. अधिशासी अभियंता] हिमालय गंगा मंडल, केन्द्रीय जल आयोग, देहरादून

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<http://www.cwc.nic.in/regionaloffices/regionaloffices.html>: Upper Ganga Basin Organization, Lucknow (View Documents)

Note: Enclosures has been sent through E-mail on 02.01.2018 and also uploaded in above portal.



भारत सरकार

GOVERNMENT OF INDIA

जल संसाधन, नदी विकास और गंगा संरक्षण मंत्रालय

MINISTRY OF WATER RESOURCES, RD & GR

केन्द्रीय जल आयोग

CENTRAL WATER COMMISSION

ऊपरी गंगा बेसिन संगठन की तीतीसवीं
बैठक के कार्यवृत्त

MINUTES OF 33rd CO-ORDINATION MEETING OF
UPPER GANGA BASIN ORGANISATION

(Held on 12.12.2017)



ऊपरी गंगा बेसिन संगठन, लखनऊ

UPPER GANGA BASIN ORGANISATION, LUCKNOW

जनवरी/ January, 2018

**Government of India
Central Water Commission
Upper Ganga Basin Organisation**

Minutes of 33rd Co-ordination Meeting of UGBO

The 33rd Co-ordination Meeting of UGBO, CWC was held on 12-12-2017 under the Chairmanship of Bhopal Singh, Chief Engineer, UGBO, CWC, Lucknow in the Conference Room of UGBO, CWC, Lucknow to discuss various issues concerning UGBO, CWC. The list of participants present is enclosed as **Annexure-I**.

At the outset, Bhopal Singh, Chief Engineer, UGBO, CWC, Lucknow welcomed all the participants. The Chief Engineer, UGBO, CWC mentioned that we are working in river basin which has been declared as national river and as such expectations from us are very high. We are expected not only to keep all the data/information related to water resources development and management in the basin but also advise States, Central agencies, policy maker on the various issues related to planning and management of water resources. He emphasized that we have to strive for excellence in our work particularly the hydro-metrological data collection activity. He underscored the need to make use of latest available technology in the field and stressed divisions to prepare site specific Standard Operating Procedures (SOP) so as to streamline and ensure reliable data collection. He also desired that in near future, UGBO may go for getting ISO certification, after having standardized its procedure and documentation. He stressed on regular inspections of sites and review of data observation procedure. He also suggested to come out with publications/ data analysis report which can of direct benefit the public or policy makers. He also stressed on streamlining the various data bases and information exchange procedures.

In forthcoming years the work-load is expect to only grow because policy makers are asking us to come out with solutions for the benefit of public at large. Therefore, there is a need to develop models/applications based on the analysis of data available with us, for example, Rainfall-runoff model ,inundation modelling, morphological studies to mention a few. If need be, headquarter can be roped in for training on use of softwares like MIKE 11, for which licenses has already been provided to all field offices. He directed all SE's and EE's to recognize outstanding employees with incentives to boost up their morale.

He thereafter, requested S.P.Singh, DD (M&A) to take up the agenda for the meeting.

The gist of the discussions held on various agenda items is as under:-

1. Compliance of 32nd Co-ordination meeting:

Compliance report submitted by concern SE/EE was discussed. The work/target may be completed as per time frame decided in 32nd Meeting.

(SE, HOC, VNS/DDN, EE, MGD-I/MGD-II/MGD-III/HGD)

2. Presentation by SEs/ EEs on the activities/ targets of 2017-18

Executive Engineer, MGD-I/ MGD-III/ MGD-II/ HGD, CWC, made presentations related to ongoing works of their divisions and future plans. The activities for 2017-18 may be completed as per target and planning of the activities for 2018-19 may be carried out in advance.

Action Plan for the work proposed in 2018-19 may be submitted to this office by 15th^t March, 2018.

(SE, HOC, VNS/DDN, EE, MGD-I/MGD-II/MGD-III/HGD)

3. Status of tender for hiring of support services/ outsourcing of services of Supervisor and Research Assistant:

It was intimated that Administrative Approval and Expenditure Sanction of the competent authority has been sought by UGBO vide letter dated 21.11.2017. As per the direction of Member (RM) conveyed vide letter no. 6/39/DWRIS/Sup.Ser/2017-RMCD/6615-6625 dated: 29th November, 2017 tenders may be floated immediately and proposal for approval may be processed simultaneously in view of saving of time.

In view of above it was desired that the Committee constituted by UGBO may finalise the tender and other modalities for carrying out the works. The following decision were taken during the meeting: -

- Division wise Tender may be floated.
- Tender Documents may be floated by 31.12.2017,
- Pre-bid Meeting in third week of January at Lucknow.
- Combined press notice may be issued from one Division i.e. MGD-III and HGD

It was desired that the action may be taken as above.

(SE, HOC, VNS/DDN, EE, MGD-I/MGD-II/MGD-III/HGD)

4. Status of tender for procurement of equipment for new and upgraded sites:

Executive Engineer, MGD-I, CWC, Lucknow informed that preparation and sanction of Technical Estimate by competent authority is under process. Executive Engineer, MGD-III, CWC, Varanasi intimated that estimate has been prepared for equipments required at new sites. Tender will be floated as per the numbers/type of equipments approved in the EFC provisions/available budget under the division in DWRIS M&E head.

Executive Engineer, MGD-II, CWC, Lucknow intimated that proposal for procurement of T&P items for 41 new sites at an estimated amount of Rs 52,59,000 has been sent for consideration. AAO, MGD-2 has submitted an observation that actual tender may be done only after office space has been ensured at sites. Nevertheless, the process for approval of competent authority has been initiated. It was desired that the action for hiring of space may also be taken by Divisions simultaneously.

Executive Engineer, HGD, Dehradun informed that the estimate is under preparation and will be sent for approval at the earliest. Executive Engineer raised the issue of posting of AAO in their Division. It was suggested that AAO, MGD-II may be deputed as a member of the procurement committee.

(SE, HOC, VNS/DDN, EE, MGD-I/MGD-II/MGD-III/HGD)

5. Implementation of PFMS/GeM/Bhavishya/Attendance Monitoring System:**PFMS**

MGD-I informed that the bills of retirees are being processed through PFMS. All pension cases of this office have been processed on Bhavishya online portal. In MGD-III, all CGEGIS bills are being processed through PFMS. MGD-II informed that PFMS system has been registered and is being used to process CGEIS bills. Full functionality can be achieved after integration of e-banking for which instruction from PAO is awaited. HGD, Dehradun informed that PFMS has been implemented in the division. All the CGEGIS bills of the retired employees are being process through PFMS.

BHAVISHYA

All the Head of Offices intimated that the pension cases are being processed through Bhavishya. It was desired that the Pension Papers shall be sent to PAO 4 months before the date of retirement, so that the timely action can be taken by PAO. Further monthly status of Pension cases may be sent to this office.

GEM

All the offices had already been registered in GEM. The Chief Engineer, UGBO directed all the offices under UGBO to start procuring items available on GEM portal, through portal only.

Installation of Biometric machines:

Sl.No.	Division	Status
1	MGD-I, Lucknow	Biometric Machines for sites have been purchased and made operational w.e.f. 01.11.2017.
2	MGD-II, Lucknow	Biometric Attendance Monitoring system working on all sites
3	MGD-III, Varanasi	Biometric Machines for sites have been purchased and made operational at discharge sites. For remaining sites it is in process and will be made operational by 31.12.2017
4	HGD, Dehradun	Offline bio-metric machines have been installed on the sites. All the JE's has been instructed to send the attendance report with the salary bills

Online attendance may be monitored on regular basis. Also, the touring officials shall also record attendance in the machines installed at sites.

(SE, HOC, VNS/DDN, EE, MGD-I/MGD-II/MGD-III/HGD)

6. Status of Data entry in eSWIS:

Data Entry in e-SWIS for all division has been completed till November 2017 except MGD-III. They have completed data entry up to October 2017, data entry for November month is under progress. The Chair desired that apart from timely entering the data in e-SWIS, all the data needs to be validated at division level itself, at least on monthly basis. He also directed them to present/send the outcome of the validation exercise on regular basis.

(SE, HOC, VNS/DDN, EE, MGD-I/MGD-II/MGD-III/HGD)

7. Status of PPO issued/ Provisional Pension/ Revision of Pension:

In MGD-I, as on date 5 PPO are pending for issue at CWC(Hq) for which all papers have been sent by this office. Against the mentioned cases, 5 Provisional Pension Orders (PPO's) have been issued by this office. Under directions from CWC(Hq) a total of 169 pension cases (pre-2016) have been revised as per 7th CPC.

As intimated by MGD-III, total 164 pension revision (pre-2016) cases have been processed and sent to PAO by the division vide letter dated 08.09.2017, 11.09.2017 & 20.09.2017. Status of PPO issued has been submitted vide letter dated 22.09.2017 and status of service verification has been submitted vide letter dated 20.11.2017.

MGD-II informed that out of 107 work charge employees, service Verification of 38 Nos. employees have been done, 29 Nos. have been submitted to PAO, 1 No under process and for rest of the employee (39 Nos.) 18 years of service has not been completed.

It was desired that the pension cases and service book verifications may be dealt by the HOOs in true spirit in a time bound manner.

(SE, HOC, VNS/DDN, EE, MGD-I/MGD-II/MGD-III/HGD)

8. Review of work under Infrastructure Development & Status of Land Acquisition, Construction of Boundary wall, hutments at site:

Status of works proposed during 2017-18 under UGBO is as under:-

Sl. No.	Division	Budget (in Lakh Rs.)	Proposed Work	Present Status
1	MGD-I	15.00	Construction of boundary wall at Bansi site	Tender has been opened on 28.09.2017. Work in progress. The work will be completed by 31 st January, 2018.
2	MGD-III	23.00	Construction of hutment at Duddhi (UP) and Jhokoo (MP) HO sites	Work for construction of hutment at Jhokoo and Duddhi has been completed. Expenditure will be booked in December, 2017.
3	HGD	2.20	Purchase of land at Badrinath.	For the purchase of land at Badrinath, approval has been obtained from MOWR, RD&GR. Expenditure will be booked in January, 2017

It was desired that the action in advance may be initiated for the sites where land is available with CWC for construction of hutment, boundary wall under the scheme during 2018-19. Detailed action plan in this regard may be submitted to this office by 15.03.2018 as there is sufficient provision of budget under the scheme.

Executive Engineer, MGD-I intimated that Administrative Approval and Expenditure Sanction for repair work at Turtipar Site office is awaited from HOC, CWC, Varanasi.

Under MGD-III, Varanasi land has been acquired at GDSQ Site Pratapgarh during financial year 2017-18. For permanent possession at the allotted land, construction of boundary wall is proposed at site under 2701-DC-MW Scheme and for this work e- tender has already been floated. Land allotment at free of cost is in the final stage for Goverdheyghat Site and land allotment at Sitamarhi site is in under advance stage.

Executive Engineer, MGD-II, informed that approval for acquisition of land at Bani had been accorded by MoWR, RD&GR at an amount of Rs 5 Lakh. However DM Lucknow has cited new UP Govt rule implemented in 2016 vide which the new price of land is around 45 Lakhs. Therefore the revised approval is needed. Besides, boundary wall at Ramsanehighat, Ankinghat and Kanpur sites are proposed to be constructed.

It was desired that prompt action may be taken.

(SE, HOC, VNS/DDN, EE, MGD-I/MGD-III/HGD)

9. Status of work under R&D in Apex Organisation:

In MGD-I, work could not be taken up due to non-allotment of funds. Rs.10,000 has been allotted in BE for 2017-18. The Chief Engineer, UGBO asked to initiate the work using internal resources and use of GPS device. Necessary correction in RL can be made, at a later stage.

As intimated by MGD-III, under the R & D in Apex Organization Scheme, morphological survey work has been started from 25.11.2017 and it will be completed in January 2018. In this work cross-section will be taken at pre defined 40 places on river Ganga starting from Phaphamau (Allahabad) to Buxar. After completion of survey work, Morphological book will be prepared within two months and will be sent to HQ. CE desired that all the morphological data collected regularly should be entered in e-SWIS for ease of its availability at later stage. **River Data Compilation Dte. may be approached for making provisions in e-SWIS for entering the cross sectional data of non- gauging sites.**

(SE, HOC, VNS, EE, MGD-I/MGD-III/Director (RDC-II))

10. Monitoring of Expenditure:

It was desired that the prompt action may be taken, so that the allotted budget can be fully utilised by the respective Head of Offices as the expenditure upto November, 2017 is not commensurate with the allotted budget. Expenditure in DWRIS and FF schemes is for from satisfactory. Basic reason for that was delay in ongoing works of Telemetry installation and operationalising of new sites etc.

(SE, HOC, VNS/DDN, EE, MGD-I/MGD-III/HGD)

11. Verification of location viz. latitude/ longitude/ Features of HO/ FF sites:

Executive Engineer, MGD-I informed that SDE's had sent the latitudes and longitudes on the basis of which site booklets were prepared. However, some doubtful coordinates have been

re-verified by GPS instrument. The same has to be recorded in site booklets. MGD-III intimated that required verifications have been done by concerned SDE's for DWRIS/FF sites. Both MGD-II and HGD have also completed/verified locations of HO/FF sites.

12. Inspection of Sites by SDE/EE/SE:

Regular inspections may be carried out by the SEs/EEs. It has been seen that the inspections are being carried out by the officers, however, the quality of data and condition of the site are not addressed. Inspection visits are meant for improving the conditions of site and quality of data not merely fulfilling the norms. Inspecting Officers should also check the functioning of Telemetry system also. Inspecting officers must sensitize the staff posted at site on the utility of data. It was pointed during the meeting that with addition of new sites, it would be difficult to meet the existing inspection norms for each site. It was decided to form a committee to review the site wise inspections norms.

(SE, HOC, VNS/DDN, EE, MGD-I/MGD-II/MGD-III/HGD)

13. Status of Installation of New Telemetry Systems (48 stations):

Present status of the installation is as under:

Division	No. of stations	Status of Civil Works / Equipment	Works completed till 15.12.2017	Under Progress	Works likely to completed till 31.12.2017	Target till 31.12.2017
MGD-I	12	Civil Works	6	1	7	
		Equipment	0		2	
MGD-II	9	Civil Works	4	2	6	
		Equipment	0		2	
MGD-III	19	Civil Works	19		19	
		Equipment	17	2	19	
HGD	8	Civil Works	0	1	1	
		Equipment	0		0	
UGBO	48	Civil Works	29	4	33	38
		Equipment	17	2	23	38
Remarks: PTB will be constructed on receding of water and subsequently Bubbler will be installed						

Civil Works/ Installation of Equipments at all the sites are expected to be completed by 31.01.2018 (As per Target). It was desired that the system after installation shall be commissioned and tested within due date i.e. by March, 2018.

(SE, HOC, VNS/DDN, EE, MGD-I/MGD-II MGD-III/HGD)

14. Status of existing telemetry system at 45 sites/ Payment of AMC:

Out of 45 sites, 3 are washed out and 1 stolen. Thus effectively 41 are existing telemetry sites. Presently 30 sites are functioning. Civil Works for construction of PTB, Tower is in progress at 3 sites and is likely to be completed by mid of January, 2018. For 3 sites v.i.z. Birdghat, Shardanagar & Kakardhari of MGD-I, CWC, Lucknow civil works have been completed. M/s Planetcast Technology Limited has been requested to provide rates of equipments, which had been stolen at these sites. These sites will be made operational by January 31.

In the remaining 2 sites work is like shifting of site for which permission has been sought and likely to be completed by 15th February, 2018. For operationalising Bubbler at 3 sites, vender has been asked to rectify at the earliest.

The AMC payment of an amount of Rs.84,813 towards 3rd Quarter of this year have been released by MGD-I. Under MGD-III, Varanasi payment of AMC charges has been done for 1st & 2nd quarter. AMC bill for 3rd quarter has been received for payment but could not be processed in view of accepted range for variation in received values for WL and Rain in the modelling centre with respect to the actual values during the monsoon period.

In HGD, for payment of AMC clarifications regarding non matching of data was asked from the vendor, which has now been received and is being checked. The payment will be made at the earliest after checking.

The Chief Engineer, UGBO asked the EEs for operationalising all the existing telemetry stations by 31.12.2017. Payment to the Vendor may be released, so that he may not lose interest in work.

(SE, HOC, VNS/DDN, EE, MGD-I/MGD-II/MGD-III/HGD)

15. Status of land acquisition/ permission for installation of SG&MS at 7 sites:

MGD-I is having two sites (Namely Ralam & Milam in Distt. Pithoragarh) to be installed under its jurisdiction. Spectrum licences for import of equipments have been obtained from DoT and forwarded to M/s Sutron Hydromet Systems Pvt. Ltd. Permission for installation of SG&MS Site have been obtained from Tehsildar, Distt. Pithoragarh for Ralam, but permission for Milam have been denied by ITBP. This office has again requested Tehsildar, Distt. Pithoragarh to provide an alternate site for installation of equipments at Milam.

HGD, Dehradun is pursuing with the State Government for providing land/ approval / permission for installation for 5 SG&MS, but no response has been received. Further, in a meeting on the progress of installation of SG&MS at Chandigarh held on 15.09.2016 under the Chairmanship of CE(BO), it was decided that joint visits should be done for site selection with the vender, and persuasion with State may be expedited. Thereafter, a joint visit for Gangi site was taken place with representative of Forest Dept. and the vendor. The report of the joint visit was also submitted to DFO, New Tehri and a reminder is also sent however no approval received till date. Land acquisition for Gangi, Gaumukh, Kedarnath, Khati & Mana Site for Installation of SG&MS is expected to be completed by March 2018.

The Chief Engineer, UGBO desired that SE, HOC, Dehradun may act proactively, if required may discuss the matter with Disaster Management Authority for expediting the permission, so that installation of SG&MS work can be completed by March, 2018.

The data of SG&MS stations will be essential for Snow-melt forecast/Modeling of Alaknanda as well as Bhagirathi basins to be carried out from UGBO.

(SE, HOC, VNS/DDN, EE, MGD-I/HGD)

16. Preparation of sites, where telemetry is to be installed at 24 sites under Phase-III:

As intimated by MGD-III, out of their 24 sites under phase-III, 7 sites are under MGD-III which includes 2 nos. of existing sites and 5 nos. of reservoirs. The locations for Rihand reservoir & Bansagar reservoir have been provided by project authorities. However, at other three reservoirs namely Meja, Jirgo & Sirsi, locations are yet to be finalized.

In respect of HGD, Dehradun, letters for approval of land has been written to district administration. Reply is awaited. It was desired that the Executive Engineers may take proactive action from the State Authorities for getting necessary permission in advance, so that further delay may not happen, once the approval is accorded.

(SE, HOC, VNS/DDN, EE, MGD-I/MGD-II/MGD-III/HGD)

17. Physical verification of T&P, Disposal of U/s items, status of U/s vehicles:

Executive Engineer, MGD-I intimated that Physical verification is under process. Two survey reports are ready for further processing as per revised DFPR's. Survey reporting of rest of items would be taken up in due course. Physical verification at sites/offices in MGD-III is under progress and it will be completed by 15 December 2017 & the certificates will be issued in this regard. Physical verification of T&P in Bareilly Subdivision of MGD-II is completed and same for remaining sub-divisions will be completed at the earliest. Executive Engineer, HGD, Dehradun had already completed Physical verification of T&P.

It was desired that the action for disposal of unserviceable vehicles may also be taken on priority.

(SE, HOC, VNS/DDN, EE, MGD-I/MGD-II/MGD-III)

18. Status of Implementation of e-HRMS and e-Office, scanning of Service Book:

MGD-I maintains service books of nearly 160 employees. A total of 140 service books have been entered in e-HRMS after necessary registration. 8 Number of service books are to be received from other offices. The rest of service books are having minor problems which would be sorted out soon.

Under e-HRMS, registration for total 127 service books available in MGD-III has been completed and other entries are under progress. Scanning of service books are also under progress. e-office related works will be started after receiving scheduled training by officers at UGBO.

e-HRMS has been registered and basic data for most of the employees of MGD-2 have been entered. Digital signature for VPN has been received in NIC email. VPN software has been installed and e-Office has been configured. Plan to start using after training of concerned officials. Tender to be floated in December 2017 for scanning of service books.

Registration of all the employees under e-HRMS in HGD has been done and the other service book information is being updated. Mapping upto JE's and branch head of respective branch has been done in e-Office.

As instructed earlier Service Book of all the employees may be got scanned by 31st January, 2018. CE directed to enter the basic data of all the employees immediately and also take up the work of service book entry in the finalised modules on priority. The e-Office should be made functional at the earliest.

(SE, HOC, VNS/DDN, EE, MGD-I/MGD-II/MGD-III/HGD)

19. Implementation of Transfer Policy for WC/ Regular Establishment:

As per Transfer Policy issued for UGBO, necessary action may be taken by both the Circles. The longest stayee list may be prepared and also published in CWC portal for wide publicity by 31.12.2017. The OM for transfer may be issued and applications may be sought by 31.01.2018. Transfer may be done as per the Policy.

(SE, HOC, VNS/DDN)

20. Recruitment of vacant posts of WC staff, approval of roster, promotion of WC Estt:

The roster of WC Staff for both the Circles at Dehradun and Varanasi has been sent to CWC, New Delhi for approval. It was desired that the follow up may be done with the CWC(HQ) for getting it approved at the earliest. Once the roster is approved, promotional DPC may be held by concerned Circle immediately. Thereafter the vacancies of SWA, as per revised sanctioned strength may be filled up by respective Circles.

The H.O.Circle, CWC, Varanasi has already filled up the 58 Post of SWA, 2 post of OB Engine Driver, Electrician, Carpenter and Mechanic in December, 2015. Based on revised sanction there will be no vacancy of SWA at H.O.Circle, CWC, Varanasi.

(SE, HOC, VNS/DDN)

21. Training requirement to field staff/ officers, if any:

It was conveyed during the meeting that training for new JE's regarding field work, training data validation, basic computer training for employees having difficulty in computer operation, training on e-HRMS, e-office, GEM, PFMS etc are required from time to time.

It was desired that the proposal for training may be submitted by the Circle office, so that same can be included in Training Calendar of 2018-19.

(SE, HOC, VNS/DDN /SE(C))

22. Other items, with permission of the chair:

MGD-III, CWC, Varanasi brought into light following issues, with the permission of The CE, UGBO-

- (i) Filling of vacant post of AEE & AE(com) along with other technical staff. Filling of 10 nos. vacant post of MTS. At present only 39 % posts are filled under the division.

CWC(HQ) may be pursued for filling up of vacant posts at the earliest.

- (ii) For payment of AMC for existing telemetry stations, acceptable range for variation in received data of WL & Rain needs to be redefined for processing of AMC charges.

The matter may be taken up with the Telemetry Committee of CWC, New Delhi, in which Superintending Engineer, H.O.Circle, CWC, Varanasi is also a member of the Committee. A detailed note may be sent to this office.

- (iii) Outsourcing of Construction & fixing of gauge posts at new sites along with bench marks As like other civil works carried out in Division, work may be taken up as per rules.

- (iv) For new sites rooms/space will be required for opening of office. Whether from the month of Jan/Feb'18 rent cases can be processed.

The space for operationalisation of new sites may be finalised as per rules. However at present minimum space may be hired.

HGD, Dehradun raised following issues, with the permission of the CE, UGBO-

- (i) Post of AAO is vacant since 01.06.2017.

It was desired that the matter may be pursued with HQ and the Controller of Accounts, MOWR, RD&GR for posting of AAO. Further, the services of AAO posted at MGD-II, CWC, Lucknow may be utilised as and when required.

- (ii) Posting of SDE, Srinagar is going to be vacant on 31.12.2017.

Posting of SDEs will be made once the SDEs are posted by CWC(HQ) during routine transfer.

- (iii) Scientific Assistant has resigned due to appointment. He was dealing with issue of the Flood forecasting.

The matter may be taken up with HQ for filling of the post/posting on priority. Meanwhile, a Junior Engineer/ SDE may be trained on the flood forecasting so that the work does not suffer.

- (iv) Problem of shortage of manpower. Staffs are worked more than 8 hrs. in monsoon season Representations received for compensatory leaves.

The action may be taken as per rules for giving compensatory leave. The compensation may also be provided through honorarium.

It is seen that there is in general shortage of manpower vis a vis sanctioned strength and situation is not likely to improve much in near future also. Therefore there is need to make extensive use of modern technology in data collection, software in data analysis, office tools/platforms such as GeM/ Bhavishya/ PFMS/ eHRMS/ eOffice/ CPGRAM portal etc., to improve the working efficiency and overcoming the problem of manpower shortage.

It was further desired that M&A Directorate should also present their work/ targets from next review meetings.

The Chief Engineer, UGBO further emphasized timely procurement of ADCPs and Boats, in order to improve quality of data. At the same time, it was ensured that in-house training for carrying out validation of data will be taken up.

The meeting ended with vote of thanks to the Chair.

Annexure-I**List of officers participated in the 33rd Co-ordination Meeting of Upper Ganga Basin Organisation held on 12.12.2017 at Lucknow**

Sl. No.	Name	Designation	Office
1	Shri Bhopal Singh	Chief Engineer	UGBO, CWC, Lucknow
2	Shri Ravindra Singh	Superintending Engineer	HOC, CWC, Varanasi
3	Shri Sudhir Kumar	Superintending Engineer	HOC, CWC, Dehradun
4	Shri Susheel Khajuria	Executive Engineer	MGD-I, CWC, Lucknow
5	Shri S.F.H. Abidi	Executive Engineer	MGD-II, CWC, Lucknow
6	Shri R.K. Gautam	Executive Engineer	MGD-III, CWC, Varanasi
7	Shri A.K. Singhal	Executive Engineer	HGD, CWC, Dehradun
8	Shri S.P. Singh	Deputy Director	M&A, CWC, Lucknow
9	Shri Ashish Srivastava	Assist. Executive Engineer	UGBO, CWC, Lucknow
10	Shri A. K. Pandey	Assistant Director	M&A, CWC, Lucknow
11	Shri Prabhat Kumar	Assist. Executive Engineer	MGD-I, CWC, Lucknow
12	Shri Awdhesh Kumar	Assist. Executive Engineer	HOC, CWC, Varanasi
13	Shri S. C. Tripathi	Assistant Engineer(Com)	UGBO, CWC, Lucknow
14	Shri Dinesh Rajak	Sub-Divisional Engineer	HOC, CWC, Dehradun
15	Shri Prakash Ram	Sub-Divisional Engineer	MGYSD, CWC, Allahabad
16	Shri Ranvir Singh	Sub-Divisional Engineer	MGD-II, CWC, Lucknow
17	Shri S.K. Saxena	Sub-Divisional Engineer	MGD-II, CWC, Lucknow
18	Shri Girija Prasad	Sub-Divisional Engineer	HGD, CWC, Dehradun
19	Shri D.N. Singh	Sub-Divisional Engineer	UGSD, CWC, Haridwar
20	Shri Ramkishun	Sub-Divisional Engineer	LRGSD, CWC, Gorakhpur
21	Shri S.R. Gupta	Sub-Divisional Engineer	MGURSD, CWC, Moradabad
22	Shri K.K. Pandey	Sub-Divisional Engineer	MGSD, CWC, Kanpur
23	Shri R.N. Chauhan	Sub-Divisional Engineer	MGLRSD, CWC, Bareilly
24	Shri D.N. Dubey	Sub-Divisional Engineer	MGCSSD, CWC, Varanasi
25	Shri D.C. Prasad	Sub-Divisional Engineer	USRSD, CWC, Rewa
26	Shri Mohit Kumar	Junior Engineer	HGD, CWC, Dehradun
27	Shri Sant Kumar	Junior Engineer	HGD, CWC, Dehradun
28	Shri Anjani Kumar Singh	Junior Engineer	HGD, CWC, Dehradun
29	Shri Harish Thapliyal	Junior Engineer	HGD, CWC, Dehradun
30	Miss. Deepika Berthwal	Junior Engineer	HGD, CWC, Dehradun
31	Shri Sanjay Kumar	Junior Engineer	M&A, CWC, Lucknow