

Room No. 705(S)
Sewa Bhawan, R.K. Puram
New Delhi-110066

Dated: 07th May, 2012

Office Memorandum

This is in continuation to the office memorandum of even no. dated 12.01.2011 regarding mentioning of BPL No. & Place of posting in Medical Bills/All personnel claims. It has been **observed** that very few Officers & Staff of Central Water Commission are following the office memorandum regarding mentioning of their **BPL Number** & their **Place of Posting on Bills/Claims** while submitting the Bills/Claims to concerned Estt. Sections. It makes it very difficult for the Accounts Sections to contact the concerned officer/official in case of any clarification/information is required. This delays the settlement of the cases unduly. It is therefore instructed that in future while submitting the Medical Bill/Claims, the BPL Number & Place of Posting invariably be given on the Bills or Claims.


(Virender Pal)
DDO-1, CWC

Copy to:

1. PSO to Chairman, CWC.
2. PS to Member (D&R), (WP&P) & (RM), CWC.
3. PS to Chief Engineer (HRM).
4. All Chief Engineers of CWC at (HQ).
5. All Directors/Directorates of CWC at (HQ).
6. All Under Secretaries/Section Officers of CWC.
- ✓ 7. SMD Dte. to kindly upload this on CWC Portal.
8. All Sections of CWC.