

No.4/2/2009-O&M/239
Central Water Commission
Organisation & Methods (O&M) Section

Room No. 326(S), Sewa Bhawan
R.K. Puram, New Delhi - 110 066

Dated 28th February 2011

Office Order

Subject : Delegation of powers to Chief Engineer, HRM, CWC (HQ), New Delhi for items related to training programmes.

Consequent upon delegation of power to Chairman, CWC as HoD vide MoWR Order No. 8/3/2004-IWSU/321 dated 11th July 2006; Chairman, CWC delegates powers to Chief Engineer, HRM, CWC (HQ), New Delhi for items related to training programmes being conducted by CWC (HQ) for imparting training to officers / staffs of CWC, State Governments and other organisations as under :

Sl. No.	Item of Expenditure	Extent of power delegated
1.	Incurring of annual expenditure on training programmes organised by CWC (HQ).	₹ 20 lakhs.
2.	Incurring of expenditure per programme and sanction of estimates	Up to ₹1,25,000/- subject to item wise ceilings / restrictions mentioned below.
3.	Item wise ceilings	
i.	Incurring of expenditure in connection with inaugural and valedictory functions and related activities including bouquet, banners and photographs etc. excluding refreshment	Up to ₹ 2,000/- per event.
ii.	Incurring of expenditure on training kits, course material, certificates and other miscellaneous items	Training kit up to ₹300/- per participant. Training material per participant limited to ₹300/- for course of duration up to one week and up to ₹600/- for a course of duration more than a week.
iii.	Serving refreshments during different events and working lunch	a) Up to ₹10/- per head for serving tea / coffee. b) Up to ₹30/- per head on light refreshment during inaugural / valedictory functions. c) Up to ₹100/- per head for working lunch.
iv.	Hiring of taxis for transportation of trainee officers and guest faculty	Limited to hiring of only two taxi per day per course up to ₹800/- per day for local visits subject to provision in the budget.
v.	Hiring of computer peripherals and training equipment of all kinds	Full power
vi.	Maintenance and up-gradation of computers	Full power

vii.	Grant of honorarium to visiting faculty	₹500/- per lecture of duration up to 90 minutes subject to individual total ceiling of ₹2500/- per annum and provisions of FRSR in this regard.
viii.	Reimbursement of TA / DA to the visiting faculties	Full powers as per Govt. of India norms i.e. limited to 2 AC fare.

2. The powers delegated will be exercised only when budget is approved and earmarked by Ministry for the purpose.

3. Powers delegate to Chief Engineer, NWA, Pune vide CWC office order No. 4/2/2009-O&M/625 dated 12th October 2010 for items related to training programmes conducted by NWA, Pune would continue to be applicable and for expenditure beyond the powers so delegated to Chief Engineer, NWA would be approved by Chairman, CWC.

4. Exercise of powers would be subject to the financial limits and procedures being in accordance with Delegation of Financial Powers Rules, general and special orders issued by Government and CWC from time to time, Fiscal Codes and Procedures and the limits being within the budgetary allocation for the year.

5. These orders will be applicable with immediate effect.

Poornima Malik
(Poornima Malik)

Under Secretary (O&M)

Copy to :

1. PSO to Chairman, CWC, New Delhi
2. PPS to Member (WP&P/RM/D&R), CWC, New Delhi
3. All Chief Engineers, CWC, New Delhi / *Field offices, CWC*
4. JS & FA, Ministry of Water Resources, New Delhi
5. All Directors, CWC, New Delhi
6. Director (Training), CWC, New Delhi.
7. All Under Secretaries, CWC, New Delhi
8. Accounts Officer, CWC, New Delhi
9. Pay & Accounts officer, CWC, New Delhi
10. Guard file

11/10/2010
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