

No.1/1/2010-DDO-I
Government of India
Ministry of Water Resources
Central Water Commission
(Accounts-III Section)

Room No.705, Sewa Bhavan
R.K. Puram, New Delhi-110 066
Dated: 22.6.2011

CIRCULAR

Subject:-Information regarding deduction of Income Tax at sources for the Financial Year 2010-2011(Assessment Year 2011-2012) – Issue of Form-16 redg.

Due to lack of proper and adequate infrastructure for outsourcing of generation of Form-16 of Income Tax for employees of this organization and further inadequate internal resources (First Instalment of Toner Cartridge and Xerox Paper received on 20.6.11), it is regretted to say that Form-16 could not be issued in the last week of May or upto second week of June 2011.

However, facing all odds and breaking barriers, due to extraordinary and herculean task undertaken by supporting and auxiliary staff of Accounts-III Section with optimum resources in initiating for undertaking this mammoth exercise, emanation of Form-16 is expected to be issued on the dates mentioned ut infra.

Sl. No.	Scale/Group	Expected date of issuing of Form-16
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1.	HAG	24-06-2011(AN)
2.	SAG	24-06-2011(AN)
3.	JAG	28-06-2011(AN)
4.	STS	29-06-2011(AN)
5.	JTS	30-06-2011(AN)
6.	Group-B(Gaz.)	05-07-2011(AN)
7.	Group-B(Non-Gaz.)	11-07-2011(AN)
8.	Group-C	18-07-2011(AN)

The above mentioned dates are tentative and may change without further notice. The respective officers are requested to depute any responsible employee of this organization to collect the Form-16 under proper receipt and other officials should collect the aforesaid Form personally from their respective Accounts Sections from 1500 to 1700 hours.


(S.K. Dhar)
DDO-I

Copy to:-

1. PSO to Chairman, CWC
2. PS to Member(D&R/WP&P/RM),CWC
3. PS to Chief Engineer(HRM)
4. PS to Secretary, CWC
- ✓ 5. CWC Official Website(Internet/Intranet)