

भारत सरकार Government of India **केन्द्रीय जल आयोग** CENTRAL WATER COMMISSION प्रशिक्षण निदेशालय Training Directorate

No. 4/23/2011-Trg/5329-34

Dt.9 .8.2011

CIRCULAR

Subject: Scheme for exposure of Senior Govt. officials to International Consulting Practice.

Consultancy Development Centre's (CDC) is organizing the International Federation of Consulting Engineers' Annual Conference, 2011 on the theme "Local resources-Global perspectives' at Davos, Switzerland. A copy of the letter / brochure on the above subject received from MoWR is enclosed herewith. It is requested that suitable nominations, if any, may be forwarded to this office with the approval of the concerned Member/Chief Engineer (HRM) in respect of Chief Engineer (HRM) unit, positively by 10.08.2011. Duly filled Nomination Form and a copy of the Bio data of the nominated officers may also be enclosed alongwith the nominations indicating the number of events attended by them during their entire service career

Encl: as above.

(Rakesh Kumar) Director (Training)

1. Secretary, CWC/ Director, TC, CWC, New Delhi.

2. Director Co-ordination (D&R)/(WP&P)/(RM), CWC, New Delhi.

3. Director, SMD, with a request to suitably display the circular on CWC Website/Intranet Portal.



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No. 2(15)/2011-EA (FT)//086 Government of India Ministry of Water Resources EA Division

Room No.1, D...

Director [T9.]

New Delhi, dated the August, 2011.

To

V. The Chairman, Central Water Commission, Sewa Bhawan, New Delhi. (Fax 26108614)

The Chairman, Central Ground Water Board, Bhujal Bhawan, NH-IV, Faridabad (Fax 23383561).

The Diretor, National Institute of Hydrology, Jalvigyan Bhawan, Roorkee. (Fax 0133 2272123/273976)

4. The Director, Central Soil & Materials Research Station, Olof Palme Marg, Hauz Khas, New Delhi. Telfax:26967980

5. The Director, Central Water & Power Research Station, Khadakwasla Research Station, Pune-411 024, Tel. 020-24380552/Fax 020-24381004

Scheme for exposure of Senior Govt. officials to International Subject: Consulting Practices.

Sir,

The undersigned is directed to forward herewith a copy of Consultancy Development Centre's (CDC) letter No. 19100/2011-12 dated 19.07.2011 alongwith enclosures on the subject mentioned above seeking nominations of Senior officials associated with consultancy services (of the rank of Director and above in CSS or any All India Cadre or equivalent) for consideration to form part of delegation participating in International Federation of Consulting Engineers' Annual Conference, 2011 at Davos, Switzerland from 02-05 October, 2011.

- CDC will be providing air ticket, accommodation, registration fee, local transport and DA for this visit.
- It is requested that the nomination, in the prescribed format, of suitable officers from your organization may kindly be sent to the Ministry by 12.08.2011 positively.

Yours faithfully,

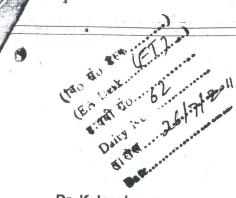
Encl: As above.

Under Secretary to the Govt. of India

Tel. 23074005

Copy alongwith enclosures for similar action to: JS (A), Commissioner (PR), Commissioner (CADWM), Commissioner (Ganga), Commissioner (Indus), Commissioner (B&B), SJC (PP).

US(EA)letter(FT)









परामर्शी विकास केन्द्र **Consultancy Development Centre**

(An Autonomous Institution) DSIR, Ministry of Science & Technology

Dr. K Jayakumar **Director General**

19100/2011-12 July 19, 2011

Subject:

Scheme for Exposure of Senior Government Officials to International **Consulting Practices**

Dear Shri Singh,

- Consultancy Development Centre is an autonomous institution of the Department of Scientific and Industrial Research (DSIR) of the Ministry of Science and Technology, Government of India set up for promotion, strengthening and development of consultancy profession in the county including enhancement of export of consultancy services. The objectives of CDC are:
 - To be the nodal agency on Professional Services

To promote development of consultancy sector

To promote Quality, Integrity and Sustainability development in Professional Services

To enhance capacity of consultants/ experts

For implementation of various projects and schemes during the 11th Plan Period, Central Ministries, Departments and State Govt. Deptt. would need to engage services of Consultants. In keeping with the mandate of CDC, it has been realized that Programmes/Schemes are required to enhance the competency profiles of consultants and user of consultants, and the capability to offer strategic value and high quality of consulting services. In this context, it would facilitate their functioning if they have exposure to international consulting practices.

CDC has a continuing Scheme for exposure of senior government officials associated /with consultancy services to international consulting practices which includes involving them in seminars and conferences relating to consultancy. The objective of this scheme is to create an awareness and understanding of framework issues relating to consultancy. The expected benefits for this scheme comprise:

Increased awareness and competency levels on engagement of consultants

Development of internal consultants in organizations

Speedy and effective implementation of projects/assignments due to clarity in scope of work, deliverables and terms of engagement, leading to better performance and

For more details on this scheme, you may like to visit the link on the homepage, Announcement Section in the CDC website (http://www.cdc.org.in)

The Scheme being implemented for the Present year 2011-12 and envisages participation in The FIDIC Annual Conference 2011 on the theme "Local resources - Global perspectives' is being organized at Davos, Switzerland from 2-5 October, 2011. For details visit FIDIC website http://www.fidic2011.org/

call for nominations am all the concerned

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परामर्शी विकास केन्द्र Consultancy Development Centre

(An Autonomous Institution)
DSIR, Ministry of Science & Technology

-2-

- 5. The roles and responsibilities of CDC and the nominating organization will be as under:
 - a) CDC
 - Providing of air tickets (by economy class through the shortest route)
 - Arranging appropriate accommodation for duration of the event
 - Payment of registration fee
 - Local Travel arrangement
 - Payment of fixed per diem of US\$37.5 for each delegate for meeting expenses towards food and on any kind of incidentals (payable at venue)
 - b) Nominating ministry/department/organisation
 - · Obtaining required administrative approvals/ clearances
 - · All matters concerning Passport, Visa and health insurance
 - Local travel arrangements in India
- 6. You are requested to kindly send nominations of senior officials associated with consultancy services (of the rank of Director and above in the Central Secretariat Services or any All India Cadre or equivalent) for consideration to form part of the delegation for the proposed events. The nominations received shall be scrutinized by a committee and the shortlisted applicants will form part of the delegation for the event.
- 7. The nominations may be sent in the Proforma enclosed to reach us by 19th August, 2011 by 1600 hrs.

With warm regards,

Yours Since

(K Jayakumar)
Tel: +91-11-24648268
Fax: +91-11-24602602
Email: dgcdc@cdc.org.in

Encl: as above

Shri Dhruv Vijay Singh IAS Secretary Ministry of Water Resourses, Shram Shakti Bhavan, Rafi Marg New Delhi-110001

CONSULTANCY DEVELOPMENT CENTRE

Under the Scheme for Exposure of Consultants and Client's to International Consulting Practices through Seminars and Conferences (2011-12)

INVITES APPLICATIONS FROM SR. GOVT OFFICIALS FOR PARTICIPATION IN INTERNATIONAL CONFERENCES/SEMINARS

Objective

To expose Sr. Govt Officials to International Consulting Practices in order to create an awareness and understanding of issues relating to consultancy.

Support extended towards

The FIDIC Annual Conference 2011 on the theme "Local resources – Global perspectives" is being organized at Davos, Switzerland from 2-5 October, 2011. For details visit FIDIC website http://www.congrex.ch/fidic2011/welcome.html.

Consultancy Development Centre (CDC) invites proposals from Sr. Govt Officials for participation in the above event. Details pertaining to the scheme, eligibility criteria and extent of support are given below.

For Whom

 Senior Govt Officials: Senior officials associated with consultancy services (of the rank of Director and above in Central / State Govt/ Ministries/ Deptt)

Eligibility Criteria

Govt. officials

- Nominations from senior Govt, officials associated with consultancy services (of the rank of Director and above in Central/ State Govt/ Ministries/Deptts) will be invited
- The nomination/support will be once in two financial years. In other words, no person will be considered for support for two consecutive years
- Only one person from each organization will be supported for a particular event.
- Obtaining the required clearances for participation including the visit will be the responsibility of the nominating ministry/department

Extent of Support

· FIDIC

Fully paid Registration fees + Accommodation + Air Travel + DA, (the registration & accommodation fee for the event will be paid directly by CDC to host.)

Shortlisted nominations will form part of the delegation for the event and their entitlements will be as follows:

- Air travel (through the shortest route by economy class). Ticket shall be arranged by CDC.
- Hotel accommodation will be arranged and paid directly by CDC
- Registration fee (excluding charges for the post conference tours/training seminars, etc.) for the event will be paid directly by CDC.

 Each shortlisted applicant forming part of the delegation will be paid a fixed per Diem of US\$37.5 per day, a total of (US\$ 150), on arrival, for meeting expenses towards food, local transport and other incidentals. No other reimbursements shall be admissible.

Shortlisting Process

- The nominations received shall be scrutinized by a Committee to be constituted by DG, CDC, with respect to the following criteria and shortlist suitable nominees for the events
 - o Area of work
 - o Nature of expertise and experience
 - o Relevance of the event to the profile
 - o Extent of competency enhancement through the proposed event

Format for submission of Applications

Applications shall be submitted in the format attached, prescribed for the purpose covering the following

- Area of work
- Nature of expertise and experience
- Relevance of the event to the profile
- Likely competency enhancement through the proposed event

Proposals received will be evaluated by a committee and shortlisted applicants will be considered for support in accordance with the guidelines of the scheme.

*Note- Applicants shortlisted and availing the Scheme have to submit a report on the Conference to CDC, after the Conference/event, indicating the benefits received.

Proposals may be addressed to:

Head (Business Development) Consultancy Development Centre Core 4B 2nd Floor, India Habitat Centre Lodhi Road New Delhi - 110 003 Tel # 91 11 2460 3425, 24602601

Email: sksharma@cdc.org.in

and the first of the property to

Last date for receipt of completed applications is 19th August, 2011 by 1600 hrs.

Application Form- Sr. Govt Officials

Scheme for Exposure of Senior Govt. Officials to International Consulting Practices through Seminars and Conferences- Financial Assistance (2011-12)

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FIDIC Annual Conference, 2-5 October, 2011, Davos, Switzerland

1.	Name of the Nominating Ministry/ Department/ Organisation	*	
2.	Area/Activities where Consultants have been engaged/proposed to be engaged	•	
3.	Event for which being nominated (Select only one event)	•	(Pls tick the event) FIDIC CONFERENCE, 2011
4.	Details of Nominated Official	•	(Separate formats to be used for each nomination)
	Name	: .	
and the control of th	Designation	:	
	Pay Scale		
	Date of Birth		
	Contact Details (postal address with email & Mobile)	•	
	Details of present assignment	:	



Application Form- Sr. Govt Officials

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a 0	Projects requiring engagement of Consultants	:	
œ.			
	Role in use/engagement of Consultants	:	
* a	•		

Declaration

The Ministry/ Department/ Organisation will carry out its roles/ responsibilities in the event of the nomination being considered for the delegation.

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•	Signature of the Competent Authority									
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