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Government of India
Central Water Commission
Accounts-III Section

Room No.705(S), Sewa Bhawan
R.K. Puram, New Delhi-110 066
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Circular

At the time of Super-scrutiny of pay rolls/issuing of LPC for downward/upward mobility/superannuation of the employees of CWC, the following discrepancies given ut Infra are noticed:-

- (1) The AAN Number, the type of quarter, residential area etc are not recorded in the pay rolls and entry is generated zero by the computers. It is informed that on-line transmission of Licence Fee to Directorate of Estates is in vogue in present scenario and this exercise cannot be carried out without availability of proper records in respective Accounts Sections. Hence the officials/officers who are living in government accommodation must check from salary slips/respective Accounts Sections whether complete accommodation details are available/recorded in pay rolls and pay slips every month.
- (2) The persons who have already taken Motor Car/Motorcycle/Scooter Advance/House Building Advance/Computer Advance, unfortunately the sanction order is either not available in Accounts Sections or carried forward from previous PBRs to new PBRs. Hence at the time of retirement/issue of LPC on upward/downward mobility of the employees of this organization and further for proper calculation of total instalments already deducted and commutation of cumulative total of principal amount already deducted and the interest to be calculated is not feasible and further cannot be easily done. It has been also noticed from the recovery schedules in pay rolls, the month in which advance has been already taken, the total amount or interest deducted, the entries are either left blank or generated as zero entry by the computers when otherwise the amount is being deducted every month from the salary of the employee. Hence it creates a lot of problems in carrying out this exercise and delivery of goods at right time.

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- (3) The employees who have already taken Advances as mentioned in Para No.2 may kindly submit/produce initial sanction order to respective Accounts Sections so that principal amount/Interest is to be deducted in proper manner and at the time of issuing of LPC/superannuation of the employees, the hindrances/ impediments surfaced may be neutralised in ahead of time for betterment of government employees and smooth functioning & early disposal of government work and zero error work would be achieved.

An active response to this circular in con amore is highly appreciated and further this may be accorded top priority.



(S.K. Dhar)
DDO-I

All Directorates/Establishments/Accounts Sections, CWC, Sewa Bhavan, New Delhi.

Copy to:-

1. PSO to Chairman, CWC.
2. PS to Member (D&R/WP&P/RM), CWC.
3. PS to Chief Engineer(HRM), CWC
4. PS to Secretary, CWC.
5. All Chief Engineers/Directors, CWC, Sewa Bhavan, R.K.Puram, New Delhi.