



भारत सरकार
Government of India
केन्द्रीय जल आयोग
CENTRAL WATER COMMISSION
प्रशिक्षण निदेशालय
Training Directorate

No.11/5/2010-Trg /1360-1404

Dt. 23.2.2011

Subject: Training course on "Records Management for Right to Information" during 18-21st April, 2011 at ISTM, New Delhi.

Please find enclosed herewith a copy of the letter / brochure on the above subject. It is requested that suitable nominations, if any, may be forwarded to this office with the approval of the concerned Member/Chief Engineer (HRM) in respect of HRM unit, latest by **11th March, 2011**. A copy of the Bio data of the nominated officers may also be enclosed alongwith the nominations indicating the number of such events attended by them during their entire service career.

Nominations received after the stipulated date will not be considered and also nominations once approved by the Chairman, CWC, will not be allowed to be withdrawn.

Encl: As above.

(Rakesh Kumar)
Director (Training)

1. PSO to Chairman, CWC, New Delhi.
2. PPS/PS to Member (D&R/RM/ WP&P), CWC, New Delhi.
3. All Chief Engineers of CWC.
4. Secretary / Director (TC) / Director (A)/ Director (Estt. I/Estt. II), CWC, New Delhi.
5. Director, Coord. (D&R/RM/WP&P), CWC, New Delhi.
6. Director, SMD, CWC, New Delhi with a request to display this notice suitably on the CWC website/Sangam.

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D:/Sushila/Letterpad Circular (ISTM Common)