

No.1/82/2018-E.III/ 671.
Government of India
Ministry of Jal Shakti Water
Resources, RD&GR
Central Water Commission
.....

3rd Floor (s), Sewa Bhawan,
R.K.Puram, New Delhi-110066
Dated the 17, 12, 2020

✓ TO

The Superintending Engineer,
111-4-648, AC Gaurds Krishna Godavari Bhavan
Central Water Commission,
Hyderabad-500004

Subject :- Ten days Earned Leave encashment of LTC for the Block
Year 2018-19 Home Town (extended December 2020) Special Cash
Package in respect of Shri B.Chandran, AD, Gaurds Krishna Godavari
Bhavan, CWC, Hyderabad and his family admissibility – regarding.

Sir,

I am to refer to your letter No.A-19012/105/2020/GC dated NIL on the
subject cited above and to say that Shri B.Chandran, AD, is eligible for availing
LTC for the Block year 2018-19 (Home town)(extended upto December 2020)
Special Cash Package and Ten days Earned Leave encashment. for self and his
family vide MoF OM. F.No 12(2) /2020-EII (A) dated 12.10.2020.

It is requested that after passing the LTC bill, the following details be
furnished to the Commission for making necessary entries in the Service Book

- 1 Block year of LTC claimed.
- 2 Total amount of bill passed.
- 3 Members of the family for whom LTC is claimed.
- 4 Bill number & date.
- 5 Date of commencement of journey.

Yours faithfully,


(SEEMA JUNEJA)
SECTION OFFICER