Top Priority Reminder

1/1/misc/AO/CWC
Government of India
Department of Water Resources, RD&GR
Central Water Commission
Accounts-I Section

Sewa Bhawan, R.K. Puram, New Delhi, 30th September 2019

CIRCULAR

Please refer to this office earlier Circular of even no. dated 20.09.2019 vide which it has been requested to all the concerned officials to verify the invoices and return to this Section for making payment to Air India Ltd. However, it has been observed that numbers of officials have not returned Air Ticket invoices duly verified by them along with copies of Boarding pass and actual tour program. This has caused non-payment of Air Bills on time.

Therefore, it is once again requested to verify the Invoices and return the same to this Section latest by Thursday i.e., <u>03.10.2019</u> for making payment to Air India Ltd & Balmer Lawrie & Co. Ltd.

Accounts Officer
CWC

Copy to:-

- 1. PS to Secretary, CWC.
- 2. DD, SM Dte. for uploading the circular on CWC website.