

**TIME BOND**  
**RE-2020/BE-2021-22**

G-20015/20/2020-BUDGET SECTION

Government of India  
Central Water Commission  
(Budget Section)

\*\*\*

Sewa Bhawan, R.K.Puram  
New Delhi-110066

Dated: 5<sup>th</sup> September, 2020

**OFFICE MEMORANDUM**

Subject: **Revised Estimates - 2020-2021 and Budget Estimates - 2021-2022 - regarding**

The proposal of Revised Estimates - 2020-2021 and Budget Estimates - 2021-2022 for **Non Scheme** from the Budget Section of CWC (HQ) is to be finalized. The necessary information about this should be filled in the attached annex and furnish to the Budget Section.

In case of the schemes, if the concerned Directorates have issued their own formats for RE-2020-2021 & BE- 2021-2022 **Schemes**, the requisite information may be sent to the concerned Directorates. Please give their duly signed proposal / input soft copy in their format to their respective e-mail IDs. The proposal of the Schemes should not be sent to the e-mail of the Budget Section, CWC (HQ) as it is dealing only with **Non-Scheme**.

The **Non-Scheme proposal for RE-2020-2021 and BE-2021-2022** is to be sent to Budget Section, CWC (HQ), 8th Floor (S), Sewa Bhawan, New Delhi in soft copy only duly signed. E-Mail ID is [budget-cwc@gov.in](mailto:budget-cwc@gov.in) and [cwcbudget@gmail.com](mailto:cwcbudget@gmail.com).

**It is kindly requested that the concerned officers may be advised to provide the information in the attached formate to Budget Section positively by 06/10/2020 morning.**

This issued with the approval of Competent Authority.

Encl: As above

**(Sham M. Kohade)**  
Under Secretary (Budget)

To

1. All Chief Engineers of CWC (Field Units).
2. All Superintending Engineers of CWC (Field Units).
3. All District Officers (Monitoring & Appraisal) of CWC (Field Units).
4. Director (A&C), National Water Academy, CWC, Khadakwasla, Pune.
5. Director, River Data Directorate, CWC, W.B. 1, R.K. Puram, New Delhi.
6. All Executive Engineers of CWC (Field Units).

Signature Not Verified

Digitally signed by SHAM  
KOHADE

Date: 2020.10.05 17:19:07 IST

8. Senior Accounts Officer (Compilation), PAO, CWC, Sewa Bhawan, ND.
9. DDO-1 and DDO-2, CWC, New Delhi.
10. All others through CWC website.

**Annex**

**RE Proposal for the FY-2020-2021 and BE-2021-2022**  
**MH: Direction & Administration – (Non Scheme)**

**Demand No. 61**

**(Rupees in Thousands)**

<b>Sl. No.</b>	<b>Object Head</b>	<b>15 Digit Budget Head/PFMS Head of Account</b>	<b>BE 2020-2021</b>	<b>Actual Exp 2019-2020</b>	<b>Progressive Exp upto 31 August 2020</b>	<b>RE 2020-2021</b>	<b>BE-2021-2022</b>	<b>Reasons for Variations in RE-2020-2021 and BE-2021-2022</b>

Statement showing the estimate of expenditure under each of the Major Head to be included in SBE 2021-22						
						(Rs. in crore)
S. No.	Name of Scheme	Major Head	Actual 2019-20	Budget Estimates 2020-21	Revised Estimates 2020-21	Budget Estimates 2021-22
1						
2						
<b>Note:</b>	1. The amount should be indicated in crore of rupees upto 2 decimal places					
	2. Where the amount is negligible a symbol should be provided in the appropriate column and the actual amount in thousands should be indicated at the end of the statement duly linked with the symbol.					

**Appendix I**  
**Budget and Expenditure Trends**  
**(See Para 1.2)**

(₹ in crore)

Year	Revenue			Capital			Total		
	BE	RE	Actuals	BE	RE	Actuals	BE	RE	Actuals
2015-16									
2016-17									
2017-18									
2018-19									
2019-20									

**Note:** All figures should be given in Rs. crore unless specifically mentioned  
Net figures should be given and any expenditure being set-off against receipts/recovery should be separately mentioned below the table

**Appendix IA**  
**Projected Demand by Ministry/Department**  
**(See Para 1.2)**

(₹ in crore)

Year	Revenue		Capital		Total	
	BE	RE	BE	RE	BE	RE
2020-21						
2021-22 (proposed by Ministry)						

**Appendix II**  
**Quarterly Expenditure Plan Progress**  
**(See Para 1.2)**

(₹ in crore)

2020-21	As per QEP stipulated by MoF	Actuals	Actuals as % of QEP	If there is a breach in QEP, whether relaxation sought from Budget Division. If not, reasons therefor
1 <sup>st</sup> Quarter				
2 <sup>nd</sup> Quarter				
<b>Total</b>				

The latest approved QEP should be used while filling in the data

**Appendix III**  
**Pending UCs and Unspent Balances**  
**(See Para 1.2)**

(₹ in crore)

Name of Scheme/Item	As on 31st March 2020		As on 30 Sept 2020		
	Unspent Balances	Pending Ucs	Total releases in FY 2019	Unspent Balances	Pending Ucs
<b>Total</b>					

**Appendix IV**  
**Estimates of Schemes**  
**(See Para 1.2)**

(₹ in crore)

Sl. No.	Name of Scheme	Actuals 2019-20	BE 2020-21	Actuals up to 9/2020	% w.r.t. BE 20-21	RE 20-21 prop. By Min/Dep	Addl. RE 20-21 sought over BE 20-21	RE 20-21 recom. By Budg. Div.	BE 21-22 prop. By Min/Dep	Addl. BE 21-22 sought over BE 19-20	RE 21-22 recom. By Budg. Div.	Remarks
	Centrally Sponsored Schemes (CSS)											
	1											
	2											
	Total (CSS)											
	Central Sector Schemes (CS)											
	1											
	2											
	Total (CS)											
	<b>Total (CS + CSS)</b>											

**Note:** List out schemes where cash additionality/reappropriation has been made in 1st Supplementary (July/ Aug 2020) along with exact amounts

Estimates for each scheme may be mentioned separately

Scheme Description should be as per that used in Expenditure Budget 2020-21

Specific reasons for any increase should be mentioned

The schemes should necessarily include the expenditure on pending liabilities and committed expenditure

Justification should clearly explain reasons for any significant increase in RE 20-21 and BE 21-22 over BE 20-21

Net figures should be given and any expenditure being set-off against receipts/recovery should be separately mentioned below the table

## (₹ in crore)

Name of the Scheme	Actuals 2019-20	Budget 2020-21	Actuals up to 9/2020	Revised 2020-21	Savings/Excess in RE over BE	Budget 2021-22

## (₹ in crore)

Name of the Scheme	Actuals 2019-20	Budget 2020-21	Actuals up to 9/2020	Revised 2020-21	Savings/Excess in RE over BE	Budget 2021-22

## (₹ in crore)

[illegible]

(₹ in crore)

[illegible]

**Total (AB) above should match with G Total in App V A**

**Total under Establishment Exp. above should match with Total in App V B**

**Total under the Head Salary under Establishment Exp. above should match with Salary in App V B**

**Appendix V-A**  
**Grant in Aid to Autonomous and other Bodies**  
**(See Para 1.2)**

(₹ in crore)

[illegible]

**Appendix V B**  
**Details of Establishment Expenditure - Object Head Wise**  
**(See Para 1.2)**

(₹ in crore)

Sl. No.	Object Head	Actual 2018-19	BE 2019-20	Actuals upto 9/19	Proposed RE 19-20	Proposed BE 20-21	Remarks
<b>Total</b>							

**Appendix VI**  
**Non-Tax Revenue:**  
**(See Para 1.2)**

(₹ in crore)

Receipt type	Actual 2019-20	BE 2020-21	Actuals upto 9/20	Proposed RE 20-21	Remarks
Dividends (separately for each PSU)					
Interest Receipts (separately for each PSU)					
Other receipts (for each type of receipt, indicate separately)					



[illegible]

**Appendix VI B**  
**Pending Liabilities/Committed Expenditure of Ministries:**  
**(See Para 1.2)**

(₹ in crore)

Scheme/ Item	Pending Liability upto 31 March 2020	BE 2020-21	Estimated Expenditure in 2020-21 (not including pending liability of previous year)	Remarks

**Appendix VI C**  
**Details of Corpus Funds**  
**(See Para 1.4)**

(₹ in crore)

Sl. No.	Name of Autonomous & Other Body	Whether in Public Account (Y/N)	Accumulated Balances as on 31.03.20	Actual Expenditure			Allocations in BE 2020-21	Expenditure till 09/20	Reasons for Creation of Corpus Fund
				2017-18	2018-19	2019-20			

**Appendix VID**  
**Details of Procurement through GeM**  
**(See Para 2.16)**

(₹ in crore)

Procurement through GeM as % of total eligible procurement during 2019-20	Target of procurement through GeM as % of total eligible procurement 2020-21	Actual procurement through GeM during 2020-21 (Up to 30.9.2020)	Target of 2020-2021 procurement through GeM as % of total eligible procurement 2021-22
1	2	3	4

*Note: Eligible procurement means all procurement excluding work contracts, tenders through Central Public Procurement Portal.*

**Appendix VII**  
**Name of the Company**  
**(See Para 1.2)**

(₹ in crore)

Sl. No.	A. General Financial Parameters	2019-20
1	Total paid up share capital	
2	Paid-up equity share capital	
3	Reserves and Surplus	
(i)	As per balance sheet	
(ii)	Defined reserves (free reserves, share premium account and capital redemption account)	
4	Cash & Bank Balance	
5	Investment in mutual fund (if any)	
6	Income	
(i)	Revenue from Operation	
(ii)	Other Income	
(iii)	Total Income	
(iv)	Other Income as a % of Total Income	
7	Face value of share	
8	Market Value/Book Value of shares	
<b>B. Financial Parameters for Dividend Pay-out</b>		
9	Net-Worth as per the Audited Accounts	
10	Net-Worth as per the Company Act	
11	PAT	
12	Borrowings	
(i)	Long-Term Borrowings	
(ii)	Short-Term borrowings	
(iii)	Total Borrowings	
13	CAPEX as per the MoU target for 2018-19	
14	Leveraged Ratios	
(i)	Debt equity ratio as per the Audited Account	
(ii)	Debt equity ratio as per sector/industry benchmark	
(iii)	Debt equity ratio based on current market situation	
<b>Minimum dividend payment in terms of para 5.3 of the Capital Restructuring Guidelines dated 27.05.2016</b>		
15	30% of PAT	
16	5% of Net-Worth	
17	Higher of Column 15 or 16	
<b>Maximum dividend payment In terms of para 5.3 of the capital Restructuring Guidelines dated 27.05.2016</b>		
18	Maximum dividend pay-out in terms of para 5.3 of the Guidelines	
19	Amount proposed	
20	Reasons for seeking exemptions	

## APPENDIX-VIII

## Expenditure

[See Para 5.7(i)]

**Statement showing amount of “charged” expenditure included in the Estimates**

Ministry/Department

Name and title of the Demand

Demand No.

(₹ in crore)

Serial Number	Name of Scheme	Major Head	Actual 2019-2020	Budget Estimates 2020-2021	Revised Estimates 2020-2021	Budget Estimates 2021-2022

**Note:** 1. The amount should be indicated in crore of rupees up to 2 decimal places and gross amounts of expenditure to be shown in Demands for Grants.

2. Where the amount is negligible a symbol should be provided in the appropriate column and the actual amount in thousands should be indicated at the end of the statement duly linked with the symbol.

To

Sh. Sanjay Rawat,  
Under Secretary (Demand), Ministry of Finance, Department of Economic Affairs,  
R.No.221-A, North Block, New Delhi.

Signature  
Designation  
Date  
Telephone No.

## APPENDIX-IX

## Expenditure

[See paragraph 5.7(ii)]

**Statement showing the estimate of recoveries taken in reduction of expenditure  
Under each of the Major Head included in SBE**

Ministry/Department

Name and title of the Demand

Demand No.

(₹ in crore)

Serial Number	Name of Scheme	Major Head	Actual 2019-2020	Budget Estimates 2020-2021	Revised Estimates 2020-2021	Budget Estimates 2021-2022

**Note:** 1. The amount should be indicated in crore of rupees upto 2 decimal places

2. Where the amount is negligible a symbol should be provided in the appropriate column and the actual amount in thousands should be indicated at the end of the statement duly linked with the symbol.

To

Sh. Sanjay Rawat,  
Under Secretary (Demand), Ministry of Finance, Department of Economic Affairs,  
R. No. 221-A, North Block, New Delhi.

Signature  
Designation  
Date  
Telephone No.

## APPENDIX-X

Expenditure

**[See paragraph 5.7(iii)]**  
**Statement showing equity and loan component of investments**  
**in Public Sector Enterprises**  
**[Included in Section B of the SBE]**

(₹ in crore)

	Name of the P.S.E., etc.	Major Head	Actual 2019-2020	B.E. 2020-21	R.E. 2020-2021	B.E. 2021-2022
Examples						
1.	Cement Corporation of India	4854				
		6854				
		<b>Total</b>				
2.	Oil India Ltd.	4802				
		6802				
		<b>Total</b>				

## APPENDIX-XI

Expenditure

**(See paragraph 5.8)**  
**Modifications to Statement of Budget Estimates(Final)**

Ministry/Department

Name and title of the Demand

Demand No.

(₹ in crore)

Serial Number	Name of Scheme	Major Head	Actual 2019-2020	Revised Estimates 2020-2021	Budget Estimates 2021-2022

1. Indicate the effect of change as (+).....or(-) in crore of rupees, immediately after this indicate in the next line the Major Head total in the individual column after effecting this change.
2. After all these changes give the summary of the final total as below:

(₹ in crore)

	Revised Estimates 2019-2020	Budget Estimates 2020-2021
Revenue		
Capital		
<b>Total</b>		

## APPENDIX-XII

Expenditure

**(See paragraph 9.3)**  
**Loans to Government Servants, etc.**  
**Disbursements**

(₹ in crore)

Actuals 2017-2018	Actuals 2018-2019	Actuals 2019-2020	2020-2021 (up to Sept. 2020)	Major Heads, sub-heads etc.	2020-2021		2021-2022
					BE	RE	BE
				(i) House building advances			
				(ii) Advances for purchase of motor cars			
				(iii) Advances for purchase of other motor conveyances			
				(iv) Advances for purchase of other conveyances			
				(v) Advances for purchase of computers			
				(vi) Other Advances			
				<b>Total</b>			

Shri Gautam Palit, US (P&A),  
Ministry of Finance, Department of Economic Affairs,  
Room No. 237, North Block, New Delhi