

Government of India  
Central Water Commission  
(Establishment-I Section)

\*\*\*\*\*

3<sup>rd</sup> Floor, Sewa Bhawan,  
R.K. Puram, New Delhi-66  
Dated: the 31<sup>st</sup> Oct., 2019

**CIRCULAR**

**Subject: Vacancy Circular for the post of Director, National Institute of Hydrology, Roorkee – reg.**

\*\*\*\*\*

**National Institute of Hydrology (NIH)**, Department of Water Resources, River Development & Ganga Rejuvenation, Ministry of Jal Shakti, Govt. of India, has invited applications from eligible and suitable candidates to fill up the post of **Director, National Institute of Hydrology, Roorkee** on deputation basis (including short-term contract).

Applications complete in all respects of willing and eligible officers may be sent **through proper channel** to the Establishment-I Section in CWC within 30 days from the date of issue/publishing of this advertisement in the Employment News. **The Officer applying should not exceed 58 years of age on the closing date of receipt of application.**

Officers willing to submit their application must ensure that their updated Bio-Data is available on CWC website.

(Sachin Dev Varma)  
Under Secretary, CWC

To

All JAG/ SAG officers of CWC.



No. 12034/4/2019-E.II  
Government of India  
Ministry of Jal Shakti  
Department of Water Resources, RD & GR  
----

Shram Shakti Bhawan, Rafi Marg,  
New Delhi, dated 15<sup>th</sup> Oct., 2019

To

All Ministries/Departments of Government of India  
All State Governments/Union Territories/Universities  
All Attached/Subordinate Offices/Autonomous Bodies/Public Sector  
Undertakings under Department of Jal Shakti  
The Chief Secretary to all State Governments/ Union Territories

**Subject:** Filling up of the post of Director, National Institute of Hydrology, Roorkee-reg.

Sir,

I am directed to say that it is proposed to fill up the post of Director, National Institute of Hydrology(NIH), Roorkee, (Group-A) in Level-14 (Rs. 144200-218200) by deputation(including short term contract) from amongst the officers under the Central/State Government/Union Territories/Public Sector Undertakings/Universities/Recognized Research Institutions, Semi Government, Autonomous or Statutory Organizations, holding analogous posts; or with two years service in posts in the Level-13A(Rs.131100-216600) in pay matrix or with 3 years service in posts in Level-13(Rs.118500-214100) in pay matrix and possessing the educational qualifications and experience as detailed below:

**ESSENTIAL:**

- (i) Post Graduate Degree in Civil Engineering with specialization in any of the following:  
Water Resources/ Hydrology/ Hydraulics/ Irrigation/ Soil & Water Conservation/ Remote Sensing Application in Hydrology

OR

Ph.D in Earth Sciences/ Hydrology, with specialization in Hydrogeology/ Hydrometeorology

- (ii) Not less than 15 years experience of teaching/ research/ design/ planning and investigation in the area of hydrology and water resources and with proven ability of conducting research with experience in handling applied research problems in the relevant area of hydrology and water resources.

**DESIRABLE:**

Higher specialization in hydrology and water resources with Ph.D. in Engineering for Post Graduates and Post Doctoral and Post-Doctoral work for those with Ph.D in Science.

**NOTE:**

- (i) The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other department of the Central Government shall ordinarily not exceed five years. The maximum age-limit for



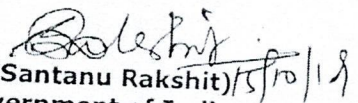
appointment by deputation shall not exceed 56 years as on closing date of receipt of application.

**NOTE:** The crucial date of determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh (Union Territory), Lahaul & Spiti district and Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep).

- (ii) The departmental Scientist 'G' in Level-14(Rs.144200-218200) in pay matrix and Scientist 'F' with 2 years of regular service in Level-13A (Rs.131100-216600) in pay matrix will also be considered and in case a departmental candidate is selected for appointment to the post, the same will be deemed to have been filled by Promotion.
2. The terms & conditions for appointment on deputation (including short term contract)/direct recruitment to the post of Director, NIH will be regulated in accordance with the Rules of the National Institute of Hydrology. Duties & responsibilities of the post of Director, National Institute of Hydrology are as under:  
  
The Director, NIH, acts as the Chief Executive of the Institute and is the overall in-charge of the Institute. Director has also been declared as head of the Department and is represented on various high level committees constituted by other Ministries. Director is also the appointing authority for Group 'B', 'C' and 'D' posts.
3. It is requested that the application in triplicate through proper channel in the prescribed proforma (Annexure-'A') along with up-to-date Confidential Reports, Integrity Certificate, No Penalty Certificate for the last ten years and Vigilance Clearance Certificate in respect of eligible and willing officers may be sent to the Under Secretary(E-II), Ministry of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation, Room No.435, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001 within 60 days from the date of publication of advertisement to this effect in the 'Employment News'. The closing date for receipt of applications from candidates from Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Sikkim, Laddakh (Union Territory), Lahaul & Spiti district and Pangi Sub Division of Chamba District of Himachal Pradesh, (Andaman & Nicobar Islands or Lakshadweep) or abroad will be 67 days from the date of publication of advertisement. Applications received after the last date or received without up-to-date Confidential Reports, Integrity Certificate, No penalty & Vigilance Clearance Certificates or otherwise found incomplete will not be considered.

Encl. Proforma

Yours faithfully,

  
(Santanu Rakshit)  
Under Secretary to Government of India  
Tel. No. 23350131

Copy to:

1. PPS to Secretary/PPS to JS(A)/PPS to JS(IC & GW)/ PPS to AS, D/o WR, RD & GR



22803/2019/O/o CHAIRMAN

2. Administration Section for internal circulation in the Ministry.
3. Director, National Institute of Hydrology, Roorkee for internal circulation in the Institute, amongst Scientist 'F'.
4. NIC Cell, D/o WR, RD & GR- for uploading on the Ministry's website

Amarendra

BIO-DATA/CURRICULUM VITAE PERFORMA

1. Name and Address (in Block Letter)	
2. Date of Birth (in Christian era)	
3. (i) Date of entry into service	
(ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualification/Experience required as mentioned in the advertisement/vacancy	Qualification/experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.	
5.2 in the case of Degree and Post Graduate Qualification Elective/main subjects and subsidiary subjects may be indicated by the candidate.	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Department are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data ) with reference to the post applied.	

7. Details of Employment, in chronological order, enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held on regular basis	From	To	*Level in Pay Matrix/Level of the post held on regular basis	Nature of Duties (in Detail) highlighting experience required for the post applied for



\* Important: Pay in the Cell and Level of Pay in Pay Matrix granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay in the Cell and Level of Pay in Pay Matrix of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay in the Cell and Level of Pay in Pay Matrix where such benefits have been drawn by the Candidate may be indicated as below;

Office/ Institution	Pay in the Cell, Pay Level in Pay Matrix drawn under ACP/MACP Scheme	From	To
8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/ organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.			
9.2 Note: Information under Column 9 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
11. Additional details about present employment:			
Please state whether working under (indicate the name of your employer against the relevant column)			
(a) Central Government			
(b) State Government			
(c) Autonomous Organization			
(d) Government Undertaking			
(e) Universities			
(f) Others			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay? If Yes, give the date from which the revision took place and also indicate the pre-revised scale			
14. Total emoluments per month now drawn			
Pay in the Cell	Cell and Level of Pay Matrix	Total Emoluments	



22803/2019/O/o CHAIRMAN

15. In case the applicant belongs to an organization which is not following the Central Government pay-scales, the latest salary slip issued by the organization showing the following details may be enclosed.			
Basic pay with scale of pay and rate of increment	Dearness Pay/ interim relief/ other allowances etc.(with break-up details)	Total Emoluments	
16. A Additional Information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (iii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement)  (Note: Enclose a separate Sheet, if the space is insufficient)			
16 B Achievement The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research / innovative measure involving official recognition (vi) any other information  (Note: Enclose a separate sheet if the space is insufficient)			
17. Whether belongs to SC/ST			

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification / Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the Candidate)

Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_

## Certification by the Employer/Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/ She possesses education qualifications and experience mentioned in the Vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is not vigilance or disciplinary case pending/contemplated against Shri/Smt. \_\_\_\_\_
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original enclosed/ photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 year is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)