

No.51/2/2019-Estt.XIII/ 687-693
Government of India
Central Water Commission

4th Floor(South), SewaBhawan,
R.K. Puram, New Delhi - 66.
Dated the, 31 October, 2019

Sub: Uploading of manpower data on Web-based Module "Poling Party Personnel Information Systems" for ensuring General Elections to Delhi Legislative Assembly, 2020.

I am directed to refer to Estt.IV Section's ID. No.A-49011/1/2019-Estt.IV-387 dated 24.10.2019 alongwith the letter No.F.CEO/Admn./104(17)2019/GEDLA-20/63120-63300 dated 23.10.2019 (copy enclosed) received from Chief Electoral Officer, Delhi for taking necessary action on the subject mentioned above.

2. In the above connection, the prescribed proforma is enclosed for furnishing information desired by Election Commission. So all officers/officials upto having grade pay not more than 8700, working in the cadre of Communication, Library, Publication, Isolated and Canteen being dealt by Estt-XIII Section, are requested to furnish their details in the enclosed proforma, duly filled and signed. The same may be send latest by 28.10.2019 at 01:00 PM positively to Estt-XIII, Section for onward transmission to Estt-IV Section and thereafter transmission to Chief Electoral Officer, NCT, New Delhi.

Encl:- As above.

31.10.19

(S.C. Pant)

Section Officer

Tel. No.29583341

Copy to

1. Deputy Director, Library, CWC, New Delhi.
2. Deputy Director, FFM, Dte, CWC, New Delhi
3. Honorary Secretary, Management Committee of CWC Departmental Canteen, CWC, New Delhi.
4. Deputy Director, WSE, Dte, CWC, New Delhi.
5. Deputy Director, RMCD, CWC, New Delhi.
6. Under Secretary, Estt-IV, CWC, New Delhi.
7. Section Officer, Accounts-3, Section, CWC, New Delhi

MOST IMMEDIATE
ELECTION MATTER

No. A-49011/1/2019-Estt.IV-387
Government of India
Central Water Commission
Establishment-IV


3rd Floor (S), Sewa Bhawan,
R. K. Puram, New Delhi-66
Dated the, 24th October, 2019

Sub: Uploading of manpower data on Web-based Module "Polling Party Personnel Information Systems" for ensuing General Elections to Delhi Legislative Assembly, 2020.

The undersigned is to refer to letter No. F.CEO/Admn./104(17)/2019/GEDLA-20/63120-63300 dated 23-10-2019 received from Office of the Chief Electoral Officer, Delhi on the above mentioned subject and to request that complete details of all officers/officials having grade pay **not more than 8700** under your jurisdiction (**posted in Delhi**) may be sent to this section in the enclosed proforma duly filled & signed **latest by 28.10.2019 at 05:00 P.M. positively without fail** so that the data could be filled on the election commission portal. The hard copy as well as soft copy of the same may be sent to this section's email address estt4@nic.in.

2. There is no need to provide the data of contractual /outsourced employees and also officers/official already retired but is working on extension of service and on reemployment.
3. The matter may be accorded **"TOP PRIORITY"**.

Encl.: As Above

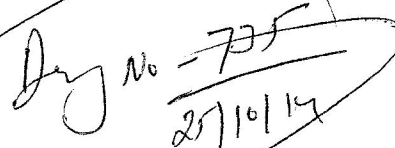

(SURINDER KAUR)
24/10/19

Director (E-II) & Nodal Officer (Manpower)
Tel:29583269

Under Secretary/Section Officer: Estt.I, II, III, V, VI, VII, VIII, IX, X, XI, XII & XIII
Section, CWC

circulate to all
offices, Copy for information to:
Time Bound
Urgent

1. P.S. to CE(HRM), CWC
2. P.S. to Secretary, CWC


Dy No - 735
27/10/19


24.10.19

(2)

Form For Entering Details of Polling Personnel

Note: All * mark entries are must to provide.

Personal Information

Name of Official/Officer * :- _____

Gender * :- Male Female Others

Marital Status * :- Married Unmarried Single

Father Name * :- _____

Spouse Name :- _____

Date of Birth (DD/MM/YYYY) * :- _____

Employee Category * :- _____

Designation * :- _____

Department * :- _____

Office Details (Name and Address of Office)* :- _____

Pay Commission * :- 6th 7th Other

PayLevel/ Gradepay * :- _____

Whether Presently Residing in Delhi * :- YES NO

Present Residential Address * :- _____

Mobile No. * :- _____

Alternate Contact No. :- _____

E-Mail ID :- _____

Whether Appointed as BLO/BLO Supervisor * :- YES NO

Whether belongs to any cadre :- _____

Whether employee on Long Leave, i.e. CCL/Medical Leave/EL. etc. :- _____

Leave Duration :- _____

Assembly Constituency

AC of Present Address :- _____

AC in which working Presently :- _____

Specify the Home Town of Employee * :- Delhi Outside Delhi

AC of Home Town :- _____

Whether Register Voter * :- YES NO

EPIC No./Voter Id Card No. :- _____

Other Information

Whether Person with Disability * :- YES NO

Type of Disabilities :- _____

Percentage of Disabilities :- _____

Remarks :- _____