

भारत सरकार /Government of India
जल संसाधन, नदी विकास एवं गंगा संरक्षण विभाग/DoWR, RD & GR
केन्द्रीय जल आयोग/Central Water Commission
स्थापना एक अनुभाग /Establishment-I Section

IIIrd Floor(S), Sewa Bhawan,
R.K. Puram, New Delhi – 110066.
Dated: 3rd October, 2024 .

Circular

**Subject: Delay in Submission of Cadre Clearance requests for foreign visit -
regarding.**

DoWR, RD & GR's vide letter No. A-50013/21/2024-E-I dated 10.09.2024 has highlighted the delays in forwarding Cadre Clearance/ Deputation/ Official Foreign Visit/ Personal Foreign Visit and other relevant matters by CWC to the department and directed CWC to forward all the proposals mentioned above at least 15-20 days prior to enable the Department to examine the case and seek necessary approval from competent authority, furthermore, in the event of any delays, a proper justification is required to be submitted to the Department.

2. In order to ensure compliance with above directions from the Department, all directorates/officials of CWC are requested to submit proposals related to Cadre Clearance/ Deputation/ Official Foreign Visit/ Personal Foreign Visit and any other relevant matters at least one month before so that the concerned establishment can process the case and forward it to DoWR, RD & GR for seeking necessary approval.

3. In instances where proposals cannot be submitted within the specified timeframe, it is mandatory that a proper justification is submitted to the concerned establishment. This justification will be essential for communicating with DoWR, RD & GR to explain the circumstances surrounding the delay.



(नरिंदर कुमार)

अवर सचिव

Tel:011-29583344

Copy to:

1. PPS to Chairman, CWC.
2. Member (RM/ WP&P/ D&R).
3. Chairman, GFCC/ Chairman, KRMB/ Chairman, GRMB.
4. GM, FBP.

5. All the establishments of CWC.

6. All the officials of CWC through CWC website.

Copy for information to:

1. Under Secretary, E-I, DoWR, RD & GR.