भारत सरकार
Government of India
केन्द्रीय जल आयोग
Central water Commission
मध्य ब्रह्मपुत्र मण्डल
Middle Brahmaputra Division

क्र-6/17/टेंडर- एम एस डी/डी बी/ 2015/ 4131-34 दिनांक- 16/12/2017

टेंडर आमंत्रण सूचना

Notice Inviting Tender

भारत के राष्ट्रपति की ओर से अधोहस्ताक्षरी ने निम्नसूचित कार्यों के लिए मुहरबंद कोटेशन निम्न स्वरूप में एवं निम्नलिखित विनिर्देश, नियम और शर्तों के अनुसार पंजीकृत ठेकेदारों द्वारा आमंत्रित किया जा रहा है।

Sealed quotations are invited on behalf of the President of India from experienced and reputed contractors / firms registered in the CPWD/State PWD and other Govt Department to carry out **Annual Maintenance Contract** of 35 KVA Diesel Generator Set with electrical panel board, Water Treatment Plant with Overhead tank and Water Purifier with Iron removal on **non-comprehensive basis** as per the following terms and conditions.

शैड्यूल कीमते Prices schedule:

Sl. no	Description of Items	Qty. in No.	Unit rate / year	Amount	Amount In words	Offer for 2nd year per item per year
(A) Diesel Generator Set with electrical panel board						
1	AMC of 35 KVA Diesel Generator Set with electrical panel board with accessories & other associate instruments etc complete.	01				
(B) Water Treatment Plant with Overhead tank						
2.	AMC of existing submersible water pump 7.5HP, Air Compressor with accessories & other associate fixtures etc complete.	01				
3.	AMC of existing water treatment plant including Iron Removal unit & all Filter Units. It includes cleaning, changing the filter media of all stages etc complete.	01				
4.	AMC of existing Overhead Water Tank of office building, guest house & community hall which includes cleaning, washing, flowing of inlet pipes etc complete.	12				
(C) Water Purifier with Iron removal						
5	AMC of Water Purifier with Iron removal working at Office building & guest house	04				
			Total Rs			

निबंधन व शर्ते

Terms and Conditions:-

1 कार्य सीमा :-

(i) केन्द्रीय जल आयोग, मध्य ब्रम्हपुत्र मण्डल, गुवाहाटी के अधीन उपरोक्त उल्लेखित यंत्रों एवं उसके परिधीय यंत्रो की **मरम्मत एवं रखरखाव** कार्य सीमा मे है। यह केवल कार्य की झलक मात्र है। यदि कोई कार्य दर्शना छूट गया हो, जो कि आवश्यक हो, उसे शामिल समझा जाय।

(ii) इस संविदा मे यंत्रो मे हुई खराबियों को ढूंढ्ना/सुधार कार्य करना मात्र है। मरम्मत मे लगने वाले आवश्यक मॉड्यूल/पुर्जो कि आपूर्ति विभाग की जिम्मेवारी होगी, जिसका भुगतान अलग से किया जाएगा। कार्य करने हेतु उपयोगी यंत्रो/उपकरणो की व्यवस्था सविदाकर्ता को करना होगा, जिसके लिए कोई अतिरिक्त भुगतान नहीं किया जाएगा।

(iii) सावधानी हेतु रखरखाव :-

प्रत्येक तिमाही मे कम से कम एक बार सभी यंत्रो के हार्डवेयर/सॉफ्टवेयर आदि की जांच करना आवश्यक है।

1. **Scope of work**:-

(i) The scope of work constitutes the **repair and maintenance** of above mentioned instruments & plants and peripherals at the offices of Central Water Commission, Middle Bramhaputra Division, Behind- Adabari Bus Stand, Guwahati. Under the scope of work, it is not the intent to specify all the details completely, but to give a general idea about the nature of work covered under the contract. Any activity that is not specified here but necessary for efficient maintenance of aforesaid equipment & plant shall be deemed to be included in the scope of work of this contract.

(ii) The contractor shall diagnose and repair/replace the faulty component /module /device and consumables etc. The cost of the components to be replaced will be provided by the department as and when the need will be arised. The tools, including diagnostic equipment required for the purpose shall be provided by the contractor. No charges will be paid extra on this account.

(iii) Preventive maintenance:-

Preventive Maintenance of all equipment & plant etc. at all location shall be carried out **once in every Fortnight & recorded in register.** Preventive Maintenance shall constitute the following:

a. Physical inspection, checking and cleaning of all equipment & plant, including accessories, covered under this contract once in every fortnight.
b. Surface cleaning of all instruments & plant assets, individual component etc with proper/washing cleaning agent. The cleaning agent shall be provided by the contractor.
c. Checking all equipment points for proper connection.
d. Checking, testing and submission of the status report of all equipments & plant, including condition such as condition of electrical & mechanical fixtures, consumables, filter media etc.
e. Checking overhead tanks, valves, pipes for smooth operation etc.
f. Immediately inform concern user in case of any impending crash/breakdown of any component so that remedial action could be initiated.
g. Repair of instruments & plant (if any) have to be carried out immediately etc.
h. Checking of electrical faults and removal of it, found if any.

(iv) The spare parts materials should be of Standard quality (ISI marked) and tree from defect.

(v) Contractor/firm should plan the visits of service Engineer in such a way that he visits once in a fortnight to full fill the preventive maintenance as stated in (iii) above.

(vi) Contractor/firm should have to submit the checklist and programme for periodic and routine maintenance along with the quotation

2 आपातकालीन कॉल :-

विभाग से आपातकालीन कॉल होने पर संविदाकर्ता को अविलंब शिकायत का निवारण करना होगा। जिसके लिए कोई अतिरिक्त भुगतान नहीं किया जाएगा।

2. Emergency calls:

The contractor will be bound to attend complaints on the basis of emergency calls same day and maintain a record for the same and furnish remarks for emergency call from this office; no extra payment shall be made for the same.

3 समय :- यह रखरखाव कार्य 24x7 आधारित होगा। साधारणतः रखरखाव कार्य कार्यालय समय (सुबह 09:30- साँय 05:00) पर छः दिनो के सप्ताह मे (कार्यालय छुट्टियों को छोडकर) होना है। परन्तु, आवश्यकता होने पर सविदाकर्ता को कार्यालय छुट्टी के दिन भी रखरखाव कार्य करना होगा, जिसके लिए कोई अतिरिक्त भुगतान नहीं किया जाएगा।

3. Timings:

This AMC will be 24x7 basis. Normally the maintenance services shall be required during working hours (09.30AM- 05.00 PM) and six days a week and service Engineer should visit in such a way that job can be completed within office hours. However, contractor shall provide service beyond normal working hours and on CWC's closed /listed holidays, including Sundays without any additional cost in the following cases:

i) Whenever such services are required as decided by Competent Authority of CWC.

ii) In case, any critical job has been started during the working hours and it has to be completed on the same day, even if it continues beyond the working hours of CWC.

4 कांट्रैक्ट की परिधि के बाहर:-

निम्नलिखित वस्तुएँ रखरखाव कांट्रैक्ट से बाहर होगी-

- वार्षिक रखरखाव अनुबंध के समस्त यंत्रो मे लगने वाले इलैक्ट्रिकल एवं मेकानिकल पुर्जे एवं अन्य संबन्धित समग्रियाँ।
- यंत्रो एवं संयंत्रों मे लगने वाले उपभोज्य समग्रियाँ जैसे- फ़िल्टर मीडिया, साफ करने की समग्रियाँ एवं अन्य उपकरण ।

उपरोक्त के अलावा कांट्रैक्ट मे बाकी सभी समग्रियों की आपूर्ति शामिल है। इस कांट्रैक्ट मे उपरोक्त मे शामिल नहीं किए गए उपकरणो का रखरखाव एवं उन्हे लगाने का कार्य भी करना होगा।

4. Exclusion from contract:

Unless specifically mentioned, the maintenance charges shall not cover the supply of following consumables listed below:

- All electrical and mechanical components for all the equipment & plant.
- All consumables used in equipments & plant e.g. filter media, washing agents and other equipment.

Contractor shall supply all items other than those mentioned above. However the contractor as part of AMC shall provide all installations and services even for the excluded items.

5 कांट्रैक्टर के कर्मी :-

कांट्रैक्टर के सर्विस इंजीनियर की अर्हिता किसी मान्यताप्राप्त संस्थान से डिप्लोमा इलैक्ट्रिकल/मेकेनिकल इंजीनियरिंग एवं कम से कम 3 वर्षो का अनुभव होना चाहिए।

5. **Employees with the contractor**: The minimum qualification of the service Engineers shall be ITI/Diploma in Electrical/Mechanical with minimum 3 year experience. The ITI/Diploma shall have been given by the polytechnic registered /recognized by the Tech. Education Board of the State/ Central Govt.

6 देरी हेतु अर्थदण्ड :-

सभी शिकायतों का निवारण दिये गए समय (साधारणत: एक दिन एवं आपातकालीन 4 घंटे) करना होगा अन्यथा अर्थदण्ड लगाया जाएगा।

6 **Penalty for delay**:- All complaints / minor repairs shall be rectified to users satisfaction by the contractor from the time of lodging complaint. If contractor is not able to rectify the fault within the stipulated period (i.e. one day in normal case and 4hrs on emergent call case) and also unable to provide suitable replacement /standby with similar configuration for the faulty system , penalty charges for non operation of any item shall be calculated as follows:-

A) AMC equipment and its peripherals:

Penalty = {(AMC amount for the equipment under break down/200days) **x** down time in No of days}x 2 subject to a max of 10% of the contract value and minimum Rs 500.00 whichever is higher at each occasion..

B) Time delay shall be reckoned after 24 hrs of complaint made.

C) In case of unreasonable delay and the department happen to get the complaint attended from other source the expenditure shall be incurred at the cost and risk of the contractor and shall be recovered from them.

7 शिकायत एवं रखरखाव का रेकॉर्ड :- कांट्रैक्टर को शिकायत सुधार हेतु शिकायत करने पर शिकायत नंबर एवं दिनांक तुरंत देना होगा। इस हेतु एक रजिस्टर बनाए रखना होगा।

7. Complaint lodging and maintenance of record :

Contractor should maintain a complaint register and complaint is to be lodged in register and a complaint number to be issued to this office immediately on phone calls. This register clearly mention, the date and time of complaint, Sl. No., type of complaint, name of the office, date of attending of complaint .The service note with remarks of concerned official with signature, should be produced along with quarterly bill and/or whenever required.

8 संविदा की अवधि :- साधारणत: संविदा की अवधि एक वर्ष होगी। विभाग की आवश्यकता होने पर इसे अगले एक वर्ष तक ठेकेदार के उल्लेखित रियायत दर पर बढ़ाया जा सकता है।

अत: रियायत (यदि हो तो) द्वीतीय वर्ष हेतु ठेकेदार को दर्शाना चाहिए।

8. Period of contract:-

The period of contract shall be one year. However at the discretion of CWC, the contract may be extended for a further period of another one year on the same terms and conditions, and at rates incorporating discount quoted in the quotation.

The discount (if any) for a possible 2nd year extension may be intimated by the contractor.

नियम एवं शर्तें (Terms &Conditions):-

1. पंजीकरण प्रमाण पत्र के साथ-साथ विधिवत हस्ताक्षरित उद्धरण 27-12-2017 से 15:00 घंटे से पहले इस कार्यालय में पहुंच जाना चाहिए और उसी दिन 15:30 पर ठेकेदार या उनके अधिकृत प्रतिनिधियों (जो उपस्थित रहना चाहे) की उपस्थिति में खोला जाएगा.
   Duly signed quotation along with registration certificate should reach this office on or before 15:00 hours of 27-12-2017 and will be opened on the same day at 15:30hours in the presence of contractors or their authorized representatives whom so ever will remain present at their own cost at the time of opening. .

2. केन्द्रीय लोक निर्माण विभाग के विनिर्देश के अनुसार काम किया जाना है. दरों के इन specifications के अनुसार, सीडब्ल्यूसी परिसर, आदबरी, गुवाहाटी-781014 में काम करने के लिए कोट करना है.
   Works shall be carried out as per the CPWD specifications. The rates is tol be quoted accordingly for the works to be carried in CWC complex, Adabari, Guwahati-781014.

3. मुहरबंद कोटेशन कवर पर "कार्य का नाम" लिखा होना चाहिए।
   The sealed quotation cover should be super scribed with the words "**Quotation for Annual Maintenance Contract of 35 KVA Diesel Generator Set with electrical panel board, Water Treatment Plant with Overhead tank and Water Purifier with Iron removal"**.

4. भारत के राष्ट्रपति की ओर से अधोहस्ताक्षरी किसी एक या सभी कोटेशन को अस्वीकार करने और बिना कोई कारण बताए मात्रा (quantity) में परिवर्तन करने का अधिकार रखते है.
   On behalf of the President of India, undersigned reserves the right to reject any or all the quotations and to alter the quantity without assigning any reasons thereof.

5. निर्माण कार्य के समय में मात्रा कम या अधिक होने से ठेकेदार उद्धरित दरों पर कार्य करने के लिए बाध्य होगा.
   The quantity may decrease / increase at the time of execution of work for which the contractor should bind to execute the same with quoted rates.

6. ठेकेदार वर्तमान प्रणाली को अवलोकन के पश्चात दरे उद्धरित करे।
   The bidder has to inspect the present system at site and rates may be quoted accordingly.

7. उद्धरित दरें, उद्घाटन की तिथि से कम से कम 90 दिनों के लिए वैध होगी.
   The rates shall be valid for minimum 90 days from the date of opening of the quotation.

8. उद्धरित दरें आंक और शब्द दोनों मे उल्लेख किया जाना चाहिए।
   Rates should be mentioned both in word and figures.

9. कार्य आदेश जारी होने की तारीख से 07 दिनों के भीतर कार्य आरंभ किया जाना चाहिए.
   The work should be stared within 07 days from the date of issue of work order.

10. परफ़ोर्मेंस गारंटी, उद्धरित राशि के 5% दर से कार्य प्रारम्भ के पूर्व जमा कर दिया जाना चाहिए, जिसको संतोषजनक कार्य समाप्ति पर वापस दिया जाएगा। इस अवधि के दौरान यदि काम में कोई भी दोष देखा जाता है तो ठेकेदार को अपने खर्चे पर ठीक करना / सुधारना होगा.
    Performance Guarantee @ 5% of the quoted amount will have to be deposited before commencement of AMC & will be released after satisfactory completion of work. During this period, if any defect is noticed in the work, same has to be got repaired/rectified by the contractor at his expenses.

11. सफलता पूर्वक कार्य समाप्ति के पश्चात स्थानीय ठेकेदारों के लिए भारतीय स्टेट बैंक, गुवाहाटी के चेक/एन ई एफ टी/आर टी जी एस द्वारा भुगतान किया जाएगा.
The payment will be made by cheque on SBI, Guwahati / NEFT.RTGS after successful completion of work in full and in good condition.

12. सभी सुधार और अधि लेखन विधिवत सत्यापित किया जाना चाहिए.
All the corrections and over writings should be duly attested.

13. सभी निर्धारित करों की कटौती बिल भुगतान के समय पर कर ली जाएगी.
All the taxes as applicable will be deducted from the bill at the time of payment.

14. उद्धृत दरों में सभी करों और अधिभार शामिल करना चाहिए। अन्य कोई भी दावों को इस संबंध में विचार नहीं किया जाएगा.
The rates quoted should include all the taxes and surcharges e.g- GST etc. No other claims will be entertained in this regard.

15. प्रत्यक्ष अथवा परोक्ष रूप से प्रचार सख्त वर्जित है.
Canvassing whether directly or indirectly is strictly prohibited.

16. कार्य सम्पन्न का समय उद्धरण में महत्वपूर्ण होगा। अतिरिक्त समय (Time Extension), देरी के लिए पर्याप्त वैध कारण के बाद ही दी जाएगी.
Time allowed for completion will be essence of tender. Extension of time will be allowed only after submission of sufficient valid reasons of delay.

17. टेंडर के साथ फर्म पंजीकरण, पैन और वैट / सेवा कर पंजीकरण की प्रतियाँ संलग्न किया जाना चाहिए.
Tender should be attached with the copies of Registration of Firm, PAN and VAT/Service Tax registration.

18. इस कार्य में केन्द्रीय लोक निर्माण विभागीय कोड और इनके संशोधन लागू होगा और इस के लिए सफल ठेकेदार बाध्य होगा.
Any other rules of CPWD codes and its amendment as applicable will be binding on the successful bidder.

अधिशासी अभियंता (Executive Engineer)
भारत के राष्ट्रपति की ओर से (For and on behalf of President of India)

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्रवाई हेतु-:

1. अधीक्षण अभियंता, जल प्रेषण परिमंडल, केन्द्रीय जल आयोग ,गुवाहाटी
2. सहायक अभियंता ,मध्य ब्रम्हपुत्र मण्डल, केन्द्रीय जल आयोग गुवाहाटी.
3. लेखा शाखा ,मध्य ब्रम्हपुत्र मण्डल, केन्द्रीय जल आयोग गुवाहाटी.
4. सूचना पट्ट ,मध्य ब्रहमपुत्र मण्डल, केन्द्रीय जल आयोग, गुवाहाटी.
5. CPP वेब साईट www. eprocure. gov. in एवं www.cwc.gov.in के वेबसाइट

जल बचत - जल संचय

Address: सी॰डबल्यू॰सी॰ परिसर / CWC Complex, अदाबरी बस स्टैंड के पीछे/ Behind Adabari Bus Stand, पी॰ ओ॰गुवाहाटी यूनिवरसिटि :/ P.O: Gauhati University, अदाबरी/ Adabari, गुवाहाटी /Guwahati-781014. ***Tel/Fax***: 0361- 2674267, ईमैल-/***e-mail***: ee.mbd.cwc-as@gov.in , mbdcwc1@yahoo.com

Annexure-I

1.	NIT Reference No.	: 6/17/टेंडर- एम एस डी/डी बी/ 2015/
2.	NIT Type	: Select (Open~~/EOI/Auction/Single/Testing/Limited~~)
3.	Form of Contact	: Select (~~Piece Work/Lump sum/Multistage/Supply/~~Fixed~~/Rate/Turn Key/Buy/Work Sale~~)
4.	No. of Covers	: Select (1/~~2/3/4~~)
5.	NIT Category	: Select (~~Goods/~~Services/~~Works~~)
6.	Account Type Head	: Select (~~State Govt. Funded~~/ Central Govt. Funded~~/Other~~)
7.	No. of Bid Openers	: Select (1of 1)
8.	Payment Mode	: Off line
9.	Offline Instructions	: Select (~~Direct credit/Personal Cheque/ Demand Draft/~~RTGS~~/FDR/ECS/~~NEFT~~/Bankers Cheqe/ACG-67 Receipt~~)

Annexure-II

1.	Work Item Title	:	**Annual Maintenance Contract** of 35 KVA Diesel Generator Set with electrical panel board, Water Treatment Plant with Overhead tank and Water Purifier with Iron removal on **non-comprehensive basis** at M.B.Division, CWC, Guwahati.
2.	Work / Item Description	:	**Annual Maintenance Contract** of 35 KVA Diesel Generator Set with electrical panel board, Water Treatment Plant with Overhead tank and Water Purifier with Iron removal on **non-comprehensive basis** as per CPWD codes.
3.	Portal Category	:	Select (~~Agriculture of Forestry/ Ceramics/civil works/ Coals/Construction / Entertainment or Musical Instrument / Gypsum/House Keeping or cleaning/Industrial or Medical Gas/Information Technology/ Machineries /Metals/Mining/~~ Miscellaneous/~~Nabard or rural Roads/Oil or Gas/Packaging/Pesticide/Plant Protection/ Input /Publishing/ Printing/Shipping or Transportation /vehicle/Solid/Waste Management/ Stationery /Stones/Support/ Maintenance Services/Surgical & Structures, UPS~~)
4.	Product sub Category	:	**AMC** of 35 KVA Diesel Generator Set with electrical panel board, Water Treatment Plant with Overhead tank and Water Purifier with Iron removal on **non-comprehensive basis** at M.B.Division, CWC, Guwahati.
5.	Contact Type	:	NIT /~~Empanelment/Rate Contract~~
6.	NIT Value	:	Rs. 1,20,000/-
7.	Bid Validity Days	:	Select (~~45/60/~~90/~~120~~)
8.	Calendar days for commencement of Work	:	07 days

Annexure-III

1. NIT Details :-

- NIT Fee (INDR) : Nil
- Processing Fee (INR) : Nil
- Surcharge (INR) : Nil
- Any Other Tax/Charges (INR) : Nil

2. Earnest Money Deposit Details :-

- EMD Fee Fixed : Nil
- EMD Amount : Nil
- EMD Exemption Allowed Yes/No
- EMD Fee Payable to :Nil
- EMD Fee Payable at :Nil

Annexure-IV

1. Publishing Date :- 17/12/2017

   (Publishing date should be greater than or equal to current date of Insertion in CPP Portal :-
   - At Hours 11:00 Min 00

2. Document download /Work/Sale Start Date :- 18/12/2017
   - At Hours 11:00 Min 00

   (Document Work/ Sale start date cannot be lesser than publish Date)

3. Document download / Work/Sale End Date :- 26/12/2017
   - At Hours 16:00 Min 00

4. Seek Clarification Start Date :- 19/12/2017
   - At Hours 11:00 Min 00

5. Seek Clarification End Date :- 27/12/2017
   - At Hours 12:00 Min 00

6. Bid Submission Start Date :- 18/12/2017
   - At Hours 15:00 Min 00

7. Bid Submission Closing Date :- 27/12/2017
   - At Hours 15:00 Min 00

8. Bid Opening Date :- 27/12/2017
   - At Hours 15:00 Min 30