

No. 4/2/2014-O&M/1134
Government of India
Central Water Commission
O&M Section

Room No. 326(S), Sewa Bhawan,
R.K.Puram, New Delhi-110066,
Dated 7th Sept, 2015

OFFICE MEMORANDUM

Subject: Revision of monetary ceiling for purchase / reimbursement of
brief case / official bag / ladies purse - reg.

Approval of the competent authority is hereby conveyed for
monetary ceiling for purchase of brief case/Official bag and ladies purse in
respect of Officers / Officials of CWC as detailed under:

Sl. No.	Level of Officers	Old Rates (Rs.)	Revised Rates (Rs.)
1.	Chairman, CWC	7000/-	10,000/-
2.	Members of CWC	6000/-	8000/-
3.	Chief Engineer & equivalent	5000/-	7000/-
4.	Director / S.E. & equivalent	4000/-	5000/-
5.	Dy. Director/Executive Engineer / U.S. /PPS & equivalent	3000/-	4000/-
6.	A.D./A.D.-II/Head D/man/S.O./ P.S. & equivalent	2400/-	3000/-
7.	Assistant / PAs or equivalent	N.A.	2000/-

(The above rates are including all taxes.)


2. The Entitled officers/ officials can purchase brief case/office bag/ladies purse of their choices from any private/public outlet and submit C.O.P. in triplicate to their respective DDOs for payment as per their entitlement alongwith mandate form & COP form. The following certificate should also be recorded on the body of the bill.

- Paid by me & materials received in correct and good condition.
- The bill has not been claimed before in any other shape.
- Rate is reasonable.
- I have neither claimed C.O.P. for the same item (Briefcase / Bag) nor any briefcase / bag has been issued from any office of CWC during last 3 years reckoned from current date of purchase.

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3. The briefcase/office bag/ladies purse shall be provided to the above officers / officials on completion of three years from the date of issue of earlier one.
4. These orders are applicable to officers / officials posted at CWC(HQ) as well as in field offices of CWC.

 7.9.2015

(S.K. Nanda)

Under Secretary(O&M)

Tel. No. 26105803

Copy to:

1. PPS to Chairman, CWC
2. PPS to Member (D&R) / Member (WP&P) / Member (RM), CWC
3. All Chief Engineers (including field formations), CWC with the request to circulate above O.M. among all offices under their control.
4. Secretary, CWC/ Director(D&R Coord.) / RM Coordn./ WP&P Coordn./E-I/Estt.II/Trg./TC/TD, CWC
5. PAO, CWC /Accounts Officer, CWC
6. Dy. Director, S.M. Dte., CWC for uploading this O.M. on CWC Website.
7. All Under Secretaries, CWC
8. All Sections / Directorates, CWC
9. Guard File, O&M Section.