

F.No. A-52011/5/2019-Estt.-IX  
Government of India  
Central Water Commission  
(Estt.-IX Section)

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3rd Floor, Sewa Bhavan,  
R.K. Puram New Delhi-66.  
Dated: 24<sup>th</sup> February, 2022.

**Circular**

Estt.-IV Section vide O.M. No. A-57075/1/2022-Estt.-IV dated 23.02.2022 has requested to provide details of staff upto ASO level in the prescribed performa (copy enclosed) in connection with duties to be performed as Presiding/Polling Office in the upcoming MCD Election.

3. In this regard, all officer/staff upto level of ASO/SSA/JSA/PA/Steno-D/ Translator officers being dealt in Estt.-IX Section are directed to submit information in the prescribed Proforma to E-IX section latest by 25.02.2022 through email - estt9@nic.in.

Encl.: As above.

  
(R. Mahalakshmi)  
Section Officer  
Tel.:011-29583314.

To,

All officer/staff upto level of ASO/SSA/JSA/PA/Steno-D/ Translator officers being dealt in Estt.-IX Section, CWC, New Delhi (Through official website of CWC).

I/86203/2022(9)

**Most Immediate  
Election Matter**

Government of India  
Ministry of Jal Shakti  
Department of Water Resources, RD & GR  
Central Water Commission

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03<sup>rd</sup> Floor(S), Sewa Bhawan,  
R.K. Puram, New Delhi-110066

Dated the, 23<sup>rd</sup> February, 2022**OFFICE MEMORANDUM**

Subject: Information regarding polling staff for MCD Elections- reg.

The undersigned is directed to refer to enclose a copy each of O.M. No. 14011/29/2021-Delhi-II from Ministry of Home Affairs, D.O. letter of even no. dated 12.01.2022 received from Home Secretary, Government of India and letter No. F.1(57) SEC Admn. 2021-3506 dated 04.02.2022 on the above mentioned subject.

2. In connection with duties to be performed as Presiding Polling Officer in the upcoming MCD Elections (likely to be held in the third fourth week of March, 2022) information in respect of employees upto ASO level is required to be filled online on the State Election Commission Portal.

3. It is therefore, requested to provide the details of Staff upto ASO Level in the prescribed performa (copy enclosed) in respect of the employees under your jurisdiction which are posted in Delhi positively by 25.02.2022 to E-IV Section. Soft copy of the information (strictly in Excel) may also be emailed at ID-estt4@nic.in by stipulated date.

4. This may be accorded as "TOP PRIORITY".

Signed by Ajay Malik

Date: 24-02-2022 11:50:01

Reason: Approved

(Ajay Malik)

Under Secretary

To:

1. U.S. SO - E- V, VI, VII, VIII, IX, X, XI, XII Sections, CWC
2. Director, PCP, Directorate CWC
3. Director, RD Dte, CWC

Copy for information to:

1. PPS to CT (HRM), CWC

# Proforma

[illegible]