MOST IMMEDIATE

IPR MATTER

No.4/1/2017-CM&V/768
Government of India
Central Water Commission

Room No.311, Sewa Bhawan, R.K. Puram, New Delhi-66. Dated: 26<sup>th</sup> December, 2017.

## **OFFICE MEMORANDUM**

Subject: <u>Implementation of eHRMS in CWC - Submission of Annual Immovable Property Return - regarding.</u>

In continuation of CWC's Circular No. J-11015(13)/1/2017-WPC/1569-91 dated 19-12-2017 on the above mentioned subject, It is brought to the notice of all concerned that some of the CWES officers have submitted their Annual Immovable Property Return for the year ending 31-12-2017 on-line through e-HRMs before the prescribed period i.e. between 1<sup>st</sup> January, 2018 and 31<sup>st</sup> January, 2018. It is requested that the same may be submitted within the time limit prescribed i.e. between 1<sup>st</sup> January, 2018 and 31<sup>st</sup> January, 2018 neither before nor after the time-limit.

While filling the particulars of Annual Immovable Property Return online, the concerned officers are requested to use the NIC e-mail only and hence it is requested to keep their NIC e-mail IDs operational, which have been allotted to them by NIC. For Group 'A' and 'B' Gazetted officers of CWC (except CSS, CSCS and CSSS cadre officials) posted in other Departments, for whom eHRMS registration has not been done, they are requested to submit the Annual Immovable Property Return to their concerned Establishment Section of CWC in the off-line hard copy mode within the prescribed time-limit i.e. between 1<sup>st</sup> January, 2018 and 31<sup>st</sup> January, 2018.

(S.K. NANDA)

UNDER SECRETARY (CM&V)
TELE. NO. 011-29583331

Intercom No.3331

All the Group 'A' & 'B' Gazetted Officers of CWC (through CWC's web site).

Copy to Deputy Director, SM Dte., CWC, New Delhi with the request to get this O.M. uploaded on CWC's website.