

I/8425/2019(2)

Election Matter

No. M-75075/59/2019-Estt.IV
भारत सरकार / Government of India
केंद्रीय जल आयोग / Central Water Commission
स्थापना-4 / Establishment-IV

3rd Floor (South), Sewa Bhawan,
R. K. Puram, New Delhi-66

Dated the, 11th September, 2019

Sub: Clarification regarding admissibility of Travelling Allowance.

I am to forward herewith a copy of letter No. CEO/Admn/104(13)/2015/Misc./54623-927 dated 26th August, 2019 received from Office of the Chief Electoral Officer, Kashmere Gate, Delhi and copies of Circulars No. CEO/B&A (109) (50)/2009 -LA /24025-24272 & No.CEO/Admn/104 (13) /2015/ Misc./38862-39109 dated 02-03-2015 & 15-07-2015 respectively along with an O.M. dated 29/03/2019 received from Finance (Accounts) Department, Delhi Secretariat with enclosures on the subject cited above.

2. This is for your information and necessary action at your end.

Encls.: As above

(RAHUL RANBIR SINGH)

Director(Admn.)
Tel:29583449

To:

1. All the Officers/Officials of CWC
2. Accounts Officer, A/Cs, CWC

Copy for information to:

P.S. to Director (E-II) & Nodal Officer (Manpower), CWC

Digitally signed by RAHUL RANBIR
SINGH

Date:Thu Sep 12 12:56:46 IST 2019

Reason:Approved

OFFICE OF THE CHIEF ELECTORAL OFFICER
OLD ST. STEPHENS COLLEGE BUILDING,
KASHMERE GATE, DELHI-110006.

No.CEO/Admn/104 (13)/2015/Misc/ 54623-927

Dated: 26-8-19

To

All HODs/Nodal Officers,
G.O./GNCT of Delhi/Autonomous Bodies,
Delhi/New Delhi.

Sub: Clarification regarding admissibility of Travelling Allowance.

Sir/Madam

I am directed to forward herewith the copy of following O.M./circulars regarding payment/admissibility of Travelling Allowance for election duty.

1. Office Memorandum bearing No.F.20/19/2013/AC/JSFINA/893-897 dated 29.03.2019 issued by Spl. Secretary (Finance), Finance (Accounts) Department, Govt. of NCT of Delhi.
2. Circular bearing No.CEO/B&A (109(50)/2009-LA/24025-24272 dated 02.03.2015
3. Circular bearing No.CEO Admn/104 (13)/2015/Misc/38862-39109 dated 15.07.2015.

This is for your information and necessary action please.

This issues with the prior approval of Competent Authority.

Yours faithfully,



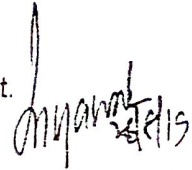
(SATENDRA KUMAR)
ELECTION OFFICER (ADMN)

No.CEO/Admn/104 (13)/2015/Misc/ 54623-927

Dated: 26-8-19

Copy for information & necessary action to:-

1. All Head of Departments/Nodal Officers, Govt. of India, Govt. of NCT of Delhi, Autonomous Bodies, Delhi/New Delhi.
2. The Spl. Secretary (Finance), Finance (Accounts) Department, Govt. of NCT of Delhi, 4th Level, 'A' Wing, Delhi Secretariat, New Delhi.
3. The District Election Officers/SDM (Elections), all Eleven Districts, Delhi/New Delhi.
4. The Dy. Controller of Accounts (Admn.), Pr. Accounts Office, Govt. of NCT of Delhi, 'B' Block, Vikas Bhawan, I.P. Estate, New Delhi.
5. CA to CEO, PAs to Addl.CEO, Jt. CEO, Dy.CEO
6. All Branch Incharges, CEO (HQ), Delhi.
7. Sr. System Analyst, CEO (HQ) for uploading on the website of the department.
8. Guard file



(SATISH KUMAR RAWAT)
SECTION OFFICER (ADMN.)

40/c

OFFICE OF THE CHIEF ELECTORAL OFFICER
OLD ST. STEPHENS COLLEGE BUILDING,
KASHMERE GATE, DELHI-110006.

No.CEO/B&A (109)(50)/2009-LA/24025-24272

Dated: 02-03-2015

CIRCULAR

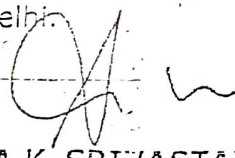
This office is in receipt of various representations from different departments/individuals and RTI applications regarding payment/admissibility of Travelling Allowance (from residence to temporarily place of duty) to those who were deputed for Election Duty in various cells of District Election Offices or CEO (HQ) for a longer period.

In this regard, this office has received an endorsement from Dte. of Training & Technical Education, Govt. of NCT of Delhi vide which Finance Department, Govt. of NCT of Delhi has clarified that:-

"Travelling Allowance is not admissible for the journey performed by officers/officials from their residence to the temporary duty point. However, they are entitled to Travelling Allowance, provided they performed any local journey in connection with official duty from the temporary duty point, which will be regulated as per SR-71".

Therefore all the Head of Departments/Nodal Officers, Govt. of India, Govt. of NCT of Delhi, all autonomous bodies, District Election Officers/SDM (Elections) are hereby requested to settle the Travelling Allowance Claims for election duty as per opinion given by the Finance Department, Govt. of NCT of Delhi. The cases already settled may also be reviewed accordingly.

This issues with the prior approval of Chief Electoral Officer, Delhi.


(A.K. SRIVASTAVA)

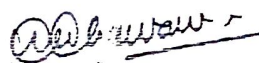
DY. CHIEF ELECTORAL OFFICER

No.CEO/B&A (109)(50)/2009-LA/24025-24272

Dated: 02-03-2015

Copy for information & necessary action to:-

1. All Head of Departments/Nodal Officers, Govt. of India, Govt. of NCT of Delhi, Autonomous Bodies, Delhi/New Delhi.
2. Spl. Secretary (Finance), Finance (Accounts) Department, Govt. of NCT of Delhi, 4th Level, 'A' Wing, Delhi Secretariat, New Delhi.
3. The District Election Officers/SDM (Elections), all Nine Districts, Delhi/New Delhi.
4. CA to CEO, PAs to Addl.CEO, Addl.CEO(NB), Jt. CEO, Dy.CEO
5. Accounts Officer, CEO (HQ), Delhi.
6. All Branch Incharges, CEO (HQ), Delhi.
7. Programmer, CEO (HQ) for uploading on the website of the department.
7. Guard file


(NEERAJ THAWAN)
ELECTION OFFICER

24/3
DA

OFFICE OF THE CHIEF ELECTORAL OFFICER
OLD ST. STEPHENS COLLEGE BUILDING,
KASHMERE GATE, DELHI-110006.

No.CEO/Admn/104 (13)/2015/Misc/ 38862-39109 Dated: 15-7-2015

CIRCULAR

Sub: Clarification regarding admissibility of Travelling Allowance to the staff who had attended duties.

This is in continuation of this office Circular No. CEO/B&A (109) (50)/2009-LA/24025-24272 dated 02.03.2015 regarding admissibility of Travelling Allowance for election duty. On receiving letters/representations from various departments/officials seeking clarification therein, the matter was consulted with the Finance Deptt., Govt. of NCT of Delhi. The Under Secretary, Finance (Accounts) Department, vide letter No.F.20/16/2015/AC/141 dated 25.06.2015 has clarified that:-

'As per provisions contained in GOI's Order No.(2) below SR 71, the phrase 'Local Journey' shall be construed to mean a journey within the municipal limits or city in which the duty point is located. Travelling Allowance for a local journey shall be admissible if the temporary place of duty is beyond 8 km from the normal place of duty irrespective of whether the journey is performed by the Govt. Servant from his residence or from the normal place of duty'.

Therefore all the Head of Departments/Nodal Officers, Govt. of India, Govt. of NCT of Delhi, all autonomous bodies, District Election Officers/SDM (Elections) are hereby requested to settle the Travelling Allowance Claims for election duty as per opinion given by the Finance Department, Govt. of NCT of Delhi in the above said letter (Copy enclosed).

This issues with the prior approval of Chief Electoral Officer, Delhi.


(A.K. SRIVASTAVA)

DY. CHIEF ELECTORAL OFFICER

No.CEO/Admn/104 (13)/2015/Misc/ 38862-39109 Dated: 15-7-2015

Copy for information & necessary action to:-

1. All Head of Departments/Nodal Officers, Govt. of India, Govt. of NCT of Delhi, Autonomous Bodies, Delhi/New Delhi.
2. Spl. Secretary (Finance), Finance (Accounts) Department, Govt. of NCT of Delhi, 4th Level, 'A' Wing, Delhi Secretariat, New Delhi.
3. The District Election Officers/SDM (Elections), all Eleven Districts, Delhi/New Delhi.
4. CA to CEO, PAs to Addl.CEO, Jt. CEO, Dy.CEO
5. DDO, CEO (HQ), Delhi.
6. All Branch Incharges, CEO (HQ), Delhi.
7. Programmer, CEO (HQ) for uploading on the website of the department.
8. Guard file


(NEERAJ DHAWAN)
ELECTION OFFICER

To link Aadhaar No.with Voter ID card:-

Visit: www.nvsp.in or www.eci.nic.in or www.ceodelhi.gov.in or
Send SMS to 51969 ECLINK Space<VOTERID_No>Space<Aadhaar_number> (all alphabets should be in capital)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FINANCE (ACCOUNTS) DEPARTMENT
4th Level, A-Wing, Delhi Secretariat
I.P. Estate, New Delhi-110002

Dated: 29/03/2019


OFFICE MEMORANDUM

Sub: Lok Sabha Election -2019 - Travelling Allowance to the employees of Delhi Govt. /Central Govt./Autonomous Bodies etc. detailed on Election Duty.

In pursuance of Election Commission's Order No. 218/4/96/PLN-IV dated 09-02-1996 (Copy enclosed) and no.458/4/96/PS-IV/Vol.I dated 20-05-1996 (Copy enclosed), it has been decided that staff deputed on Election duty may be paid TA/DA as may be admissible under the TA Rules applicable to them (in case no conveyance facility are made available) in respect of Officers / Officials of Delhi Govt./Central Govt./Autonomous Bodies etc by the concerned department during Lok Sabha Election-2019. The payment of TA is subject to the condition that the journey shall be verified by the concerned RO/ARO or the officer deputed for this purpose.

All the concerned Heads of Office and DDOs are requested to take prompt action in the light of the instructions of the Election Commission of India.

A copy of sanction order should be endorsed to the Chief Electoral Officer, Delhi for information and record.


(NEERAJ BHARTI)
SPECIAL SECRETARY (FINANCE)

29/3/19

Copy to :

1. All Ministries/Department of the Govt. of India.
2. All department of Delhi Govt./Autonomous Bodies.
3. Principal Accounts Office/ All PAOs.
4. The Chief Electoral Officer, Govt. of NCT of Delhi.
5. Web site.

Election Commission's Order No. 218/4/96/PLN-IV dated 09.02.1996.

Subject: Payment of 100% T.A./D.A. as advance to persons put on election duty

Order

At every general election, lakh of public servants will be on election duty. The Commission has been receiving a large number of complaints that the T.A./D.A. admissible to the public servants put on election duty is not paid in time and unduly delayed. This leads not only to financial hardship to the individuals put on election duty but also generates resentment against election duty.

2. The Election Commission of India has carefully considered this issue and directs as follows:

2.1 All persons put on election duty should be paid as far as possible, 100% of the T.A./D.A. admissible to them immediately within 24 hours of the completion of their duty.

2.2 If any State/Union Territory has adopted the practice of paying the 100% T.A./D.A. as advance to the persons put on election duty, this practice may be continued.

2.3 In those States where it is not possible to pay 100% T.A./D.A. to persons put on election duty either within 24 hours of the completion of the duty or as advance as directed at paras 2.1 and/or 2.2 above, they may continue with the existing practice of payment of 80% of the T.A./D.A. as advance and the balance shall be paid within 30 days of the completion of the election.

2.4 The District Election Officers/Returning Officers will be personally responsible for ensuring the payment as directed above.

2.5 The District Election Officers/Returning Officers, as the case may be, shall at the time of putting Officers/Officials on election duty direct the drawing and disbursing officers concerned to draw the amount calculated as being due to the persons put on election duty and disburse the same under proper acknowledgment either within 24 hours of performance of the duty as mentioned in para 2.1 above or as advance as mentioned in para 2.2 and 2.3 above.

2.6 The Drawing and Disbursement Officer shall not wait for any specific request from the officers appointed for election related duty for drawing the advance, but shall treat the appointment order issued by the District Election Officer/Returning Officer itself as the proof and request on behalf of the officers/officials concerned.

2.7 District Election Officers/Returning Officers are directed to call a meeting of the Heads of the Departments and Drawing and Disbursement Officers and make it clear to them well in time before the duties commence that prompt payment of T.A./D.A. as

ITEM NO. 142

Election Commission's letter, No. 458/4/96/PS-IV/Vol-I, dated 20th May, 1996, to the Chief Electoral Officers of All States/Union Territories.

Subject:- Fixation of minimum rate of remuneration for payment to staff deployed counting duty and provision of minimum facilities-Regarding.

Sir/Ma'am,

I am directed to say that some Chief Electoral Officers have sought clarification various points relating to payment of remuneration and provision of packed lunch etc. to polling/counting personnel as contained in commission's letter No. 458/4/96-PS-IV dated 1 March, 1996.

2. The point are clarified as under:

2.1 Remuneration for attending training classes:

In case training classes are held on different days, not being consecutive days, the rate of remuneration may be calculated separately for each training class. The staff attending training classes may also be paid Train/Bus fare as may be admissible under the T.A. rules applicable to them, in case no conveyance facilities are made available.

2.2 Provision of packed lunch and/or light refreshment or cash payment in lieu thereof:

Packed lunch or cash payment of Rs. 50/- in lieu thereof, should be given for poll duty. For counting duty, as many lunch/dinner (or Rs. 50/-) each in lieu thereof, as may be necessary depending on the duration of the counting should be given. Police personnel may be allowed this facility if they are a part of polling party/counting staff.

2.3 Debiting of T.A.: The chief electoral officer may, in consultation with the State government, decide whether the expenditure on travelling allowance will be borne by the Election Department or the parent department of the official deployed on poll/counting duty taking into account the prevalent practice.

3. The rates specified in commission's letter dated 14/3/96 referred to in para 1 above for payment of remuneration and for provision of packed lunch etc. or payment in cash in lieu thereof are the minimum rates and the commission will have no objection if any State/Union Territory make payment at a higher rate.

4. This dispenses of the reference received from the chief Electoral officers of the States/Union Territories of (1) Andhra Pradesh, (2) Himachal Pradesh, (3) Maharashtra, (4) Orissa, (5) Chandigarh and (6) N.C.T. of Delhi.

5. Kindly acknowledge the receipt of this letter.